



## ZILLA PARISHAD, MAYURBHANJ

ODISHA RURAL DEVELOPMENT AND MARKETING SOCIETY, MAYURBHANJ

(Panchayati Raj & D.W. Department, Govt. Of Odisha)

**ORMAS**

E-mail : [ori-dmayurbhanj@gramsat.nic.in](mailto:ori-dmayurbhanj@gramsat.nic.in) / [dsmsmayurbhanj@gmail.com](mailto:dsmsmayurbhanj@gmail.com)

Letter No. : 105

Date: 04/03/2025

### TENDER CALL NOTICE

Sealed quotations are invited in the prescribed format from interested Firm / Agency for printing works of Pallishree Mela -2025. The event will be organized at College & Chhau Padia, Baripada from 10<sup>th</sup> to 15<sup>th</sup> April-2025. The detailed Tender Paper along with terms & conditions can be obtained from the office of the undersigned or can be downloaded from the website <https://Mayurbhanj.odisha.gov.in>. The Quotation paper completed in all respect must be with sealed cover and superscribed as "Quotation for Printing Works of Pallishree Mela-2025" for relevant work.

The sealed quotation completed in all respect addressed to "The Deputy CEO, ORMAS, C/o- Zilla Parishad, Mayurbhanj, At-Murgabadi, Po- Bhanjpur, Dist-Mayurbhanj, PIN- 757002" should reach by Speed Post/ Registered Post /Courier/ by hand on or before **18.03.2025 at 2.00 PM** and will be opened in the same day at **4.00 PM** at the office of the undersigned in presence of the Bidders or their authorized representatives. The Quotations received after due date and time will not be considered.

The undersigned reserves the right to accept/ reject/ modify/ cancel any or entire quotation(s) at any stage without assigning any reason thereof.

*dhc.*  
*04.03.25*

CDO-cum-EO

Zilla Parishad, Mayurbhanj

Memo No 106 Dated 04/03/2025

Copy to the DeGM, Collectorate, Mayurbhanj for information with request to hoist the Bid Document in District Portal for wide publicity.

Copy to the DIPRO, Mayurbhanj/ Dy. Collector, Nizarat, Collectorate, Mayurbhanj/ All BDOs, Mayurbhanj for information and necessary action with request to affix the above Quotation Call Notice in their office Notice Board for wide publicity.

Copy to the Notice Board of Zilla Parishad.

Copy to the PA to collector for kind information of the Collector, Mayurbhanj.

*dhc.*  
*04.03.25*

CDO-cum-EO

Zilla Parishad, Mayurbhanj

# TENDER PAPER

(For Printing Materials)

OF

**Exhibition**

*Organized by*

**ORMAS, Mayurbhanj**

**FOR THE YEAR -2025**

Odisha Rural Development & Marketing Society,  
Mayurbhanj

(A district unit of ORMAS)

Zilla Parishad, Baripada, Mayurbhanj Odisha

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**TENDER PAPER FOR PRINTING MATERIALS OF EXHIBITION TO BE  
ORGANISED BY ORMAS FROM 10<sup>TH</sup> TO 15<sup>TH</sup> APRIL-2025**

E.M.D (Refundable) : Rs. 1, 000 /- (Rupees one thousand only) in  
shape of Demand Draft / Cheque in favor of  
ORMAS, Mayurbhanj payable at Baripada.

LAST DATE & TIME FOR RECEIPT : 18<sup>th</sup> March 2025 latest by 2 pm  
OF TENDERS

DATE & TIME OF OPENING OF : 18.03.2025 at 4.00 PM at Zilla Parishad,  
TENDERS Mayurbhanj

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# Odisha Rural Development & Marketing Society, Mayurbhanj

(A district unit of ORMAS)

Zilla Parishad, Baripada Mayurbhanj, Odisha

## Terms and Conditions

- Sealed tenders are invited from the reputed firms / Agency having the work experience of Exhibitions or similar nature of works.
- The tenderer should submit following necessary documents-
  - I. Copy of Proof of Certificate of Incorporation / Registration of the Agency
  - II. Copy of PAN
  - III. Copy of Goods and Services Tax Identification Number (GSTIN).
  - IV. Updated GST clearance in GSTR 3B Form (up to December 2024).
  - V. Copy of the Experience Certificate.
- The work should be completed within the time frame.
- Sanctions of any advance will not be considered. The payment will be made on completion of each event.
- The price offered by the firm should include all taxes. However the TDS will be deducted from the bill amount and deposited with the concerned authority.
- Design of Hoarding, Road standee, Identity Card, Certificate, Poster has to be submitted by the bidder on or before 20<sup>th</sup> of March 2025.
- Advertisement and Publicity material will be printed and installed by 25<sup>th</sup> March 2025.
- The tenderers are required to deposit an earnest money of Rs. 1000/- in shape of demand draft/cheque in favour of **ORMAS, Mayurbhanj** payable at Baripada. The E.M.D amount of the successful tenderer will be kept with ORMAS.
- The tenderers have to offer the price for all items otherwise the tender paper will not be considered.
- The firms should have experience to prepare product-wise profile based on the market trend of individual products displayed in the exhibition.
- Work order will be given as per the requirement of particular.

The Details of Printing work to be done for Pallishree Mela-2025 as per below specification:

Sl.	Particulars	Specification	Approximate Quantity
1	Identity Card	Size- 10 cm X 14 cm, Offset printing both size, Multi Coloured, Art paper Board 220 GSM, covered with plastic pouch and clip type neck card	300 Nos
2	Poster	Size 44CM X 56 CM, Multiple Coloured, Offset Printing, Glossy Art Paper 80 GSM Maplitho Paper	1000 Nos

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3	Certificate	Size- A4, Offset printing, Multi Coloured, 300 GSM Art paper Board	200 Nos
4	Hoardings	Flex Hoardings- 20ft. width X 10ft. height, Star Flex with 20 gaze Iron frame with installation.	12 Nos.
5	Hoardings	Flex Hoardings- 20ft. width X 20ft. height, Star Flex with 20 gaze Iron frame with installation.	2 Nos.
6	Road Standee	Size- 3ft. height x 2ft. width, Star Flex with 20 gaze Frame with installation.	200 Nos.

***Accepted the terms and conditions***

**Signature with seal**



**DECLARATION**

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by ORMAS. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

**Signature of the Tenderer with seal**

**Place:**

**Date:**

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**Odisha Rural Development & Marketing Society,  
Mayurbhanj**

**TENDER APPLICATION FORM FOR THE PRINTING MATERIAL OF PALLISHREE MELA**

(Last date for submission of tender form on 18<sup>th</sup> March 2025 latest by 2.00 PM)

To

\_\_\_\_\_

\_\_\_\_\_

Sl.	Particulars	Specification	Rate per Unit (in Rs.)	Quantity	Quoted Price in Rs. (in figure & words)
1	Identity Card	Size- 10 cm X 14 cm, Offset printing both size, Multi Coloured, Art paper Board 220 GSM, covered with plastic pouch and clip type neck card		300 Nos	
2	Poster	Size 44CM X 56 CM, Multiple Coloured, Offset Printing, Glossy Art Paper 80 GSM Maplitho Paper		1000 Nos	
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6	Road Standee	Size- 3ft. height x 2ft. width, Star Flex with 20 gaze Frame with installation.		200 Nos.	

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**Signature of the Bidder with seal**