



CHIEF DISTRICT VETERINARY OFFICER, MAYURBHANJ,
BARIPADA

FISHERIES & ANIMAL RESOURCES DEVELOPMENT DEPARTMENT,
GOVERNMENT OF ODISHA

Ref. No:

5219

Date:

08/11/2024

Quotation call notice for
PHOTOGRAPHY AND VIDEO DOCUMENTATION OF
"MATSYA O PRANI SAMPAD MELA 2024"

Name and Address of the Authority Inviting quotation:
CHIEF DISTRICT VETERINARY OFFICER, MAYURBHANJ
BARIPADA
E-mail-cdvombj@gamil.com

Maximum Value of Quotation: Rs 2, 12,000/-

Contact person:

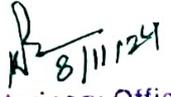
ADVO (DC), Mayurbhanj

Tel: 06792-252728

SECTION-I

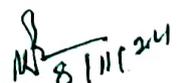
IMPORTANT DATES OF THE QUOTATION

Date of publication of notice in the Website	: 08.11.2024
Last Date & Time of Receipt of quotation	: 14.11.2024, 12 Noon
Date & Time of Opening of quotation	: 14.11.2024, 12.30 PM Onwards
Place for Opening of quotation, And Address for Communication for Receipt of quotation:	Dist. Training Centre, O/O Chief District Veterinary Officer, Mayurbhanj, Baripada


Chief District Veterinary Officer
Mayurbhanj, Baripada

DETAILS OF QUOTATION FOR PHOTOGRAPHY AND VIDEO DOCUMENTATION OF
"MATSYA O PRANI SAMPAD MELA 2024"

- Chief District Veterinary Officer, Mayurbhanj intends to undertake the work of **Photography and Video documentation of "MATSYA O PRANI SAMPAD MELA 2024"** and therefore, invites quotations in letter head from the empanelled specialized production agencies/ Audio Visual Production Firms/ Production Houses for this work. We request you to submit your quotation in a sealed envelope for the aforesaid work as per detailed specifications and other requirements as mentioned in this document.
- The terms and conditions and the details of specifications can be down loaded from the web site www.mayurbhanj.odisha.gov.in.
- The MATSYA O PRANI SAMPAD MELA 2024 will be organized for two days on 19th and 20th NOVEMBER 2024 at College Field, Baripada, Mayurbhanj.
- The entire event will be video documented in Digital High Definition Video Camera.
- A small documentary film/movie of the mela with minimum 10 minutes duration should be made. The documentation should cover all aspects of the mela like inaugural and valediction function, gates and stage, farmer scientist interaction, cultural programmes, live demonstration, stall exhibitions, Hoardings, Mascot, Interaction with farmers, views of public, design of mela etc. This should be done with video editing, applying special effects, music, voice over and necessary sound editing. The time of the movie may be more depending on the requirement and decision of the organizer.
- Videography along with success stories, interaction with farmers/ awardee farmers etc.
- Necessary action should be taken during final post production and final preview of the documentation in consultation with the Officer In Charge.
- The documentary film should be submitted in the office of the Chief District Veterinary Officer, Mayurbhanj within 07 days of completion of the event in 03 copies MP4 format in separate Pen drives.
- Still photographs (Maximum 100 Pics) as required by the mela authority. The still photographs should cover all aspects of the mela like inaugural and valediction function, gates and stage, farmer scientist interaction, cultural programmes, live demonstration, stall exhibitions, Hoardings, Mascot,



Chief District Veterinary Officer
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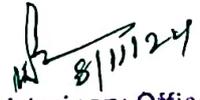
Interaction with farmers, views of public, design of mela etc. Three sets of still photos in mat paper of 4" X 6" size in an album with digital copy should be submitted in the office of the Chief District Veterinary Officer, Mayurbhanj within 07 days of completion of the event.

TERMS AND CONDITIONS:

- The quotations complete in all respect should reach the O/o the Tender Inviting Authority latest **by 14.11.2024 till 12.00 Noon** through Speed Post /Regd. Post or may be submitted directly in the office of the CDVO, Mayurbhanj.
- Any quotation received after the due date & time will be rejected and the tender inviting authority shall not be responsible for any postal delay.
- The work assigned to the firm should be done as per the above specifications and should cover all aspects of the mela.
- The period of mela will be for 02 days i.e. 19th and 20th November 2024.
- Venue of the Mela is College Field, Baripada, Mayurbhanj.
- The work should be completed within the time frame.
- After completion of work and all formalities mentioned above, the agency will submit the bills in duplicate to CDVO, Mayurbhanj along with the satisfactory work completion report from the designated Officer In Charge. Thereafter, 100% payment shall be made to the agency through online mode (TDS if applicable, will be deducted). No advance or part payment will be made.
- The rate offered by the firm shall be inclusive of all taxes and duties.
- In case, price quoted by more than one bidder becomes same, the tender evaluation committee may follow lottery method to finalize L1 bidder or may follow any other method not described here.
- The quotationers are required to deposit an earnest money of Rs 5000/= (Rupees five thousand) only in shape of demand draft drawn in any nationalized bank in favour of Chief District Veterinary Officer, Mayurbhanj payable at Baripada. The EMD of the successful bidder will be kept with CDVO, Mayurbhanj till completion of the mela. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D. amount will be forfeited as per decision of the authority. Quotation papers without EMD shall not be accepted.
- The rates offered by the firm shall be valid for 01 year.


Chief District Veterinary Officer
Mayurbhanj, Baripada

- While submitting the quotation, the quotationer shall submit the followings:
- a. EMD of Rs 5000/= (Quotations without EMD shall not be accepted)
 - b. Authentic proof of being empanelled with I & PR Dept., Odisha
 - c. Authentic proof of the work done of similar nature i.e. Video documentation and still photography in last three years.
 - d. Valid GSTIN registration number. (Copy to be enclosed)
 - e. Valid PAN/TAN number. (Copy to be enclosed)
 - f. Declaration as per Annexure-I, II and III in the letter head of the firm.
 - g. Annexure-IV
 - h. Copy of quotation document duely sealed and signed in all pages.


Chief District Veterinary Officer
Mayurbhanj, Baripada

DECLARATION

1. I _____ Son/ Daughter/ Wife of
Shri _____ Proprietor/ Partner/ Director/
authorized signatory of the agency mentioned above state that I am
competent to sign this declaration and execute this bid documents.
2. I have carefully read and understood all the terms and conditions of the bid and
undertake to abide by them.
3. The information/ documents furnished along with the above application are
true & authentic to the best of my knowledge and belief. I/ We do hereby
undertake that furnishing of any false information/ fabricated document would
lead to rejection of my bid at any stage besides accruing of liabilities towards
prosecution under appropriate law.

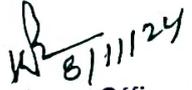
Place:

Signature of Authorized person

Date:

Full Name:

Seal:


Chief District Veterinary Officer
Mayurbhanj, Baripada

Annexure-II

(DECLARATION for not being black listed)

(Affidavit to be made before the Executive Magistrate/ Notary Public in Non Judicial Stamp Paper worth Rs 10/-)

I/We.....(Name & Designation) having My/our firm at..... do hereby declare that I/We have carefully read all the terms & conditions of quotation of the Chief District Veterinary Officer, Mayurbhanj, Odisha, for Photography and Video documentation of MOPSM-24 of Mayurbhanj District. I will abide with all the terms & conditions set for in the Reference no.....

I/We do hereby declare that, I/We have not been de-recognized/ debarred/ blacklisted by any State Govt./ Union Territory/ Govt. of India/Govt. organization/ Govt. Veterinary institutions for supply on Non-Standard Quality (NSQ) items/ part-supply/non-supply.

That, I am not a defaulter in supply of any items to Chief District Veterinary Officer, Mayurbhanj, Odisha, or any other indenting officers of the State of Odisha after being Lowest responsive bidder in past three years.

I/We do hereby declare that I/We will supply the approved items as per the terms, conditions & specifications of the tender documents. I/We further declare that my/our performance security deposit will be forfeited if I/we fail to supply any item after getting order from the purchaser. I/we further declare that we will supply the ordered items manufactured only by the manufacturers as mentioned in the bid documents.

I/We agree that the Tender inviting Authority can debar/ blacklist me/us for period of 3 years. If, any information furnished by us is proved to be false at the time of inspection/ verification and is not complying with the Tender terms & conditions.

Signature of the bidder/Authorized Representative:

Date:

Seal:

Name & Address of the Firm:


Chief District Veterinary Officer
Mayurbhanj, Baripada

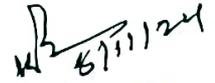
Annexure-III

SELF DECLARATION FOR LOWER THAN I & PR DEPT. APPROVED RATE

We, M/S _____ who is a specialized production agencies/
Audio Visual Production Firms/ Production Houses declare that the price quoted by
us is not more than the **I & PR DEPT. APPROVED RATE** or also under GeM Rate
Contract/CGHS/NPPA or rates fixed by Govt. of India where such rate exists.

Signature of Proprietor/ Authorized person
with seal of organization

Name of the
Manufacturing Unit/ Wholesaler/
Distributor/ C & Agent



Chief District Veterinary Officer
Mayurbhanj, Baripada

**QUOTATION FOR PHOTOGRAPHY AND VIDEO DOCUMENTATION OF
"MATSYA O PRANI SAMPAD MELA 2024"**

(In the letter head of the firm)

To

The Chief District Veterinary Officer
Mayurbhanj, Baripada

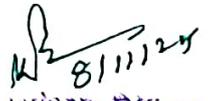
Sir,

I/We _____ do hereby submit the item wise quotation below for Photography and Video Documentation of "MATSYA O PRANI SAMPAD MELA 2024" to be organized for two days on 19th and 20th November 2024 at College Field, Baripada, Mayurbhanj.

Sl No	Particulars	Unit	Rate (Rs)
01	Video documentation (03 copies to be submitted in Pen Drive)	For the entire event	
02	One Video camera with camera man for live telecast of stage programme in the mela ground	For the entire event	
03	Still Photography (Three sets of still photos in mat paper of 4" X 6" size in an album with digital copy to be submitted)	For the entire event	
	TOTAL		

(Rupees _____)

(Signature with seal of the quotationer)


 Chief District Veterinary Officer
Mayurbhanj, Baripada