

**OFFICE OF CHIEF DISTRICT AGRICULTURE OFFICER,
MAYURBHANJ, BARIPADA**

Letter No... 5071 Date... 1.10.2024

Expression of interest (EOI) for selection of Support Agency (SA) for Implementation of "Paramparagat Krishi Vikas Yojana (PKVY)" Phase-III in Mayurbhanj District during 2024-25.

Expression of interest is invited by the Chief District Agriculture Officer, Mayurbhanj from the experienced and interested organizations/ Agencies for selection of **Support Agency (SA)** for implementation of "**Paramparagat Krishi Vikas Yojana (PKVY)**" Phase-III in **Mayurbhanj District during 2024-25**. Interested Organizations / Agencies are required to submit the Eol in sealed envelope super scribed as **Application for selection of _Support Agency (SA) for Implementation of "Paramparagat Krishi Vikas Yojana (PKVY)" Phase-III in Mayurbhanj District during 2024-25** as per enclosed application format by registered/Speed post. Proposals in e-Mail would not be entertained in this regard. **The Eol should be addressed to office of the Chief District Agriculture Officer, Takatpur, Baripada, Odisha, Pin- 757003. The Last date for receipt of Eol is dt.18.10.2024 up to 1 PM** and the same shall be opened on the same day at 3.30PM in presence of authorized signatory and representatives. The application form and detail terms & conditions are available in the official website of disc.mayurbhanj@gmail.com.

The authority shall not be responsible for any sort of postal delay and the Eol received beyond scheduled date and time shall not be entertained and out rightly be rejected. The authority reserves the right to cancel/reject any or all the Eol without assigning any reason thereof.


Chief District Agriculture Officer,
Mayurbhanj, Baripada

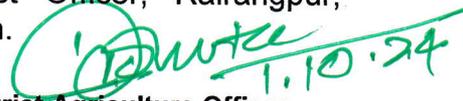
Memo No. 5072 /Agril. Dt. 1.10.2024

Copy forwarded to the Block Agriculture Officer, Bisoi, Bijatala, Suliapada and Jamda for information and necessary action.


Chief District Agriculture Officer,
Mayurbhanj, Baripada

Memo No. 5073 /Agril. Dt. 1.10.2024

Copy forwarded to the Agriculture District Officer, Rairangpur, Baripada and Bahalda for information and necessary action.


Chief District Agriculture Officer,
Mayurbhanj, Baripada

Memo No. 5074 /Agril. Dt. 1.10.2024

Copy forwarded to the DeGM, OSWAN, Mayurbhanj, Collectorate Building, Baripada-757001, Mayurbhanj, Odisha for information and necessary action. He is requested to upload the Eol in district website for wide publication.


Chief District Agriculture Officer,
Mayurbhanj, Baripada

Memo No. /Agril. Dt.
Copy submitted to the State Bio-Chemist, Bhubaneswar for favour of
your kind information and necessary action.


Chief District Agriculture Officer,
Mayurbhanj, Baripada

Memo No. /Agril. Dt.
Copy submitted to the Collector and District Magistrate, Mayurbhanj
for favour of kind information.


Chief District Agriculture Officer,
Mayurbhanj, Baripada

Memo No. /Agril. Dt.
Copy submitted to the Director of Agriculture & Food Production,
Odisha, Bhubaneswar for favour of kind information.


Chief District Agriculture Officer,
Mayurbhanj, Baripada

**Expression of Interest for selection of Support Agency (SA) for
Implementation of "Paramparagat Krishi Vikas Yojana (PKVY)" Phase-III in
Mayurbhanj District of Odisha**

Introduction: -

"Paramparagat Krishi Vikas Yojana (PKVY) Phase- III in Odisha", a sub component of Soil Health Management Scheme (SHM) under National Mission on Sustainable Agriculture (NMSA) aims at development of sustainable models of organic farming through a mix of traditional wisdom and modern science to ensure long term soil fertility build up, resource conservation and helps in climate change adaptation. It primarily aims to increase soil fertility and thereby helps in production of healthy food through organic practices without use of agro-chemicals. PKVY also aims at empowering farmers through institutional development through cluster approach not only in farm practices management, input production, quality assurance but also in value addition and direct marketing through innovative means. Participatory guarantee system under PGS-India programme will be key approach for quality assurance under the PKVY programme. The farmers will have option to adopt any form of organic farming in compliance with PGS-India standards. While adopting a system, it must ensure that the system is adopted is compatible to the area and crop and assures optimum yield and provides adequate measure to manage nutrients, pest and diseases. Farmers will have flexibility to use appropriate package of practices best suited to their situations.

Objectives of the Programme:

- To promote resource based integrated and climate resilient sustainable farming systems that ensure maintenance and increase soil fertility, resource conservation, on-farm nutrient recycling and minimize dependence of farmers on external inputs.
- To reduce cost of agriculture to farmers through sustainable integrated organic farming systems thereby enhancing farmer net income per unit of land.
- To sustainably produce chemical free nutritious food for human consumption.
- To protect environment from hazardous inorganic chemicals by adoption of ecofriendly low cost traditional techniques and farmer friendly technologies.
- To empower farmers through their own institutional development in the form of clusters and groups with capacity to manage production, processing, value addition and certification management.

“Paramparagat Krushi Vikash Yojana” (PKVY) is one of the important mandate to mitigate the climate change and Global warming for which pilot activities will be carried out in selected cluster PKVY Phase- III in Odisha from 2024-25 to 2026-27. The block wise area Mayurbhanj district for PKVY Phase III 2024-25 for the upcoming Rabi is mentioned below:

Block	Area (Ha.)
Suliapada	500Ha.
Bijatata	500Ha.
Bisoi	500Ha.
Jamda	500Ha.
Total	2000 Ha.

- One Support Agency (SA) per district will be selected from **the empanelled list of GOI** through Eoi at Mayurbhanj district level after necessary approval of the DLEC.
- The SA will carry out all the implementation process of the PKVY at the village level with the facilitation of CDAO of the Mayurbhanj district.
- The Modalities for implementation of the PKVY Phase- III in Odisha is attached herewith for your reference.
- Applications are sought from reputed Govt./Semi-Govt. Institutions, Partnership/Professional Firms/Proprietary firms/Pvt. Companies/Co-operative Societies/NGOs for the role of Support Agency for implementation of the programme in the Mayurbhanj district.
- In accordance with approved guidelines, Chief District Agriculture Officer, Mayurbhanj is inviting applications from reputed agencies for the role of “Support Agencies (SA)”. The application for EOI will be received by the CDAO, Mayurbhanj.

The evaluation will be done by the District Level team. Final selection will be made by a District Level Executive Committee (DLEC) of PKVY under chairmanship of the Collector and District Magistrate, Mayurbhanj.

The mandatory criteria of the Agency to be selected as SA are mentioned below:

1. Should be legally registered and provide a self-attested copies of registration and PAN card.
2. Should not have been black listed by Government of India, Government of Odisha, any scheme of other state government departments, any state government agencies, any Indian or international donor and provide a self-declaration by the authorized representative to this effect.
3. Should have a minimum of 5 years of work experience in Organic Farming Farming. Additionally, experience on organic certification, value addition processing and marketing will be an added advantage.
4. Experiencing Organic Farming projects at proposed blocks of Mayurbhanj district will be having added advantage.
5. The area proposed to be covered under programme should not be under forest department or any government department. Land titles given under FRA act are eligible for the implementation.
6. Should be willing to complete project work such as selection of clusters and farmers immediate after the signing of the MoA. Deadlines shall be chosen by Project Director, ATMA in consultation with the selected SA and State Bio Chemist. Date of signing of the MoA will be considered as beginning of the contract.
7. Should submit last 3 years' (2021-22, 2022-23, 2023-24) audited balance sheet and financial reports to the concerned regulatory authorities.
8. The chief functionary of the institution should not be a formal member of any political party and furnish an under taking to this effect.
9. Should not have more than one-third of the Governing Body members related to each other and no staff members related to each other should be supervising each other.
10. Must have worked in any of the government programme related to Agriculture, Horticulture, Watershed, Natural Resource Management, Forest department, and any other agriculture related programmes in a substantial way (not merely in awareness or training or marketing Linkages).
11. Agencies with experiences of working on organic agriculture under third party certification or PGS Certification will be preferred.
12. Agencies with experiences of working on Community Based Organizations (FPOs/FPCs) will be preferred.
13. Agencies implementing projects on BT Cotton and Eucalyptus plantations in the proposed blocks will not be preferred. If this comes to notice at later stage, MoA will be annulled.

14. Agency should be situated in the area of functioning with office and working personals.
15. Agency should have proven track record in facilitating market linkages (Domestic and Export) to their developed organic groups/clusters.
16. The agency should have strong in house technical team competent in organic farm management, value addition, certification and marketing.
17. The Support Agency will select Regional Council (RC) for certification from GOI list. The concerned Regional Council will select the NABL accredited laboratory for residual analysis.
18. The Agencies should have experienced in Brand Building of Organic Produce.

***The Detailed format of Eol is attached at Annexure -A.**

1. **Agencies need apply in the specified form at only.**
2. **One "Expression of Interest" Format should be filled for only one district.**
3. **If information more than one district is mentioned in one application, then "Expression of Interest" will be cancelled.**

Expression of Interest is available in word format and PDF format at the websites disc.mayurbhanj@gmail.com.

Copies of the following documents need to be submitted along with the Eol form:

1. Registration certificate of Agencies.
2. Previous 3 years Audited statement of accounts for (2021-22, 2022-23, 2023-24).
3. Previous 3 years (2021-22, 2022-23, 2023-24) Annual Report.
4. Total no of professional staff of the organization.
5. Profile of Staff expected to be deputed for the project.
6. MoU/agreement/any documentary evidence of working at allotted blocks and/or at Mayurbhanj district for Agriculture department, other Govt. or special projects or Govt. undertakings projects related to organic farming promotion with market linkage programme.
7. MoU/agreement/certificate/transaction records/any documentary evidence of procurement of organic produces from farmers and domestic as well as export marketing of organic produces from Mayurbhanj district.
8. Address of head and field offices.

Further information any in this regard can be obtained from the O/o- CDAO, Mayurbhanj during office hour (Between 10.00-17.00hours).

It must be mandatorily delivered in a written form to the address below by speed post/ registered post in a closed envelope super-scribed as **EOI for SA Selection under "Paramparagat Krishi Vikas Yojana" Phase - III** by. to the CDAO, Mayurbhanj.

The CDAO, Mayurbhanj shall have the right to disengage/cancel the agreement of any support agency/resource organization and engagement of a new support agency/resource organization without assigning any reason and notice thereof, if the performance of the agency will not be satisfactory for the remaining period.

Process of Selection:

Stage1: Maximum of three Organizations will be shortlisted from the received applications after Desk assessment by DLEC.

Stage2: Presentations will be given by shortlisted agencies before DLEC by CDAO under chairmanship of Collector & District Magistrate of the district. This will be followed by a field visit by the members of the selection committee. The scoring sheets shall be developed by CDAO, Mayurbhanj.

Stage3: One Agency will be selected as Support Agency (SA) for the District.

Stage4: Agency selected as SA will submit all relevant supporting documents as per the claims in the presentation for verification. Agency will also submit the farmer and area information. The submitted Documents will be verified by the District Level Executive Committee.

Stage5: After verification, MoA will be signed between CDAO, Mayurbhanj and Selected SA for the programme.

More information on the presentation and field verification shall be provided once the eligible agencies are shortlisted.

Expression of Interest to Support Agency with Directorate of Agriculture & Food Production, Odisha on Paramparagat Krishi Vikas Yojana Phase- III.

Details of the Organization:

i. Introduction

- a) Name of the organization–
 b) Acronym of the organization, if any–
 c) Address of the Organization–
 i) Mailing/Correspondence office:
 ii) Visiting office: Regional Office:
 d) Contact Person:
 i) Name–
 ii) Designation/Title–
 iii) Telephone No–
 iv) Landline–
 v) Mobile–
 vi) Email–
 vii) Address, if different from (c)–

ii. Identity/Legal Status

- i) Is organization registered- Yes No
 ii) If yes, Under Society Act- Yes No
 iii) Under Trust Act- Yes No
 iv) Under Company Act- Yes No
 (under section 25)
 v) If any other, specify-
 vi) Year of registration-
 vii) Since how long it is operational (No. of years)-
 viii) Is organization registered under Income Tax- Yes No
 ix) Is organization registered under GST- Yes No
 x) Operational area of the organization:
 a) State/s- (only indicate the number) -
 b) District/s -
 c) Block/s- -
 d) Village/s -

iii. Governance

- i) What are VMG (Vision, Mission, Goal) of the organization
 ii) Annual reports for the previous 3 years (2021-22, 2022-23, 2023-24)
 iii) What are sources of fund for the organization –
 a) Corpus/ Endowment/ Donation
 b) Govt. Grant
 c) Donor's grant
 d) Foreign grant
 e) Other if others specify–

iv. Management / Administration

- a) Mention administrative set up below chief executive/ Director
- (Flow chart)
- b) Role and responsibility of staff clearly defined Yes / No
- c) Professional and Other Staff issued with letters of
appointment/contact Yes / No

v. Financial Management

- a) Audited by external auditors: Yes No
- b) Do you have system of Internal Control: Yes No
- c) If yes, specify-
- d) What financial statements are prepared at organization-
Balance sheet Receipt & payment
Income & Expenditure
Cash flow statement
Fund flow statement
Other specify

Financial Particulars of the Agency

Financial Year*	Turnover from Professional Services (Rs.)	Turnover from Agricultural Activities (Rs.)	Total Turnover (Rs.)	Income tax return filed (yes/ no) **
2021-22				
2022-23				
2023-24				

* The copies of Audited Balance Sheet along with Receipt & Payments, Income & Expenditure Income Tax Return receipt, Cash flow and fund flow statement of last three years (2021-22, 2022-23, 2023-24) to be attached.

** Please attach last 3 assessment years Income Tax return received (Kindly attached Xerox copy of PAN and TIN Certificate)

vi. Personnel / Staff (Current status)

- i Total number of staffs-
- ii No. of permanent staff - (M / F)-
- iii No. of temporary staff - (M / F)-
- iv No. of technical / professional staffs (M / F) with acquaintance role
please specify:

Details of Staffs appointed at the applied district:

Name	Position	Engaged since	Qualification

vii. Work Experience

a) Was the organization black listed at any district for any project at any time?

If yes, provide the details.

b) Key Focus areas of work of the organization in the proposed district:
(Main 5 areas relevant to organic farming documents to be attached).

Block Name	Focus Area relevant to organic farming	Years of Experience	Converge (No of Households)	Partner Agency (Govt/Donor/NABARD etc)

c) Previous experiences in working with Government Departments in the proposed district: (Minimum 2 Departments relevant to organic farming programme documents to be attached).

Government Departments	Project Name relevant to organic farming	Block Name	Converge (No of HHs)	Coverage in Acres

d) Previous work experiences in proposed blocks relevant to organic farming programme documents to be attached: (Minimum in 2 proposed blocks).

Block Name	Project Name relevant to organic farming	Years of Experience	Coverage (in Acres)	Partner Agency (Govt/Donor/NABARD etc)

e) Previous work experiences in proposed blocks with Community Based Organizations (FPC/FPO) relevant to organic farming programme documents to be attached: (Minimum in 2 proposed blocks).

Block Name	Community Based Organizations (FPC/FPO)	Project Name relevant to organic farming	Converge (No of Households)	Coverage (in Acres)

f) Experience in marketing of organic produces from the applied district in last 5 years specific with Crop and procurement quantity.

g) Experience in marketing of organic produces from the proposed blocks in last 5 years specific with Crop and procurement quantity.

(Export license, MoA, domestic/ export marketing details, financial transaction to be attached).

- h)** Experience in Branding of Organic Produce from the applied District in last 5 years with documentary evidence.
- Viii.** Please mention any other achievements related to Organic Farming/ Bio-Input Production by the FPOs or CBOs in the proposed district.
- Ix.** Please give three reasons why your organization is the best organization for promotion of organic agriculture in the district.
- X.** Have you work with farmers on PGS certification or Third-party certification? If yes, please provide details.
- Xi.** Are you registered as Regional Council with National Centre for Organic Farming? If yes please provide details.
- Xii.** Please mention participation of your organisation in Big Symposium/ National Events/ National Trade Fair etc. with Documentary evidence, if any

This is to certify that the information given above are true to the best of my knowledge and believe.

Authorised Signatory and Seal

- Required supporting documents should be attached with Annexure A.

UNDERTAKING

[On the letter head of the Organization regarding Ineligibility of the Bidder and non-blacklisting]

I/we, hereby undertake that, our organization has not been blacklisted / debarred by any of the Central / State Government Ministry / Department/ Office or by any Public Sector Undertaking (PSUs)/ any Indian or international donor and I/we are not blacklisted by any authority during the recent past.

Yours sincerely,

Authorized Signature [In full and initials]:

Name and Designation of the Signatory:

Name of the Bidder and Address:

Declaration

[On the letter head of the Organization]

I, Shri _____, Authorised signatory / Director of _____ (Name of the Agency), competent to sign this declaration and execute this tender;

- a. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;
- b. The information and documents furnished along with the tender are true and authentic to the best of my knowledge and belief. I am well aware of the fact that, furnishing of any false information / fabricated document would lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.

(Signature of Authorized Representative with seal)

Place:

Date: