



ପ୍ରମୁଦିତ ଆଦିବାସୀ ଉନ୍ନୟନ ସଂସ୍ଥା, ରାଇରଙ୍ଗପୁର
OFFICE OF THE PROJECT ADMINISTRATOR, I.T.D.A, RAIRANGPUR.

At-Rairangpur W. No.3, Mandirsahi
 P.o-Rairangpur, Dist: Mayurbhanj-757043

Email : paitdarrp@yahoo.in, itdargp@nic.in
 Office No. 06794-222024

Letter No. 4652//ITDA, RRP Dated. 03.10.2024//

QUOTATION CALL NOTICE

Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators or Private individuals for providing one number of Diesel driven Bolero (Neo Model) of white colour which shall confirm to the Terms and conditions (Annexure-II) for official use in the office of ITDA, Rairangpur on monthly basis.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate , Insurance Certificate, Fitness Certificate, valid Contract carriage Permit, proof of up to date tax payment etc., Which are mandatory for Plying of vehicle.
2. The maximum hire charges per month is Rs.31,000/- (Thirty One Thousand) excluding taxes.
3. The Minimum average mileage in KMs in per liter is 10 (Ten).
4. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
5. The driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. 5000/- shall be deposited by the intending quotationer in shape of Account Payee Bank Draft in any nationalized bank drawn in favour of the PA, ITDA, Rairangpur and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the quotation information (excluding taxes, fuel and lubricants).
8. The vehicle must achieve a fuel efficiency of minimum 10 kms. Per liter.
9. The details of the make and fuel efficiency of manufacture of the vehicle, registration No. mileage (KMs. Covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the quotation information to be furnished with the Quotation/ Tender {Annexure-III(A & B)}
10. The quotation completed in all respect should reach the O/o Undersigned on or before dt.25.10.2024 by 5.30 P.M. through Registered / Speed Post only and shall be opened on the dt. 28.10.2024 at 04.30 P.M. in presence of the quotationers or their authorized representatives.

P. K. S.

11. The application form of quotation containing general quotation information & terms and condition for hiring of vehicle etc. can be downloaded from District website mayurbhanj.odisha.gov.in The quotationers shall furnish the filled in form and one Demand Draft of Rs. 500/- (Rupees five Hundred) only towards the cost of tender along with the quotation document. The quotation paper will also available from this office by payment of Rs.100/-.
12. The quotationers must present their vehicle before the committee with all completed formalities / documents for which quoted during the opening of the quotations.
13. Application incomplete in any respect is liable for rejection. Non production of the vehicle before the tender committee is also liable for rejection of the quotation.
14. The undersigned reserves the right to modify / alter / cancel any part of the quotation or entire process without assigning any reason thereof.


Project Administrator,
ITDA, Rairangpur

Memo No. 4653 //ITDA,RRP

Date: 03.10.2024

Copy submitted to Sub-Collector, Bamanghaty Sub-Division, Rairangpur/ All Block Development Officers/ All Tahashildars under Bamanghaty Sub-Division, Rairangpur/Treasury Officer, Sub Treasury, Rairangpur/ Executive Officer, Rairangpur Municipality for kind information with a request to publish the said advertisement in their Office Notice Board for wide publication.


Project Administrator,
ITDA, Rairangpur

Memo No. 4654 //ITDA,RRP

Date: 03.10.2024

Copy forwarded to the District e-Governance Manager, Mayurbhanj for favour of information with a request to hoist the said advertisement in District website on dt.04.10.2024 for wide publication.


Project Administrator,
ITDA, Rairangpur

Memo No. 4655 //ITDA,RRP

Date: 03.10.2024

Copy forwarded to the PA to Collector & District Magistrate-cum-Chairman, ITDA, Rairangpur for favour of kind information .


Project Administrator,
ITDA, Rairangpur

TERMS & CONDITIONS FOR HIRING OF VEHICLE

The following terms & conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle during the period of contract, shall have all necessary valid MV Documents such as Registration Certificate, Insurance Certificate, Fitness Certificate, valid contact carriage Permit, proof of up to date tax payment etc, and D.L of the driver available all the time. The Office shall not be responsible for any damage / loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatever. The owner of the vehicle shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, Gear Box and differential coolant. Tyres & Tubes, Battery, Toll Tax etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reason whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder immediately for official use.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The Vehicles shall report for duty for the whole month.
7. In case of emergency, the driver will have to report for duty as per the requirement of office. No extra payment shall be demanded for the same.

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8. Monthly hire charges and reimbursements towards cost of petrol (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the bidder shall be given one month notice and will terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant Two-month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, the entire security deposit shall be forfeited.
13. GST Registration and GeM registration are compulsory for any Service Provider to provide hired vehicles to Government offices.


Project Administrator,
ITDA, Rairangpur

QUOTATION FORM

I Smt. / Sri _____

Address: _____ is interested

to deploy my Bolero (Neo Model) of white colour vehicle as per the enclosed term & conditions (Annexure-II) on monthly rent basis. The rate quoted for monthly rental charges for the vehicle is given below.

Sl No.	Type of Vehicle	Monthly Rent quoted (Excluding of Tax)	Average Mileage (in K.M.) per 1 Liter of POL
1	2	3	4

**Full Signature of the
Quotationer**

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GENERAL INFORMATION FOR HIRING VEHICLES (QUOTATION)

1. Name of the Service Provider :-
(Individual/Agency)
2. GST Registration No. :-
3. GeM Registration No. :-
(in case of Service Provider)
4. Registration No. of the Vehicle :-
5. Type of Vehicle (AC/ Non-A/C) :-
6. Year of Manufacture :-
7. Model :-
8. Date of Registration :-
9. Name & complete address of the
Owner of Vehicle :-
10. Fitness certificate validity :-
11. Permit validity :-
12. Insurance validity :-
13. Pollution certificate :-
14. Name / address of the Driver :-
15. D.L. No. & validity of the Driver :-
16. Proposed hire charges of the vehicle
per month excluding of taxes :-
17. Mileage per Liter :-
18. Contact No. of the Service Provider or
Quotationer. :-

The Xerox and certified copy of the above documents must be submitted along with this quotation.

“Certified that the information submitted above is true to the best of my knowledge and belief”.

**Seal & Signature of the
Quotationer**

