

# OFFICE OF THE TAHASILDAR, KAPTIPADA

NOTICE No. 1799 dt. 06.05.2025

Sealed quotations are invited from the intending authorized dealer/suppliers/ firms having IT/GSTIN clearance certificate providing Laptops as per requirement & specification given below to the Tahasildar Kaptipada. Quotations along with IT return statement should reach the undersigned on or before Dt.16.06.2025 by 11.00 AM through Registered Post/Speed Post/Courier.

SL No	Items with Specifications	No of Set
1	HP 15s Core i7 13 <sup>th</sup> Generation (16GB RAM,512GB SSD,FHD 15.6", preloaded Window11 and Ms Office WITH BAG and HP Optical Mouse)	01
2	Canon image CLASS MF274dn 4-in-1 (Print, Scan, Copy, Fax) Monochrome Laser Printer with Auto Duplex Printing	01

- The sealed quotation will be opened at 11.30 A.M on dt 16.06.2025 in presence of the purchase committee and bidders available at the time. All bidders are advised to remain present during the aforesaid quotation opening time to make it more sacrosanct. The lowest rate quoted by a bidder shall be selected. The bidder shall supply the items as per the above specification within 07 days from the date of receipt of the order at their own cost.
- If the selected bidder fails to supply the items within 7 days from the date of opening of the bid, the bidder will be cancelled.
- The bidders have to mention their GSTIN number on the quotation and the quoting rate against each item should be including GST.
- The bidders, who do not have active GSTIN number or not filling Income Tax returns properly will not be allowed to take part in the quotation call.
- The undersigned has every right to cancel the quotation without assigning any reason thereof.

*Ajithendra*  
30/5/25  
Tahasildar, Kaptipada  
**TAHASILDAR**  
**KAPTIPADA**

**Memo No. 1795 dt 30.05.2025**

Copy of the quotation call notice submitted to the ADM, Mayurbhanj / Sub Collector, Kaptipada, Udala / BDO, Kaptipada / CDPO, Kaptipada / SDPRO, Udala for information with a request to display the notice in their Office notice board for wide publication.

*Ashwini*  
20/5/25  
**TAHASILDAR**  
KAPTIPADA  
Tahasildar, Kaptipada

**Memo No. 1796 dt 30.05.2025**

Copy of the quotation call notice submitted to the DeGM, Mayurbhanj, Baripada for hosting the notice on the district NIC portal.

*Ashwini*  
20/5/25  
**TAHASILDAR**  
KAPTIPADA  
Tahasildar, Kaptipada