



**DISTRICT EDUCATION OFFICE & DPC, SS, MAYURBHANJ**  
SCHOOL & MASS EDUCATION DEPARTMENT, GOVERNMENT OF ODISHA  
Baripada, Murgabadi, Deuli Road, Mayurbhanj -757002  
[www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in) & [www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in)

## **TENDERDOCUMENT**

**FOR**

**PROCUREMENT OF FURNITURE**

**for**

**ODISHA ADARSHA VIDYALAYA  
MAYURBHANJ**

**IFB**

**Tender Call Notice No: 2396 Dated. 06.08.2024**

**Closing Date. : 28.08.2024 up to 11.00 am**

**Receive of Tender :28.08.2024 up to 1.00pm**

**Sample Receive :at 3.00 pm on 29.08.2024**

**Tender Opening Date. : 29.08.2024. at 3.00 pm**

**Venue. :DIET, Conference Hall, DIET, Baripada, Mayurbhanj**

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**DISTRICT EDUCATION OFFICE  
MAYURBHANJ**

No. 2396 Date: 6/08/2024

TENDER CALL NOTICE

**PURCHASE OF FURNITURE FOR DIFFERENT OAVS**

Sealed tenders are invited in 2-part(Tech Bid & Fin Bid) the prescribed application from the intending Manufacturers of branded furniture, Godrej like agency with similar product must have authorized dealership at local level with a good reputation for after sales service having valid registration certificate, GST Regd no. for supply of School Furniture to OAV Schools. The tender paper containing detailed specifications with terms and conditions can be obtained from this office during office hours of working days from Dtd. 6.08.2024 to Dtd. 28.08.2024 up to 11.00am on payment of Rs. 2500/- (Rupees Two thousand Five Hundred) Only (non-refundable) as cost of tender paper or can be downloaded with all detailed information from the web site [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in) and [www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in). The cost of tender paper is to be paid in shape of Demand draft in favour of District Education Officer, Mayurbhanj payable at Baripada. The tender will be received up to 1.00 P.M. of Dtd. 28.08.2024 and Part-I (Tech Bid) will be opened 29.08.2024 at 02 P.M. in the presence of the DLPC members & tenderer or their authorized representatives at Conference Hall of DEO, Mayurbhanj.

The undersigned reserves the right to reject any or all the tender without any notice and assigning any reason thereof.

  
Collector & Chairman  
Mayurbhanj

**DISTRICT EDUCATION OFFICE, MAYURBHANJ**

**REQUEST FOR PROPOSAL**

**Selection of Interested Party for “Supply of Furniture” in Districts for 18 nos Odisha Adarsha Vidyalaya under 18 different Blocks of Mayurbhanj District.”**

Dist Education Office, Mayurbhanj invites proposal from the eligible bidders for “Supply of School Academic Furniture, ie Two Seater Dual Desk cum bench, Classroom Table, Classroom/Office Chair, Common Room –Table, Chair, Almirah, Principal- Table, Chair, Almirah, Chair for Visitors, Library & Common Room, Office Room Table, Almirah, Library Table, Almirah, 08 seated Dining Table etc total 19 types items” through open tender procurement methodology .(details as in Indent)

The Tender Document containing *details of scope of work, technical specifications & other parameters* can be accessed and downloaded from web portal [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in). & [www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in) The key events of the above bidding process are as follows:

SI	Particulars	Date and time
1	Date of release of bid	Dt. 06.08.2024
2	Date of hoisting bid submission in web site	Dt.06.08.2024
3	Cost of tender paper / Bid processing fee (non refundable)	Rs.2500.00 (Rs. Two thousand five hundred only)
4	EMD amount	Rs.1,00,000.00 ( Rs. One Lakh Only)
5	Date & time of Technical bid Opening	Dt.29.08.2024 at 03.00 pm
6	Last date and time for submission of <b>Sample</b>	Before time of opening of Technical Bid i.e. by 29.08.2024 at 03.00 pm
7	Date of opening of Financial Bid	Only technically qualified bidders on the same date after evaluation of Technical Bid.

The proposal complete in all respect must be submitted through Registered/Speed Post only latest by 28.08.2024 up to 1.00pm. The Addendum/Corrigendum if any will be hoisted in the website [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in) and [www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in) only & news paper. The authority reserves the right to reject any/all proposals without assigning any reason thereof.

**Contact Officer:**

**Dist Education Officer, Mayurbhanj**

**At: Baripada -757002 Email: [deomayurbhanj22@gmail.com](mailto:deomayurbhanj22@gmail.com) Phone: 06792-260783, Mob No.9437446154**

### **DISCLAIMER**

The open Tender is issued by DEO, Mayurbhanj on behalf of OAV under S & ME Department, Govt. of Odisha for procurement of "School Furniture" .While the information in this Bid document has been prepared in good faith, it does not support to be comprehensive or to have been independently verified. Neither the S & ME Department nor any of its officers or employees, accept any liability or responsibility for the accuracy, reasonableness or completeness of ,or for any errors, omissions or mis-statements, negligent or otherwise, relating to the proposed assignment, or makes any representation or warranty, express or implied, with respect to the information contained in this Tender Document or on which this Tender Document is based or with respect to any written or oral information made or to be made available to any of the recipients or their professional advisers and, so far as permitted by law and except in the case of fraudulent misrepresentation by the party concerned, and liability therefore is here by expressly disclaimed.

The information contained in this Tender Document is selective and subject to updating, expansion, revision and amendment at the sole discretion of the DEO, Mayurbhanj. It does not claim to contain all the information that are recipient may require for the purposes of making a decision for participation in this selection process. Each bidder must conduct its own analysis of the information contained in this Tender Document, to correct any inaccuracies there in and is advised to carry out its own investigation into the proposed assignment, the regulatory regime which applies there to and by and all matters pertinent to the project and to seek its own professional advice on the legal, financial and regulatory consequences of entering into any agreement or arrangement relating to the project.

This Tender Document includes certain statements, information, projections and forecasts with respect to the proposed assignment. Such statements, information, projections and forecasts reflect various assumptions made by the management, officers and employees of this Office/ Department, which the assumptions and the base information on which they are made may or may not prove to be correct.

Representation or warranty is given as to the reasonableness of forecasts or the assumptions on which they may be based and nothing in this Tender Document is, or should be relied on as, a promise, representation or warranty.

Collector & Chairman, Samagra Sikshya, Mayurbhanj shall be the sole and final Authority with respect to selection of a bidder through this tender.

-sd

**District Education Officer  
SS, Mayurbhanj**

-sd

**Collector & Chairman  
SS, Mayurbhanj**

## SECTION: 1

### INFORMATION TO THE BIDDERS

- 1.1 District Education Officer, Mayurbhanj invites Tender from the eligible bidders for Procurement of "School Furniture" in the Year 2020-21.
- 1.2 This BID document includes the following :
- a. **Disclaimer**
  - b. **Section - 1** : Information to the Bidders.
  - c. **Section - 2** : General Definition & Scope of Contract
  - d. **Section - 3** : Bid Schedule.
  - e. **Section - 4** : Special Condition of Contract.
  - f. **Section - 5** : General Condition of Contract.
  - g. **Section - 6** : Specification and Design.
  - h. **Section - 7 A & B** : Part-I Technical Bid formats & Part-II Financial Bid Format
  - i. **Section - 8** : Annexures.
- 1.3 The bid/tender document published by the Bid Inviting Officer (DEO as Procurement Officer-Publisher) in the open procurement portal [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in) & [www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in) will appear in the "Tenders". The Bidders/Users can download the Bid/Tender documents from the web sites [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in) & [www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in) and submit it through speed post **28.08.2024 up to 1.00PM** after which the same will be removed from the list of "Tenders".

#### 1.4 PARTICIPATION IN BID

##### 1.4.1 - DOWNLOADING OF BID:

The bidder can download the bid of his / her choice and undertake the necessary preparatory work and post the completed bid at their convenience much before the closing date and time by which it can reach the inviting Officers destination before due time only through registered/speed post.

##### 1.4.2 - PAYMENT OF EMD AND COST OF BID DOCUMENT:

The detail guideline for payment of EMD & Cost of Bid Document is mentioned at General Condition of Contract- Section 5. (Clause 5.2.5).

##### 1.4.5- SUBMISSION AND SIGNING OF BID.

The detail guideline for submission of & signing of bid is mentioned at General Condition of Contract- Section 5 (Clause 5.12).

**SECTION: 2**  
**GENERAL DEFINITION & SCOPE OF CONTRACT**

**2.1 General Definitions:**

- 2.1.1 DEO means District Education Officer, OAV means Odisha Adarsha Vidyalaya
- 2.1.2 Bid / Tender Inviting Authority is the DEO, Mayurbhanj as per order of SPD, OAVS under S & ME Deptt, calls the bid.
- 2.1.3 *Tender Purchase Committee, Financial Evaluation Committee & Technical Committee* are Committees authorized by the Government / SPD, OAVS & comprises members as Collector & District Magistrate as Chairperson, DEO as Member Convenor, DTO as Member, GM-DIC as Member, Nodal OAV Principal as member & other as selected by Chairperson.
- 2.1.4 *Blacklisting / debarring* – the event occurring by the operation of the conditions under which the bidders will be prevented for a period of 3 years from participating in the future bids of Tender Inviting Authority, more specifically mentioned in the Special Conditions of Contract (Section - 4) and General Conditions of Contract (Section - 5) of this bid document, the period being decided on the basis of number of violations in the bid conditions and the loss / hardship caused to the Tender Inviting Authority on account of such violations. In case of violation of bid conditions / contract, the Tender Inviting Authority may write Government for blacklisting the bidder/supplier.

**2.2 Scope**

The bid is invited for the Procurement of "School Furniture" to be supplied to 18 nos of OAVs under different blocks of Mayurbhanj districts of the State of Odisha.

- 2.2.1 The bidders can't withdraw their bid after opening of technical bid, within the minimum bid validity period of 90 days from the date of opening of the financial bid & also after accepting the supply order.
- 2.2.2 Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement will lead to invoking of penal provisions and may also lead to blacklisting.

**SECTION: 3**  
**BID SCHEDULE**

**BIDDER DATA SHEET**

Sl	Particulars	Details
1	Name of the Client	OAVS on behalf of Dist Education Office, Mayurbhanj
2	Method of Selection	Least Cost Selection (LCS) Method
3	Availability of Tender Document	From Date: 06.08.2024 Downloadable from website: <a href="http://www.mayurbhanj.nic.in">www.mayurbhanj.nic.in</a> & <a href="http://www.osepa.odisha.gov.in">www.osepa.odisha.gov.in</a>
4	Publishing of Tender Notice through News paper	The Samaj & The Eastern Media ltd -Sambad
5	Last Date and Time for receipt of sealed tender	28.08.2024 up to 1.00pm
6	Date of opening of Quality/Technical Technical Evaluation of Samples	29.08.2024 at 3.00 pm & sample must reach by 2.00 pm on this date.
7	Place of Opening of Technical Bid	Conference Hall of DEO Office Mayurbhanj - 757002 Baripada, Murgabadi Golei, Deuli Road
8	Declaration of Bidders qualified Technical Bid	On spot declaration by the Committee
9	Date of opening of Financial Bid	After technical bid evaluation & on the same date
10	Expected Date of Commencement of supply	Within 30 days of issue of PO
11	Contact Officer	DEO, Mayurbhanj, Telephone No:- <a href="mailto:deomayurbhanj22@gmail.com">deomayurbhanj22@gmail.com</a> Phone: 06792-260783, Mob No.9437193982
12	Tender Application/Bid Processing Fee (Non-Refundable)	Tender Document/RFP can be downloaded from <a href="http://www.mayurbhanj.nic.in">www.mayurbhanj.nic.in</a> . & <a href="http://www.osepa.odisha.gov.in">www.osepa.odisha.gov.in</a> The bidders are required to deposit as document processing fee of Rs 2500/- .(Rupees two thousand five hundred) only through DD drawn DEO, Mayurbhanj payable at Baripada
13	Earnest Money Deposit (EMD) (Refundable)	Earnest Money Deposit of Rs.1,00,000.00 shall be deposited through DD & attached along with tender application

14	Currency of the bid/tender	The bidder should quote price in Indian Currency only. The offered price must be exclusive of taxes and duties (Base price & GST). The taxes as appropriate & applicable would be paid at the prevalent rates. No transporting Cost to be paid
15	Validity of the bid	Proposals / bids following submission shall remain valid for a minimum period of 90 days. However the Tender Inviting Authority(TIA) may extend the period of validity in case of exigency, with mutual consent.
16	Consortium/Sub contract	Consortium or sub-contract is strictly prohibited.
17	Bid submission	To be submitted through Registered Post/Speed Posts only addressed to <b>The District Education Officer &amp; DPC, SS, in the Office of DPO, Murgabadi, Baripada, Mayurbhanj -757002</b>

**SECTION: 4**

**SPECIAL CONDITIONS OF CONTRACT**

**4.1 Time Limits Prescribed**

Sl.	Activity	Time Limit
4.1. 1	Delivery period	OAVs points within 30 days from the date of issue of <b>Purchase Order</b> letter from DEO, Mayurbhanj. For detail please refer Clause no. <b>5.18</b> of General Condition of Contract.
4.1. 2	Submission of performance security and signing the contract agreement	Within 07 days from the date of issue of the PO.
4.1. 3	Release of Payment	For details please refer Clause no 5.23 of General Condition of Contract.

**4.2 Eligibility / Pre-Qualification criteria:**

- 4.2.1 Tender is invited from Manufacturer of branded furniture, Godrej like agency having authorized dealership at local level with good reputation for after sales service with legal status/ having valid contract for supply in public procurement should be a notified National Level Production Agency in line with Public Procurement.
- 4.2.2 The bidder has valid registration under Goods and Services Tax (GSTIN), Income Tax (PAN), DIC/Distribution authorization.

- 4.2.3 The bidders of Odisha State must have the GST Registration Certificate issued by the Competent Authority of Odisha along with the GST returns (GSTR-3B and GSTR-1) filed for the last Tax period. Similarly, the bidders from outside State must have the GST Registration Certificate, copy of GST Return of last Tax period.
- 4.2.4 The bidder must have annual turnover of Rs.500 lakhs or more in any one of the last 3 financial years i.e. 2021-22, 2022-23 & 2023-24. For this, the bidder submit (i) Income Tax Return, (ii) Audited Balance sheet, Profit & Loss account, Trading Account duly certified by Chartered Accountant for the year in which the annual turnover is Rs.500.00 lakh or more in any one of the last 03 financial years i.e. . 2021-22 , 2022-23 & 2023-24.
- 4.2.5 The bidder must have minimum one contract of supplying School furniture or equivalent items to Govt./Govt aided organization/Schools/Colleges in any one of years from 2021-22 to 2023-24. Branded furniture like Godrej & others similar product.
- 4.2.6 The bidder shall furnish one set of sample each as per detailed specification available in Technical Specification attached herewith, by hand at the premises/Tender opening venue confirming to the tendering specifications narrated in technical part of the bid document. The sample Furniture should comprise of all items mentioned in the bid document.
- 4.2.7 The bidder shall have to submit EMD and cost of the document as mentioned in the tender document.
- 4.2.8 The bidder who has been blacklisted / debarred / banned by any State Govt. / UT / Central Govt./Govt. organization / Govt. Institution / PSU / Govt. convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply, cannot participate in the tender during the period of blacklisting / debarment / banned.
- 4.2.9 The bidder has to submit declaration in prescribed format in shape of an affidavit before Executive Magistrate / Notary Public as per **Annexure-B**.

**SECTION: 5**  
**GENERAL CONDITIONS OF CONTRACT**

**5.1 Bid Document availability and submission:**

5.1.1 The detailed technical specifications and terms and conditions governing the supply, quality testing, payment after supply etc are contained in this "Bid Document".

5.1.2 The bid document shall be made available in the website [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in) and [www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in) for downloading. Bidder shall submit Cost of tender paper / Bid Processing Fee (mentioned in Section - 3).

5.1.3 The documents shall be submitted through Speed Post/Registered Post. Sample for each item to be produced before the Committee Members for verification

5.2.1 Payment of cost of Tender paper (Rs.2,500/-) & Earnest Money Deposit (EMD) (Rs.1,00,000.00). If bidder claims exemption for EMD may attach necessary documents.

**5.3 Submission of Sample for quality verification.**

A sample of all furniture quoted shall be made available before the Committee Members for verification. For details the bidders are required to refer the detailed technical specifications given in the BID document. Bidder having no Sample/without Sample or failure to submit sample, will disqualify the bidder in the evaluation process.

**5.4 Quantity Required:**

At present the total quantity required would be around for 18 nos OAVs:

Item	Quantity	Item	Quantity
Dual bench & desk	1866	Principal Almirah	33
Class room Table	180	Chair for Visitors/ Library & Common Room	1074
Class room /Office Room Chair	339	Office room Table	40
Common room Table	92	Office room Almirah	58
Common room Almirah	86	Library Table	226
Principal Table	1	Library Almirah	108
Principal Chair	1	Dining Table with 08 Seated	6

## **5.7 Specification and design of Furniture.**

The specification of the "Furniture" is provided in the **Section-6** of the BID document.

## **5.8 Responsibility of the bidder to verify the Contents of Bid Document:**

5.8.1 The bidder shall examine all instructions, forms, terms and specifications contained in the Bid Document and verify that all the contents mentioned in the 'Bid Document'.

5.8.2 Failure to furnish any information as required in the bid document and submission of an offer not substantially responsive to it in every respect shall be at the bidder's risk and may result in the rejection of the bids, without any further notice.

## **5.9 Guidelines for Preparation of Bid:**

5.9.1 The Bidder shall bear all costs associated with the preparation and submission of its bid and DEO, Mayurbhanj, as "Tender Inviting Authority". will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

5.9.2 In the event of documentary proof as required being not enclosed, the Bid shall be liable for rejection. All pages of the bid shall be signed by the authorized person or persons signing the bid along with the seal/stamp of the bidder.

5.9.3 An offer submitted in vague / ambiguous financial terms and the like, shall be termed as non-responsive and shall be summarily rejected.

5.9.4 Clarifications on specific requests, if felt necessary by the Tender Inviting authority, shall be responded through e-mail and general clarifications, affecting all the bidders shall be published in the official website of the Tender Inviting Authority ([www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in)). However, it shall be the duty of the prospective bidder to ensure that the clarifications sought for has been properly received in time by the Tender Inviting Authority.

5.9.5 Any clarification on the Tender procedure shall be obtained from DEO, Mayurbhanj (contract no.)

## **5.10 Submission of Bid:**

The bids are to be submitted in two parts ie Technical Bid & Financial Bid ie Part-1 as Technical Bid and Part-II as Financial Bid. So, main envelope contain two envelopes ie Part-1 as Technical Bid and Part-II as Financial Bid. On top of the envelope it must be superscribed in bold letter as "Part-1 Technical Bid" "Part-II Finance Bid". Main envelope superscribed as "Tender for OAV Furniture".

### **5.10.1 Submission of Technical Bid:**

The list of documents (all enclosures) as part of Technical Bid are mentioned below:

- (a) Copy of manufacturing license from Appropriate Authority of Government if bidder is a manufacturer.
- (b) Copy of GST Registration Certificate.

- (c) Copy of GST Return (GSTR-3B & GSTR-1) filed for the last Tax period in case of GST Registration Certificate issued by the Competent Authority of Odisha.
- (d) Copy of the PAN
- (e) Copy of the Income Tax Return, Audited Balance Sheet, P/L Account and Trading Account for the year in which the annual turnover is Rs.25 lakh or more in any one of the last 03 financial years i.e. 2021-22 & 2022-23 & 2023-24.
- (f) Documentary proof of work order/contract agreement/supply completion certificate from Govt./govt aided organization in support of experience in supplying Furniture or similar items in any one of the years i.e. 2021-22 to 2023-24
- (g) If EMD & PS claims to be exempted, enclose necessary documents.
- (h) One Sample of each category of Furniture confirming to technical specifications to be produced at the space mentioned.
- (i) Declaration in prescribed format (Annexure-B) in shape of an affidavit before executive Magistrate / Notary Public.
- (j) Check list as in **TECH-3**.

All above documents should submitted with seal & signature of the bidder.

**Note: Any financial information should not be mentioned in the Technical Bid.**

#### **5.10.2 Submission of Financial Bid:**

- (a) **PART II as FINANCIAL BID** (in the required Format) shall be submitted **separately**. Multiple Financial bid submission by bidder shall lead to rejection of bid.
- (b) A bid submitted with an adjustable/variable price quotation will be treated as non - responsive and liable for rejection.
- (c) Prices quoted by the Bidder shall be fixed during the period of the contract and not subject to variation on any account.
- (d) Price offered shall be in Indian rupees and there shall also be no hidden costs.
- (e) The price quoted shall be F.O.R. destination i.e. **at respective Districts OAV locations** which means that prices shall include the cost of delivery at destination. All the transit risk shall be the responsibility of the supplier.
- (f) Bidder shall quote prices in all necessary fields in the available format. The price shall be entered separately in the following manner:
  - (i) **Base Price** : Base price is inclusive of all other taxes, charges, levies, duties, cost of packing, transportation upto delivery points etc...except GST as applicable.
  - (ii) GST as applicable is to be quoted separately in the specified field in numeric values and in Indian Rupees. If the field is left blank, value will be taken as Zero and the quoted price will be treated as inclusive GST.
- (g) Bidder cannot alter / modify the Financial bid / BOQ format, if so its bid is liable for rejection.

- (h) No bidder shall be allowed at any time on any ground, whatsoever it may be to claim revision or modification in the rates quoted by him. Representation to make correction in the tender documents on the ground of Clerical error, typographical error, etc., committed by the bidder in the Bids shall not be entertained after final submission of the tender. Conditions such as "SUBJECT TO AVAILABILITY" "SUPPLIES WILL BE MADE AS AND WHEN SUPPLIES ARE RECEIVED" etc., will not be entertained under any circumstances and the tenders of those who have given such conditions shall be treated as incomplete and accordingly the Tenders will be liable for rejection.

#### **5.10.3 Security of Bid Submission:**

After final selection of bidder for issue of PO, the bidder required to deposit the Security Money as calculated, ie 5 % of order value/pro-rata exempted rebate value(if claimed).

#### **5.10.4 Resubmission and withdrawal of Bids:**

Resubmission of bid by the bidders for any number of times before the final date and time of submission is allowed.

- 5.10.5 The Bidder can withdraw its bid before the closure date and time of receipt of the bid by writing a letter addressing to the DEO, Mayurbhanj (Officer Inviting Bid) citing reasons for withdrawal. Withdrawal is not allowed after expiry of the closure time/last date for submission of the bid.

- 5.10.6 The bidder should avoid submission of bid at the last moment to avoid the postal delivery delay. In such case, the Tender Inviting Authority is not responsible in any manner.

#### **5.11 Opening of the Technical and Financial Bid.**

- 5.11.1 The technical bid shall be opened in the scheduled date. The date of opening of Financial bid shall be decided by Tender Inviting Authority for those bidders who have qualified in technical bid evaluation. The date of opening of the Financial bid shall be informed in advance to the technically qualified bidder/s.

- 5.11.2 In the event of the specified date for opening of bid being declared holiday/strike, the Bid shall be opened at the appointed time on the next working day.

- 5.11.3 The tenders (also called Bids) not submitted in prescribed format or in the prescribed manner, shall be rejected by the Tender Evaluation Committee at the risk and responsibility of the bidder.

- 5.11.4 All the information/documents as called for in the tender document should be submitted truly, clearly, legibly, transparently, unambiguously and without the use of abbreviations. The decision of Tender Inviting Authority in this regard is final and binding on all the bidders.

- 5.11.5 There shall be no over-writing in the tender document and other papers. All the additions, alternations, deletions and cuttings should be initialed with Rubber-Stamp (or Seal) by the same person who signed the tender document failing so, the tender may be rejected.

## 5.12 Evaluation of BID

The Technical Evaluation / Purchase Committee constituted by SPD, OAVS shall evaluate the BID as under:

- (i) **Technical Bid:** The technical bid shall be scrutinized by the Technical Evaluation Committee formed for the purpose. Tolerance of +/- 5% on the Tender Specification i.e. Size will be considered. The decision of the Technical Committee shall be final and binding on all the bidders.
- (ii) **Financial Bid:** The names of the technically qualified bidders after evaluation will be declared by the Committee Members and & Financial Bid of only the technically qualified bidders will be opened.
- (iii) **Financial Evaluation:** Manual evaluation shall be carried out by the tender inviting authority based on the quoted price in the e tender portal, after correction of arithmetic error, if any, prevailing rate of GST etc...and the evaluation criteria mentioned above to arrive at the lowest evaluated responsive bid. A suggestive rate of furniture provided by SPD, OAV mentioned in financial bid format as reference.

## 5.13 Award of Contract, Signing of agreement and deposit of performance security

The contract will be awarded to the Bidder substantially responsive to the Bid & who has offered the lowest evaluated cost.

1. The selected bidder will have to enter into an agreement with the Tender Inviting Authority i.e. DEO, Mayurbhanj. The agreement duly filled in indicating the amount of "Performance Security" and signed by the supplier(s) with the attestation and common seal affixed with special adhesive stamp (Non-Judicial) not less than worth of Rs.10/- (Rupees Ten) only should be submitted within 07 days from the date of issue of supply order. The first page of the Agreement should be written on non-judicial stamp paper of Rs.10/- if stamp paper of Rs.10/- denomination is not available, a no. of small denomination may be used in that place.
2. The selected bidder shall have to submit performance security deposit of 5% of the contract value in shape of Bank Draft / Bank Guarantee (BG) drawn on any Nationalized / scheduled bank in favour of DEO, Mayurbhanj along with the agreement. In case of Bank Guarantee, the valid period shall be one years from the date of issue of supply order. The "Performance Security" may be forfeited partly or fully for failure to fulfil the terms and conditions of supply and obligation as mentioned in Contract Agreement. The Bank Guarantee if furnished towards performance security should be enforceable and payable at Bhubaneswar and should be as per **Annexure-D**.
3. The Authority reserves the right to modify any term in the bid document at the time of execution of agreement, if necessary.

4. If a special situation arises, where the lowest evaluated responsive bidder is not in a position to supply the full quantity required, the remaining quantity, as far as possible, be ordered on the next higher responsive bidder(s) at the rate offered by the lowest evaluated responsive bidder, after obtaining approval from the competent Authority on the specific recommendation of the respective purchase Committee.

**5.14 Acceptance or Rejection of the Bids:**

- (a) DEO Mayurbhanj reserves the right to accept / reject any / all bids / cancel the entire selection process at any stage without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidders on account of such rejections.
- (b) Any bid with incomplete information is liable for rejection.

**5.15 Delivery Schedule, collection of samples and distribution :**

- (a) The successful bidder is to deliver the Furnitures at OAV points within 30 days from the date of issue of PO.
- (b) **PDI:** After supply of the Furniture at OAV point the members from District Purchase/Technical Committee shall check the quality & specifications. Basing on PDI report, payment will be released. If inferior quality found/not matching with specifications/sub-standard materials used, the entire furniture delivered will be rejected & in such situations no payment will be made. Proper visual documentation will be taken up during PDI.
- (c) The Principal/HM of OAV will receive consignment & make necessary stock entry of Furniture. The Principal/HM of OAV will supervise, monitor & co-ordinate the delivery of Furniture, make records thereof for scrutiny by various Audit/Inspection authorities.

**5.16 Extension of Delivery Period , Liquidation Damages, Force Majeure and Penalty:**

The Tender Inviting Authority i.e. DEO, Mayurbhanj may, on the request of the Supplier or otherwise, extend the delivery date suitably subject to the following conditions:

- i. The original Delivery Period may be re-fixed by the Tender Inviting Authority (DEO, Mayurbhanj) without any Liquidated damages subject to Force Majeure conditions mentioned below and also on the ground/reasons of delay attributable to the Tender Inviting Authority.
- ii. For other cases, the Delivery Period may be suitably extended for which an amount equal to the Liquidated Damages for the extended period(s) for delay in the supply of the Goods after the expiry of contract delivery period /re-fixed delivery period, shall be recovered from the Supplier as mentioned hereinafter for the extended period. Nevertheless the Tender Inviting Authority (TIA) i.e. DEO, Mayurbhanj shall be entitled to the benefit of any decrease in price on account of reduction in GST/other taxes, levies or duties if any taking place during extended delivery period.

iii. **Liquidated Damages:** If the Supplier fails to deliver any or all of the Furniture within the original/re-fixed delivery period(s) specified in the contract, the Tender Inviting Authority i.e DEO, Mayurbhanj will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions as mentioned below, @ 0.5% per week or part of the week of delayed period of the value of the quantity supplied after the original/re-fixed delivery period(s) as pre-estimated damages not exceeding 10% of the value of the quantity supplied after the original/re-fixed delivery period(s) without any controversy/dispute of any sort whatsoever.

iv. **Force Majeure Conditions:**

If at any time during the continuance of the Contract agreement, the performance in whole or in part by either party of any obligation under this Contract shall be prevented or delayed by the reasons of any war, hostility, acts of the public enemy, epidemics, civil commotion, sabotage, fires, floods, explosion, quarantine restrictions, strikes, lockouts or act of God provided notice of happening of such event duly evidenced with documents is given by one party to the other within 10 days from the date of occurrence thereof, neither party shall be by reasons of such event, be entitled to terminate the Contract nor shall either party have any claim for damages against the other in respect of such non-performance or the delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the Tender Inviting Authority i.e. DEO, Mayurbhanj as to whether the deliveries have been so resumed or not, shall be final and conclusive, Provided further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding **10 days**, either party may at its option terminate the contract provided also that the Tender Inviting Authority shall be at liberty to take over from the Supplier at a price to be fixed by Tender Inviting Authority which shall be final, all unused, undamaged and accepted material, bought out components and Goods in course of manufacture in the possession of the Supplier at the time of such termination or such portion thereof as the Tender Inviting Authority may deem fit excepting such materials, bought out components and Goods as the Supplier may with the concurrence of the Tender Inviting Authority elect to retain.

(v) Overall responsibility of the quality confirming the tendering specification shall rests with successful bidder. If the goods supplied are not fully in conformity to the required specification, TIA reserves the right to exercise its discretion to impose penalty such as price reduction/cancel order, forfeit of performance security, initiating of proceedings towards blacklisting of bidder etc... which will be binding on the supplier.

**5.17 Payment Terms:**

- (i) **On Delivery at Destination:** 100% of the supplied value basis on supply order shall be paid at within 30 days after receipt of the required reports / Papers/ documents as under & allotment of funds from SPD, OAVS, Bhubaneswar
- a. Challans towards satisfactory completion of supply of full quantity to concerned OAV as per supply order.
  - b. Receipt of "receive & stock entry certificate" from concerned Principal of OAVs.
  - c. On fulfillment of all other conditions of the agreement.
- (ii) Four self-inking carbon copies of the GSTIN invoice and challans duly sealed, signed and countersigned by the receiving Authorities at the OAV level as well as bank details for payment purpose.
- a. Complete supply of quantity as per supply order.
  - b. Outcome of post-delivery sample Evaluation (PDI) Report.
  - c. Four self-inking carbon copies of the GSTIN invoice as well as bank details for payment purpose.
- (iii) a. No advance payment shall be made, or no payment shall be entertained on negotiation through Bank.
- b. Deduction of tax at source shall be made at the appropriate rate as per prevailing law.
  - c. Authority reserves the right towards release of payment after obtaining approval & allotment of funds from appropriate Authority.

**5.18 Bid validity period.**

The BID shall remain valid for a period of **90 (Ninety Days)** from the date of opening of the Financial Bid. The authority reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent.

**5.19 Amendments to BID terms ,conditions and issue of Corrigendum/addendum:**

- (i) Seven days before the last date of submission of Bids, authority may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Documents by amendment/corrigendum.
- (ii) The amendment in shape of corrigendum/addendum will be notified on the above websites and the prospective bidders are requested to take cognizance of such notification/s while submitting their tender proposal.
- (iii) In order to allow prospective Bidders reasonable time in which to take the amendment into account in preparing their bid, authority may, at its discretion, extend the deadline for the submission of bids.

- 5.20 "Legal Status" of a bidder shall mean either proprietorship or partnership or private / public limited company or otherwise (to be specified), as the case may be.
- 5.21 Submission of more than one competitive bid by the same firm in response to the tender call notice is prohibited. In such case, the bids will not be considered.
- 5.22 The bidder may use separate piece of paper, where the space provided in the formats in this tender document for submission of information, is not sufficient. The information in the separate sheet of paper shall be in prescribed format and its page should be serially numbered and duly authenticated while uploading.
- 5.23 All the information uploaded & submitted or supplied in the formats of this tender document shall be presumed to be true to the best of the knowledge of the bidder.
- 5.24 Entire tender document, duly filled in, shall be treated as part of the contract agreement for supplies in case of the successful bidders and shall be submitted in original.
- 5.25 The samples of bidders (both successful & unsuccessful bidders) shall not be returned.
- 5.26 The Authority reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.
- 5.27 Any objection / suggestion / complaint by any bidder with regard to tender shall be intimated in writing in respective letter head to the tender inviting authority. The Chairman / Members of Technical / Purchase Committee would not entertain any correspondence / discussion in the above matter.
- 5.28 **Resolution of Disputes:**
- (a) Any dispute between the Tender Inviting Authority (DEO, Mayurbhanj) and the successful bidder should be addressed to the other party only in writing in their respective letter heads signed only by the designated signatories as in contract agreement. Both the parties shall make every effort to resolve the same amicably by mutual consultations.
- (b) If both the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, the same will be referred to by either party for conciliation to the conciliation panel. For that purpose, both the parties, shall nominate each one member, and both the nominated members shall form the Conciliation panel. Collector & Chairman, Mayurbhanj is the Conciliation Chairman. The arbitration proceeding shall be as per the provisions of the Arbitration and Conciliation Act 1996 of India.

**5.29 Applicable Law and Jurisdiction of Courts:**

- (a) The Contract shall be governed by and interpreted in accordance with the existing law of India in force.
- (b) All disputes relating to the contract is subject to the pecuniary jurisdiction of the Court at Mayurbhanj/HC Cuttack.
- (c) Prior notice shall be given to DEO, Mayurbhanj in writing in their respective letter heads signed only by the designated signatories as in contract agreement all proceedings related to the Contract. Arbitration shall be invoked as a pre-condition before approaching courts and tribunals.

## **Section - 6**

### Technical Specifications:

SL	Type of Furniture	Specifications Details Available in
1	Dual bench & desk	At SI No.01 of Page No.01
2	Class room Table	At SI No.02 of Page No.02
3	Class room /Office Room Chair	At SI No.03 of Page No.02
4	Common room Table	At SI No.04 of Page No.03
5	Common room Almirah	At SI No.05 of Page No.04
6	Principal Table	At SI No.06 of Page No.05
7	Principal Chair	At SI No.07 of Page No.06
8	Principal Almirah	At SI No.08 of Page No.07
9	Chair for Visitors/ Library & Common Room	At SI No.09 of Page No.08
10	Office room Table	At SI No.10 Page No.09
11	Office room Almirah	At SI No.11 of Page No.10
12	Library Table	At SI No.12 of Page No.11
13	Library Almirah	At SI No.13 Page No.12
14	Dining Table with 08 Seated	At SI No.14 of Page No.13

SI No	Items & Specification	Picture
1.	<p><b>Double Seated Dual Desk</b></p> <p>Providing, supplying and placing of Desk cum Bench N Seater. Its size shall be 1140x1095x707. Desk-Top Panel-All panels are made from 18mm thk Pre-laminated twin board (E1/P2 GRADE) with PVC edge banding on all sides. The panels have corners rounded for safety usage</p> <p>Understructure: All side metal frames and cross connectors are made from combination of 25.4 x 1.2 mm thk (approx. 18 SWG) Round ERW tubes, 31.8 x 1.2 mm thk (approx. 18 SWG) Round ERW tubes and 28.6 x 1.2 mm thk (approx. 18 SWG) Round ERW tubes (As per IS:7138) which are welded together. The Welded structures and cross connectors are coated with min. 45 micron thickness of epoxy polyester coating. Back supports which are provided at the rear back are made of 50.8 x 25.4 x 1.2 mm thk (approx. 18 SWG) rectangular ERW tubes (As per IS:7138). The tubes are coated with min. 45 micron thickness of epoxy polyester coating. The storage shelves are made from 0.6 mm thk MS sheet (As per IS:513) fixed below the desk top panel and are coated with min. 45 micron thickness of epoxy polyester coating.</p> <p>Hooks are provided on the vertical side frames on both sides of the desk for hanging bags/bottles. They are made from 2 mm thk MS sheet (As per IS:513) and are coated with min. 45 micron thickness of epoxy polyester coating.</p> <p>The understructure is assembled using M6 trilobular screws (As per DIN 7500) with Zn blue plating.</p> <p>Compact Laminate seat and back panels are assembled using M6 Countersunk Trilobular screws (as per DIN 7500) with Zn Black Plating (As per IS 1573:1986)</p> <p>Spacers Are provided on the top of round tubes for wooden panels fixing. They are made of PP Glass filled (30%)</p> <p>Plastic Caps made of PP copolymer (3530 Grade) are also provided on the rear frames adding more aesthetic value to the product.</p> <p>M6 high tensile TVS make bolt (Class 8.8) with glass filled nylon level adjusters are provided at the bottom of understructure to take care of unevenness in floor with height adjustment of approx 15mm. Color as per OAV color.)</p>	

<p>2.</p>	<p><b>Class Room Table for Teachers</b></p> <p>Supplying and placing in position office table of the following specifications. Its size shall be 900 Width x 590 Depth x 750 Height . The top panels shall be made from 18 +/- 0.5 mm thick Pre - laminated boards as per with 2 mm thick PVC edge banding on all sides . Understructure shall be made from 0.9 mm +/- 0.09 mm thick powder coated 50 microns (+/-10) CRCA MS. Tubular Frame shall be sq. 25.4 +/- 0.3 mm x 1.2 +/- 0.096 mm thick MS ERW tube .Modesty panel shall be made from 1.0 +/- 0.09 mm thick powder coated 50 microns (+/- 10). The Storage shall be having shell 0.5 +/- 0.07 mm thick CRCA MS plus drawer tray 0.5 +/- 0.07 mm thick CRCA MS plus drawer front 0.8 +/- 0.1 mm thick CRCA MS . Also there should be 10 lever cam lock plus handles built in plastic.</p>	
<p>3.</p>	<p><b>Chair For Classroom &amp; Office room</b></p> <p><b>SEAT/BACK ASSEMBLY:</b> The seat and back should be made from seasoned wood and plywood. The same should be upholstered with black synthetic leather and polyurethane foam.</p> <p><b>BACK SIZE:</b> 46.0cm. (W) X 27.0cm. (H)</p> <p><b>SEAT SIZE:</b> 46.0cm. (W) X 40.0cm. (D)</p> <p><b>ARMREST TUBE:</b> The armrest tube should be made of 0 2.54 ±0.03cm. x 0.2 ±0.016cm.thk. M.S. E.R.W. tube and powder coated (DFT 40-60 microns).</p> <p><b>UNDERSTRUCTURE ASSEMBLY:</b> The understructure assembly should be a cantilever type frame made of 0 2.54 ±0.03cm. x 0.2 ±0.016cm.thk. M.S. E.R.W. tube and powder coated (DFT 40-60 microns).</p> <p><b>Overall Dimensions of Chair</b></p> <p>Seat Height - 48.0 cm.</p> <p>Height - 87.5cm.</p> <p>Width &amp; Depth of Chair as measured from base - Width-58.0 cm and Depth-56.5 cm.</p>	

4.

**Common Room Table**

**(Material of Table Top: Three Layer Prelaminated Particle Board Of Grade- II Type – II Of IS:12823/Latest Material of Legs: Material of Modesty Panel N.A, Thickness of Metal Sheet / MDF Board used for modesty panel(in mm)+/- 5% NA MS Pipe of 75 mm width and 25 mm thick. Seating : Capacity 6 Seater, Shape of table top: Rectangular, Wire Management :without, Number of stock box : No socket Box, Wire entry system : NA , Type of understructure: Leg type , Number of Leg per Seat:4, Leg Top Attachment: Powder Coated MS plate of thickness 3.0mm, Leg Bottom Attachment: NA, Leg assembled together with guide at bottom :NA, At Top Leg assembled together with :3 mm thick M S sheet powder coated, Modesty panel: NA, Length in mm (select NA in case of round table ) +/- 10(mm):1850,width in mm (Diameter in case of round table ) +/-10(mm):900 Height in mm(+/-5 mm):750mm, Thickness of Top +/-2(mm): 25 millimeter , Height of Modesty panel +/- 5 (mm): NA Color of Laminate :teak , Packing : Five Ply Corrugated Board And Strapped with 12 mm Hope stripe , OEM of offered product is ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, GREENGUARD Certified.**



P-3

## SL. 05

### Specification of Common Room Almirah



Product Size - 914 mm (W) x 463 mm (D) x 1830 mm (H)

Construction & Material - Manufactured from prime quality cold rolled close annealed mild steel, conforming to Japanese Industrial Standards JISG 3141 SPCC

(Steel Plate Cold Commercial) SD.

Rigid Knockdown Construction

Configuration - Full Height Steel Hinged Door

Material - All the Panels are made from 0.6 mm thick CRCA

Locking & Handle - Plastic Recessed Handle Cum Cam Lock

Shelving - 4 Nos. of Adjustable Shelves

- Uniform Distributed Load Capacity per Shelf is 30 kg

Top - Metal Top Only

Finish - Epoxy Powder Coating to the thickness of up to 100 microns

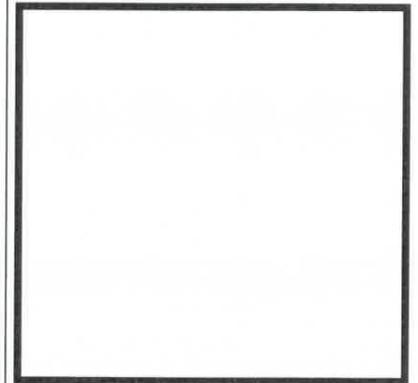
Levelers - No Leveler Provision

6.

**Principal's table**

**Providing & placing in position office table with overall size shall be 1650 Width x 900 Depth x 728 Height . Top shall be 18 mm thick Pre laminated particle board all work surface edges shall be having duly sealed with 2 mm thick PVC edge banding.**

**Understructure Modesty Panel 18 mm thick Pre laminated particle board . The Rectangular frame shall be fabricated component in 1.2 mm thick CRCA , Finish : powder Coat( epoxy polyster) . Leg shall be fabricated component in 38 mm x 25 mm 1.2 mm thick MS ERW ATube ,finish powder coat ( epoxy polyster).The plastic cap for cable travel shall be injection moulded polypropylene and leveler glide for shall be nylon 6 & MS bolt. The storage shall be having shell and drawer tray 0.6 mm thick CRCA Finish powder coat (epoxy polyster) plus the drawer front shall be 0.8 mm thick CRCA Finish powder coat (epoxy polyster) plus lock with 10 lever and handle and leveller. The wire management shall be horizontal wire carrier 0.7 mm thick CRCA Finish powder coat (epoxy polyster) and vertical wire carrier 0.8 mm thick CRCA Finish powder coat (epoxy polyster) .**



P-5

7.

### Principal's Chair

Seat/Back assembly: The seat should be made up of 1.2 +/-0.1cm thk. Hot pressed plywood cap-qlta-pl 14-18. The back should be made up of injection molded glass filled nylon & upholstered using net fabric with high tenacity yarn.

Seat size: 47.0 cm.(W) X 51.5 cm. (D)

Back size: 45.0 cm.(W) x 65.3 cm.(H) high resilience (HR) polyurethane foam should be molded with density= 55+/-2 kg /m(3) and hardness 16 +/-2 kg. for 25% compression . Armrest: The armrest have an up-down adjustment of 8.5 +/- 0.5cm which should be provided in armrest structure. Armrest top has an integrated layer of thermoplastic elastomeric (Type).

Lumbar support assembly: The lumbar support cons should be of polypropylene pad with molded polyurethane foam & covered with polyester fabric. The height of lumbar pad can be adjusted through two projecting knobs provided on the rear side of the pad. Lumbar has an adjustment of 8.0 +/- 0.5 cm in height.

Front pivot synchro mechanism: the adjustable tilting mechanism should be designed with the following features.

360° revolving type.

Single point control.

Front-pivot for tilt with feet resting on ground ensuring more comfort.

Tilt tension adjustment.

4 position locking with anti-shock feature

Seat back tilting ratio of 1:2.

Pneumatic height adjustment: Pneumatic height adjustment has an adjustment stroke of  $10.0 \pm 0.3$  cm.

Pedestal assembly: The pedestal should be injection molded in black 30% glass – filled nylon and fitted with 5 nos. twin wheel castors. The pedestal pitch-center dia should be  $\varnothing 66.1 \pm 0.3$  cm.(76.1  $\pm$  1.0cm with castors). Twin wheel castors: Twin wheel castors should be injection molded black nylon.

SEAT SIZE: 47.0 cm (W) x 51.5 cm. (D)

BACK SIZE: 45.0 cm (W) x 65.3 cm.(H) OEM of offered product is ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, GREENGUARD Gold (Product certified for low chemicals emissions UL.com/GG UL2818, AIOTA (Certificate of Ergonomic Design & Performance 2024-25, BIFMA MEMBERSHIP, BIFMA International. (ANSI/BIFMA e3-2019 FURNITURE SUSTAINABILITY STANDARD). Certified



SL.08

## Specification of Principal's Almirah



Technical specification of Almirah steel, Type of Almirah steel Almirah Steel wardrobe (having cloth hanging provision) Product Size - 914 mm (W) x 463 mm (D) x 1830 mm (H)

Construction - Manufactured from prime quality cold rolled close annealed mild steel, conforming to Japanese Industrial Standards JISG 3141 SPCC

(Steel Plate Cold Commercial) SD.

Rigid Knockdown Construction

Configuration - Full Height Glass Hinged Door

Material - All the Panels are made from 0.6 mm thick CRCA

Locking & Handle - Plastic Recessed Handle Cum Cam Lock

Shelving - 4 Nos. of Adjustable Shelves

- Uniform Distributed Load Capacity per Shelf is 30 kg

Top - Metal Top Only

Finish - Epoxy Powder Coating to the thickness of up to 100 microns

Levelers - No Leveler Provision

09.

## Chair for Library / Visitors & Common Room

1. SEAT/BACK (CAFÉ/ARM/DESKLET/LOUNGE): The seat and back are made up of injection molded high impact strength polypropylene polymer compound with indoor grade UV resistance.

SEAT SIZE: 52.2cm.(W) X 53.2cm.(D)

BACK SIZE: 51.6cm.(W) X 40.5cm.(H)

2. M.S UNDERSTRUCTURE OPTION FOR CAFÉ CHAIR: The powder coated tubular welded frame is made from Dia 2.22 + 0.03 cm x 0.12 + 0.0128 cm and 3.5+0.03 cm X 1.5+0.03CM X 0.12+0.0128 cm. M.S.E.R.W. tube.

3. SHOE: The shoes are made of high impact strength polypropylene polymer compound with indoor grade UV resistance and pressed fitted with tubular frame

UPHOLSTRY An upholstery cover can be retro filled on to seat and back. The seat cover is made from High abrasion resistance fabric with from lamination and 2.5 cm PU Foam insert. The back cover I made from High abrasion resistance fabric with foam lamination and 0.1 cm PU Foam insert.



**10. Specification of Office Table**

Its size shall be 900 Width x 590 Depth x 750 Height . The top panels shall be made from 18 +/- 0.5 mm thick Pre - laminated boards as per with 2 mm thick PVC edge banding on all sides . Understructure shall be made from 0.9 mm +/- 0.09 mm thick powder coated 50 microns (+/- 10) CRCA MS. Tubular Frame shall be sq. 25.4 +/- 0.3 mm x 1.2 +/- 0.096 mm thick MS ERW tube .Modesty panel shall be made from 1.0 +/- 0.09 mm thick powder coated 50 microns (+/- 10). The Storage shall be having shell 0.5 +/- 0.07 mm thick CRCA MS plus drawer tray 0.5 +/- 0.07 mm thick CRCA MS plus drawer front 0.8 +/- 0.1 mm thick CRCA MS . Also there should be 10 lever cam lock plus handles built in plastic.



SL.11

## Specification of Office Almirah



Product Size - 914 mm (W) x 463 mm (D) x 1830 mm (H)

Construction & Material - Manufactured from prime quality cold rolled close annealed mild steel, conforming to Japanese Industrial Standards JISG 3141 SPCC (Steel Plate Cold Commercial) SD.

Rigid Knockdown Construction

Configuration - Full Height Steel Hinged Door

Material - All the Panels are made from 0.6 mm thick CRCA

Locking & Handle - Plastic Recessed Handle Cum Cam Lock

Shelving - 4 Nos. of Adjustable Shelves

- Uniform Distributed Load Capacity per Shelf is 30 kg

Top - Metal Top Only

Finish - Epoxy Powder Coating to the thickness of up to 100 microns

Levelers - No Leveler Provision

12.

**Library Table**

**Size shall be 900 Width mm x 900 Depth mm x 740 Height mm . The top shall be 25 mm thick PLB with 2 mm thick PVC Edge Beading plus the Understructure shall be having C - Frames 1.6 mm thick MS supporting the top . The Legs shall be of dia. 38.1 x 1.6 mm thick MS ERW tube .**



**SL.13**

## **Specification of Library Almirah:**



Product Size - 914 mm (W) x 463 mm (D) x 1830 mm (H)

Construction - Manufactured from prime quality cold rolled close annealed mild steel, conforming to Japanese Industrial Standards JISG 3141 SPCC (Steel Plate Cold Commercial) SD.

Rigid Knockdown Construction

Configuration - Full Height Glass Hinged Door

Material - All the Panels are made from 0.6 mm thick CRCA

Locking & Handle - Plastic Recessed Handle Cum Cam Lock

Shelving - 4 Nos. of Adjustable Shelves

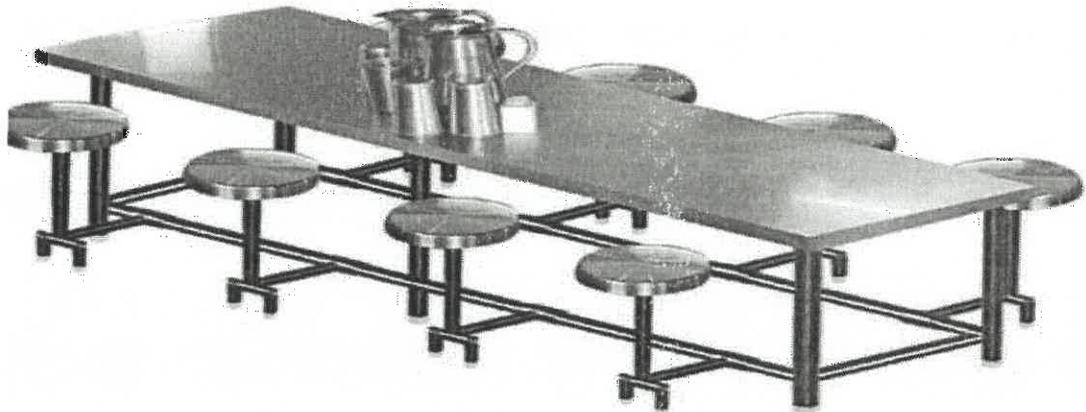
- Uniform Distributed Load Capacity per Shelf is 30 kg

Top - Metal Top Only

Finish - Epoxy Powder Coating to the thickness of up to 100 microns

Levelers - No Leveler Provision

**SL.14 Specification of 08 seated SS Dining Set ( For MDM )**



8 Seater PU Coated size shall be 2329 Width mm x 1175 Depth mm x 750 Height mm . Top shall be 25 mm thick base material shall be 25 mm MDF board . On top PU painting of minimum 2H hardness with 75% glass as per color chart .Combination color graphics on the centre . Brown Laminate on bottom specially profiled edges for comfort . The Understructure shall be having bend pipe structure of MS powder coated . Pipe dia 38 mm , 2 mm thick and it shall be fitted with top by SS machine screws . Legs shall be of MS powder coated and 38 mm dia. pipe legs are fixed with understructure and table top . Glide shall be of Plastic fixed at the understructure to prevent the damage of table top during stacking.

\*\*\*\*\*

**Section – 7 A**

**(Part – I)  
Technical Bid Format**

*All relevant Documents, Annexure required as described terms & conditions (Technical & General) must enclose along with this format:*

**1. Details of the Applicant:**

Name & Address of Manufacturers & Supplier with contact No.	GST No & GST deposited up to.	PAN No.	Regd/Auth Certificates No.

**2. Details of Tender Application Fees & EMD Money etc.:**

Details of Tender Application Money	Details of EMD Money	If claimed exemption of EMD & Security, Attach supporting docs	Sample (produce before Committed) on 29.08.2024 at 3.00 pm

**3. Manufacturing Credentials:**

Last 3 years avg. turnover	Audited B/S,P/L,-3 yr	IT Return-3 yr	Order copy( to any School/Colleges)	GST (GSTR-3B and GSTR-1)

**4. Enclosures:-**

Documents			

**Declarations:-** I, Sri/Smt.....Proprietor/Director/ Partner of.....declare that I have read the tender documents thoroughly & I have agreed to supply with the terms & conditions of this tender notice. If any documents enclosed herewith found false/fabricated at any time, my candidature will be liable for rejection & no right to participate in the tender process & my EMD will be forfeited.

**Date:**.....

**Place:**.....

**Seal & Signature of the Bidder**

**Section – 7 B**

**(Part – II)  
Financial Bid Format**

**1. Details of the Applicant:**

Name & Address of Manufacturers & Supplier with contact No.	
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**2. Rate Quoted**

Items	Base Rate	GST	Total Cost (Base+GST)	In words
1. Dual bench & desk				
2. Class room Table				
3. Class room /Office Room Chair				
4. Common room Table				
5. Common room Almirah				
6. Principal Table				
7. Principal Chair				
8. Principal Almirah				
9. Chair for Visitors/ Library & Common Room				
10. Office room Table				
11. Office room Almirah				
12. Library Table				
13. Library Almirah				
14. Dining Table with 08 seated				

*(no over writing/correction fluid to be used)*

**Declarations:-**

I, Sri/Smt.....Proprietor/Director/ Partner  
of.....declare that I have read the tender documents thoroughly & I have agreed to supply with the terms & conditions of this tender notice. If any documents enclosed herewith found false/fabricated at any time, my candidature will be liable for rejection & no right to participate in the tender process & my EMD will be forfeited.

Date:.....

Place:.....

Seal & Signature of the Bidder

**PROFORMA FOR SUBMISSION OF AFFIDAVIT IN RUPEES OF TEN OF INDIA NON- JUDICIAL STAMP PAPER BY THE BIDDERS FOR DECLARATION. (Affidavit before Executive Magistrate / Notary Public)**

I / We .....having my / our office at.....do declare that I / We have carefully read all the terms & conditions of bid floated by DEO, Mayurbhanj, Odisha for the supply of Furnitures to OAVs and abide by them. I will abide with all the terms & conditions set forth in the **Bid document Reference no.**\_\_\_\_\_ **dated**\_\_\_\_\_ along with the subsequent amendment, if any.

I / We agree that the Tender Inviting Authority(DEO, Mayurbhanj) can forfeit the Earnest Money Deposit, Performance Security Deposit and blacklist our entity for a period of **03 (three)** years if any information furnished by us is found to be false at the time of inspection / verification and not complying with the Bid terms & conditions. In case I/We are de- recognized / black listed / banned / by any State Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Institutions / PSUs / Government autonomous body, Society / DEO, MAYURBHANJ and or convicted by any court of law **on and from the date of floating of the tender**, I/We undertake to inform the same to DEO, MAYURBHANJ.

I/we also under take that, I/we are not involved in any unfair / fraudulent practice.

I/we\_\_\_\_\_do hereby undertake that the samples provided by our firm for technical evaluation is in conformity with the tendering specification and non-toxic as set forth in the Bid document vide Bid Reference no.\_\_\_\_\_dated \_\_\_\_\_ along with the subsequent amendment, if any.

I / We .....do hereby declare that I / We will supply the Furniture to OAVs as per the terms, conditions & specifications of the bid document.

Identified

Advocate

\_\_\_\_\_  
(With Seal Stamp)

Deponent:

Name & Address:

The above named deponent being

identified by Shri \_\_\_\_\_

Advocate\_\_\_\_\_solemnly affirm and states before me that the contents of this affidavit are true to the best of his knowledge.

Dt. Executive Magistrate/Notary: ..... (With Seal Stamp)

**PERFORMANCE BANK GUARANTEE**  
**FORMAT**

To

The DEO, MAYURBHANJ

WHEREAS..... (Name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no..... dated ..... to supply Furniture (description of goods & services) (herein after called "the contract").

AND WHEREAS it has been stipulated by DEO, MAYURBHANJ in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of ..... (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the .... day of ....., 20\_\_\_\_\_

Our \_\_\_\_\_ branch at \_\_\_\_\_, Bhubaneswar, Odisha (Name & Address of the \_\_\_\_\_ \*branch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our \_\_\_\_\_ \* branch a written claim or demand and received by us at our \_\_\_\_\_ \* branch on or before Dt.....otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....  
(Signature of the authorized officer of the Bank)

..... Name and designation of the officer

.....  
..... Seal, name & address of the Bank & Branch