



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
MAYURBHANJ

No 210

Date 16.01.2025

Tender Call Notice

Sealed tenders are invited from the eligible bidders as per the eligibility criteria for supply of printed T-shirt & Cap under NHM for the District of Mayurbhanj.

1. The bidders have to submit their tenders in separate sealed covers (i.e. Cover "A"-Technical Bid & Cover "B"- Price Bid). Both the covers should be put into a third Cover "C" which must be super-scribed as "Tender for "Supply of Printed T-shirt & Cap under NHM".
2. The Cover "A" (Technical Bid) should contain is as follows:
 - a. Checklist with details of the documents enclosed in Cover "A" (as per Annexure - A) with page number. The document should be serially arranged as per this **Annexure – A** and should be securely tied and bound.
 - b. Supplier, who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization, is not eligible to participate in the tender for that item during the period of blacklisting. They should submit a declaration about this by a Notary Public (**Annexure – B**).
 - c. EMD of Rs.1,20,000/- (Rupees One Lakh Twenty Thousand Only) Refundable in shape of Bank Demand Draft in favor of ZSS NON NRHM Funds A/c, Mayurbhanj payable at Baripada.
 - d. Tender Paper cost of Rs. 5,000/- (Rupees Five Thousand Only) in shape of Bank Demand Draft in favor of ZSS NON NRHM Funds A/c, Mayurbhanj payable at Baripada. The Tender Paper cost is Non-Refundable and cannot be claimed by the tendering agency.

- e. List of Item (s) Quoted individually in the prescribed format. (Annexure – C).
- f. Copies of organization PAN.
- g. Copy of organization Income Tax Acknowledgement Report (Assessment Year 2022-23, 2023-24 & 2024-25) and copy of the audited financial statement for the last three financial years i.e. 2021-22, 2022-23 & 2023-24.
- h. Photocopy of GST registration certificate and last three months GST return filling copy i.e. Oct'24 to Dec'24.
- i. All the tender documents should sign by the bidders at the bottom of each page with his official seal duly affixed.
- j. They should quote the rates for individual items inclusive of GST and all other charges (if any) and should submit a self-declaration about this (Annexure – D).
- k. They must submit the undertaking that they will supply the stocks within 30 days of receipt of the Purchase Order from this office.
- l. The supplier shall have a minimum average annual turnover of Rs.100Lakhs or more in the last three financial years i.e. 2021-22, 2022-23 & 2023-24 (Annexure-E) and copy of the audited financial statement for the last three financial years i.e. 2021-22, 2022-23 & 2023-24.
- m. The bidders must submit the sample copy of the T-shirt & CAP with their bid documents. Without sample copy of the T-shirt & CAP the financial bid shall not be opened.

3. General Condition:

- a. Eligible bidders should submit their tender documents to the CDM & PHO Mayurbhanj through Speed Post / Registered Post / Courier only on or before dt:05.02.2025 by 11.00 AM & will be opened on dt:06.02.2025 at 11.00 AM.
- b. Any tender documents received after the due date & time will be rejected and returned to the sender unopened.

For

- c. Violating the tender terms and conditions & non-supply / partially supply / supply, which is not as per technical specification, will be declared as Blacklisted and disqualify the firm to participate in any tender of this district for a period of next 03 (three) years from the date of issue of the letter and its E.M.D. will be forfeited.
- d. Tenders documents should be typewritten or computerized, failing which the bidders will be ineligible for consideration. No further correction will be allowed.

4. The Cover "B" (Price Bid) should contain as follows:

- a. Financial Bid must be submitted in the prescribed format as attached in Annexure- F. No other document should be enclosed in the Financial Bid. The Financial Bid should be sent in a separate sealed cover called Cover "B" (Price Bid).
- b. The rates should be computerized.
- c. If there is difference between figures & words, words will be taken into consideration.
- d. In the financial bid, the bidder with the lowest price shall be awarded the contract. However, in case two bidders quote the same lowest price, then the bidder with the highest annual average turnover shall be awarded the contract.

The last date for submission of the tender documents is fixed as mentioned above and will be opened on the same day as mentioned above by the purchase committee.

The undersigned reserves the right to reject or cancel any or all the tenders without assigning any reason thereof.

Chief District Medical & Public Health Officer
Mayurbhanj



CHECK LIST

| Sl. No. | List of Tender Documents Submitted | Yes | No | PgNo |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|------|
| 1 | Cover "A"-Technical Bid | | | |
| 2 | Cover "B"- Price Bid | | | |
| 3 | Declaration by Notary Public regarding blacklisted of supplier either by the Tender inviting authority or by any state Govt. or Central Govt. organization (Annexure –B) | | | |
| 4 | EMD Rs.1,20,000/- (Rupees One Lakh Twenty Thousand) only (Refundable) | | | |
| 5 | Tender Paper cost Rs. 5,000/- (Rupees Five Thousand) Only (Non-Refundable) | | | |
| 6 | List of Item (s) Quoted individually as per (Annexure –C). | | | |
| 7 | Self-attested photocopy of organization PAN. | | | |
| 8 | Self-attested photocopy of organization Income Tax Acknowledgement Report (Assessment Year 2022-23, 2023-24 & 2024-25) | | | |
| 9 | Self-attested photocopy of GST registration certificate and last three months GST return filling copy i.e. Oct'24 to Dec'24. | | | |
| 10 | All the tender documents should sign by the bidders at the bottom of each page with his official seal duly affixed. | | | |
| 11 | Self-Declaration regarding quote the rates for individual items inclusive of GST and all other charges (if any) (Annexure – D). | | | |

| | | | | |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| 12 | Undertaking regarding they will supply the stocks within thirty days after issue of the Purchase Order from this office. | | | |
| 13 | Declaration regarding the supplier shall have a minimum annual average turnover of Rs.100 Lakh or more in the last three financial years i.e. 2021-22, 2022-23 & 2023-24. The bidders shall submit the audited financial statement for the last financial year i.e. 2021-22, 2022-23 & 2023-24 for verification of turnover (Annexure – E). | | | |
| 14 | The details specification of the Material (Annexure- G) | | | |
| 15 | The bidders must submit the sample copy of the T-Shirt & CAP with their bid documents. | | | |

Signature of the Bidder with seal



DECLARATION

(Filled by the Notary)

I / We _____ do hereby declare that I / We have not been de-recognized / black listed by the Tender inviting authority or by any state Govt. or Central Govt. organization for supply of Not of Standard Quality Items / non-supply.

I / We agreed that the Tender Inviting Authority can forfeit the Earnest Money Deposit and blacklist me / us for a period of 3 years if, any information furnished by me / us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

Seal & Signature of the Notary

16

LIST OF ITEMS QUOTED

| Sl. No. | Tender Quoted Sl. No. | Name of the Item (As per Annexure-G) | Specification submitted by the Bidders (mention details) | Specification as per the Annexure-G (YES/NO.) |
|---------|-----------------------|-----------------------------------------|-------------------------------------------------------------|--------------------------------------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Signature of the Bidder with seal

6

DECLARATION
(Filled by the Bidder)

I / We _____ do hereby declare
that I / We have quoted the rates for individual items inclusive of GST and all
other charges (if any).

Signature of the Bidder with seal

[Handwritten signature]

ANNUAL AVERAGE TURN OVER STATEMENT
(To be furnished in the letter head of the Chartered Accountant)

The Annual Turnover of M/sfor the last 3 financial years are given below and certified that the statement is true and correct.

| Sl. No. | Financial Year | Turnover in (Rs.) |
|----------------------------------|----------------|-------------------|
| 1 | 2021-22 | |
| 2 | 2022-23 | |
| 3 | 2023-24 | |
| Average Annual Turnover in (Rs.) | | |

Date:
Place:

Seal & Signature of Chartered Accountant
Membership No:-
UDIN No:-

Note:

- 1) To be issued in the letter head of the Chartered Accountant with membership No.
- 2) Also attach photocopies of the audited P/L account of each year highlighting the turnover in support of that.
- 3) The UDIN No. must be filled.

16

PRICE BID

| Sl. No. | Name of the Item | Specification submitted by the Bidders (mention details) | Unit (As per Annexure-G) | Unit Price {as per Tender Clause No.- 2.(J)} (both in words and figures) |
|---------|------------------|----------------------------------------------------------|--------------------------|--------------------------------------------------------------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Signature of the Bidder with seal



LIST OF TENDER ITEM (s)

| Sl.No | Name of the Item | Parameter | Specification | Unit |
|-------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|-----------------|
| 1 | T-Shirt | | | |
| | 1 | Colour | White / Light Blue | Each T Shirt |
| | 2 | Sleeve | Half Sleeve | |
| | 3 | Sleeve Binding | Rib Knitted Fabric | |
| | 4 | Neck | With collars with Buttons - Blue Collar in white T-shirt & Black Collar in Light Blue T-shirt) | |
| | 5 | Neck Binding | Rib Knitted Fabric | |
| | 6 | Provision of Pockets(Y/N) | No | |
| | 7 | Sizes | S (10-16 years), M, L, XL, XXL | |
| | 8 | Material | Polyster -Cotton Mix (50% polyster & 50% cotton) | |
| | 9 | Mass (in GSM) | 200 | |
| | 10 | Anti-Shrink | Yes | |
| | 11 | Anti-Wrinkle | Yes | |
| | 12 | Logo Markin | As per the buyer's requirement (as per the prototype) | |
| | 13 | Type of Logo | Printed | |
| | 14 | Availability of test report from NAB Accredited or central Govt. Lab to prove the conformity of the product to the specification. | Yes | |
| | 15 | Test report to be furnished. | Yes | |
| | 16 | Agree to provide advanced sample for buyer's approval before commencement of supply. | Yes | |

Signature of the Bidder with seal

| | | | |
|---|---------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------|
| 2 | Cap (Peak Cap) | | |
| 1 | Colour | White | Each CAP |
| 2 | Material | Barathea Cloth | |
| 3 | Adjustable Strip | Adjustable strip at the back of the cap | |
| 4 | Availability of test report from NAB Accredited or central Govt.Lab to prove the conformity of the product to the specification | Yes | |
| 5 | Test Report to be furnished | Yes | |
| 6 | Agree to provide advanced sample for buyers approval before commencement of supply | Yes | |

Signature of the Bidder with seal

NB: The bidders must submit the sample copy of the T-shirt & CAP with their bid documents.

10/1