



# ZILLA PARISHAD, MAYURBHANJ

Baripada, Odisha. Pin- 757002

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Letter No. 1127 /ZP - Mayurbhanj / Date: 12/02/25

## Quotation Call Notice

Sealed Quotations are invited from intending reputed suppliers/ Dealers having GST registration certificate for providing Single/ Double Bed as per the specification given below for PRAYAS Guest House, ZILLA PARISHAD, Mayurbhanj. The evaluation forms & format of quotation completed in all respect should reach the undersigned on or before 24/02/2025 by 5:00 PM through Registered/ Speed Post only and shall be opened on the next day at 11:00 AM in presence of the bidders or their authorized representatives.

The undersigned is reserves the right to accept or reject the tender without assigning any reasons thereof.

For Quotation Call Notice and other Details visit: - [www.mayurbhanj.odisha.gov.in](http://www.mayurbhanj.odisha.gov.in)

### 1. Name of the Items:-

Sl. No.	Brief Description of the Items	Specification	Delivery period	Place of delivery	Warranty	Quantity
1	<b>Iron Metal Bed (Powder coated)</b>	Single Bed- 3' X 6.6"	Within 7 days of receipt of Purchase Order	PRAYAS Guest House, ZP, Mayurbhanj	2 Year	25
2	<b>Frame-</b> ISI Marked Metal Body having 18 gauze thicknesses. <b>Ply-</b> ISI Marked Plywood having 18 mm thickness.	Double Bed- 6' X 6.6"				05

### 2. Bid Price

- The transportation charges also to be included in the Bid Price.
- All duties, taxes and other levies payable by the dealer under the contract shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices should be quoted in Indian Rupees only.

### 3. Each bidder shall submit only one quotation.

### 4. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

### 5. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e.

- All related documents submitted properly
- Confirm to the terms and conditions, and specifications &
- Submission of Sample during opening of the Quotations.

The Quotations would be evaluated for all the items together.

**6. Award of contract**

- 6.1 The Bidder has to submit all the documents including EMD amount for first level evaluation of the Bid documents. After evaluation of the documents, the Committee will verify the sample of the product submitted by the Bidder.
- 6.2 After verification of the sample the committee will finalized the Sample which is qualitative and as per the specification given in the quotation call notice.
- 6.3 The Purchaser will award the contract to the bidder whose product is finalize by the Committee members and who has offered the lowest evaluated quotation price.
- 6.4 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
7. Payment shall be made after delivery of the goods and installation through NEFT / RTGS after submission of the bills and vouchers.
8. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
9. Any legal dispute arising out of this is subject to Mayurbhanj district jurisdiction only.
10. Notwithstanding the above, the Executive Officer, ZP, Mayurbhanj reserves the right to accept or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter. The bidders may be present in person or through one of their representative(s) during the opening of quotations as per the date and time fixed by the CDO-cum-Executive Officer, ZP, Mayurbhanj.
11. A sum of Rs. 5,000/- shall be deposited as EMD by the intending bidders in shape of Bank draft / Bankers Cheque drawn in favour of the CDO-Cum-Executive Officer, ZP, Mayurbhanj payable at Baripada, Mayurbhanj for participating in the Tender Process. The Bidder who failed to submit the EMD amount, his Bid document will out rightly rejected. After completion of tender process, the EMD amount will be refunded to unsuccessful bidders.
12. The 1<sup>st</sup> Lowest Bidder cannot claim to supply the articles, as the articles will be purchased as per the specification & quality.

*slh*  
*12.02.25*  
**CDO-cum-Executive Officer,  
Zilla Parishad, Mayurbhanj**

Memo No. *1128* Dated. *12/02/2025*.

Copy to Dy. Collector, Nizarat, Collectorate, Mayurbhanj / all BDOs/Sub Collector Mayurbhanj/ Udala/ Rairangpur / Karanjia / DIPRO, Mayurbhanj with a request to affix the above tender call notice in their notice board for wide publicity.

*slh*  
*12.02.25*  
**CDO-cum-Executive Officer,  
Zilla Parishad, Mayurbhanj**

### EVALUATION FORM

1	Name of the Supplier	
2	Full address of Supplier's shop/showroom Telephone no. Fax no. E-mail address :	
3	Are you a dealer/reseller	
4	GST Registration Certificate (Copy to be attached)	
5	PAN No. (Copy to be attached)	
6	Up to date GST Deposit Slip (Copy to be attached)	

I do hereby certify that the above mentioned particulars are true and correct.

**Full Signature of the Bidder:**

**Date:**

**Seal**

#### **DECLARATION BY THE BIDDER:**

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I have signed and submitted the bid personally/under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our manufacturing firms have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Signature:

Date:

Name

Address

Designation:

**FORMAT OF QUOTATION \***

Sl. No.	Description Goods	Specifications	Rates offered

**Gross Total Cost : Rs. ....**

Total bid price (including Taxes and Other) in Rs. \_\_\_\_\_ (in numbers) \_\_\_\_\_ (In Words)

Signature of the Bidder

Name of the Firm/Agencies

Address

Date

Place

Seal