

**DISTRICT PROJECT OFFICE, SAMAGRA SIKSHYA, MAYURBHANJ**  
**Murgabadi, Baripada.**

**Tender Title (In English) For bidding & supply of Mementos and Catering Services for Mukhyamantri Shikshya Puraskar-2024-25" for Mayurbhanj District.**

**ଜିଲ୍ଲା ପ୍ରକଳ୍ପ କାର୍ଯ୍ୟାଳୟ, ସମଗ୍ର ଶିକ୍ଷା, ମୟୂରଭଞ୍ଜ**  
**ମୁର୍ଗାବାଡ଼ି, ବାରିପଦା**

**(In Odia) MEMENTOS ଗ୍ରୋପୀ ଏବଂ ଖାଦ୍ୟ ଯୋଗାଣ ନିମନ୍ତେ ଟେଣ୍ଡର ଆହ୍ୱାନ କରାଯାଉଅଛି ।**





**DISTRICT EDUCATION OFFICE & DPO,SS, MAYURBHANJ**  
Baripada, Pin-757001, Ph. No-06792-260865, Fax-06792-260007

No. 2583(C) Dt. 23 /08/2024

**Expression of Interest (EoI)**

**For shortlisting of agency for Catering Services**

Expression of Interest (EoI) is invited by Collector & District Magistrate, Mayurbhanj from intending reputed caterers to provide catering services in the District Level Felicitation Ceremony for Mukhyamantri Shikshya Puraskar-2024 under the aegis of under S&ME Deptt. in collaboration with Mo School Abhiyan, Govt of Odisha scheduled to be organised at APJ Abdul Kalam Field, Laxmiposi, Baripada, Mayurbhanj in which 3200 participants/awardees are scheduled to participate. Interested agencies having experience, food licence, trade licence and valid GST certificate may offer their quotation in sealed envelope latest by 31-08-2024 up to 02:00 PM which will be opened by a District Level Committee on the same day at 05:00 PM in the chamber of DEO & DPC, Samagra Shikshya, Mayurbhanj. The bidders or their authorised representative should remain present during opening of quotation. The EoI in sealed cover are to be dropped in the box placed in the office of DEO-cum- DPC, Samagra Shikshya, Mayurbhanj during office hours on working days even on holidays and any proposal received after due date will not be entertained. The authority reserves the right to cancel/ modify any or all quotations in part or whole without assigning any reason thereof.

Interested and eligible agencies may download EoI from the district website [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in).

Menu for lunch	Menu for Breakfast	Evening Snacks
Rice-200 gm	Suji Upma with kaju, khismis, Gajor, Green Peas, Potato, Jhwanga, Capsicum- 250 gm	One cake ( Britannia)-Rs.10/-
Dal fry (Arahar Dal)-100 gm	Curry(potato+chickpea-legume)-200 gm	Biscuit (good day)-Rs.10/-
Sahi chicken curry-200 gm	Ripe Banana (singapuri)-150 gm	Juice small pack- Rs.10/-
Tomato-khajuri khata-150 gm	One sweet (kalajam)-150 gm	Water bottle 300ml
Kabuli chana +Panner curry-150 gm	Water bottle- 500ml	
Mix Vegetable (potato+pumkin+papaya+sajanachuin + Green Gram)-200 gm		
One sweet-Kalajam-100 gm		
Papad(sriram)-01 small ring size		
Water bottle (500 ml)		
Khiri-150 gm		

1. All the above cost per unit includes GST.

2. 15 nos. of separate serving arrangement for disbursement lunch and tiffin to be arranged which will be inclusive of quoted rate per unit including GST.

**A. Evaluation process:**

The caterers are to submit all the documents mentioned above including menu chart for lunch for evaluation of the EoI. During final evaluation and negotiation, the caterer will be finalized by the District Level Food Committee.

**B. Document to be submitted by the Agency :**

1. GST Registration Certificate
2. Food License Certificate
3. EMD amount of Rs. 50,000/- (Rupees Fifty Thousands only) in favour of DEO -cum- DPC, Samagra Shikshya, Mayurbhanj, in form of Bank Draft (BD) to be deposited by the Agency. The EMD money of unsuccessful bidder will be refunded after finalization of EoI.

**C. Penalty:**

If the quantity and quality of the food and services found unsatisfactory during the event then the EMD amount of the selected agency will be forfeited as per the decisions of the DLFC.

  
District Education Officer -cum- DPC  
Samagra Shiksha, Mayurbhanj



**DISTRICT EDUCATION OFFICE & DPO,SS, MAYURBHANJ**  
Baripada, Pin-757001, Ph. No-06792-260865, Fax-06792-260007

No. 2589(D) / Dt. 29 /08/2024

**Expression of Interest (EoI)**

**For shortlisting of agency for Mementos**

Expression of Interest (EoI) is invited by Collector & District Magistrate, Mayurbhanj from intending reputed agency to provide Mementos in **District Level Felicitation Ceremony for Mukhyamantri Shikshya Puraskar-2024** under the aegis of S&ME Deptt. Govt. of Odisha in collaboration with Mo School Abhiyan Parichalan Sangathan, Odisha scheduled to be organised at APJ Abdul Kalam Field, Laxmiposi, Mayurbhanj in which 2886 participants/awardees will participate. Interested agency having valid GST certificate may offer their quotation in sealed envelope latest by **31-08-2024** up to **02:00 PM** which will be opened by District Level Mementos Committee on the same day at **05:00 PM** in the chamber of **DEO-cum-DPC, Samagra Shikshya, Mayurbhanj**. The bidders or their authorised representative should remain present during opening of quotation. The EoI in sealed cover are to be dropped in the box placed in the office of **DEO-cum- DPC, Samagra Shikshya, Mayurbhanj** during office hours on working days and even on holidays and any proposal received after due date will not be entertained. The authority reserves the right to cancel/ modify any or all quotations in part or whole without assigning any reason thereof.

Interested and eligible agencies may download EoI from the district website [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in).

**Scope of Work:**

For smooth management of Felicitation Ceremony for awardees Mementos are required to felicitate 2886 nos. of awardees in different categories. The detailed specification and description of the Mementos are attached in a separate sheet attached herewith at Annexure-I.

**Eligibility of Agencies**

1. Manufacturers of awards/ Trophies, Mementos with MSME production certificate, for custom- made trophy acry-bonded, laser designed and flame polished with superior gloss with content printed on flat bed.
2. Udyam Adhar & MSME registration certificate is mandatory.
3. Adequate experience in designing custom made trophies and must have designed products for prestigious National/International events.
4. Mementos size not less than 8 inches.
5. Further, the design and size of mementos may be NEGOTIABLE during the opening of bid.

**Evaluation process:**

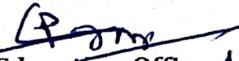
The agencies are to submit all the documents mentioned above including the attached format with quoted price for evaluation of the EoI. After evaluation, the agency owner will be finalized by the Committee with due NEGOTIATION if required.

**A. Document to be submitted by the Agency :**

1. GST Registration Certificate
2. PAN Card

**B. Penalty:**

If the quality of the mementos found unsatisfactory on supply, then @ 20% of the bill amount will be deducted as per the decisions of the Committee.

  
District Education Officer-cum-DPC  
Samagra Shiksha, Mayurbhanj



ସୁଖ୍ୟମନ୍ତ୍ରୀ  
ଶିକ୍ଷା ପୁରସ୍କାର  
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ମେଧାବୀ ବିଦ୍ୟାର୍ଥୀ ପୁରସ୍କାର  
(ରାଜ୍ୟସ୍ତରୀୟ)