

ODISHA STATE CIVIL SUPPLIES CORPORATION LTD, MAYURBHANJ, BARIPADA

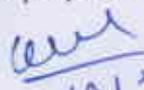
No 1395 // Date 19.05.25

SHORT QUOTATION CALL NOTICE

Sealed quotations are hereby invited from the interested suppliers / manufacturers having valid GST registration certificate for procurement and supply of office stationary / sanitary (cleaning) & other office uses items etc for the office of the Chief CSO-cum-District Manger, OSCSC Ltd, Mayurbhanj. The Quotation shall reach the office of the CCSO-cum-DM, OSCSC Ltd, Mayurbhanj latest by 30.05.2025 up to 11.00 AM and will be opened on 30.05.2025 at 12.00 PM in the presence of Tenders or their authorized representative. The tender paper can be downloaded from District website / or can be obtained from the Office of the CCSO-cum-DM, OSCSC Ltd, Mayurbhanj during office hour.

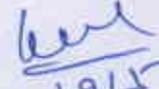
The following documents to be submitted along with tender paper.

1. Application form annexed at Annexure-A
2. Self attested copy of PAN card
3. Self attested copy of GST registrati8on certificate.
4. EMD in shape of Bank Draft of Rs. 3000/- drawn in favour of District Manager, OSCSC Ltd, Mayurbhanj.
5. Self attested copy of 1st page of Bank pass book for payment purpose.


19/5/25
Chief CSO-cum- District Manager,
OSCSC Ltd, Mayurbhanj

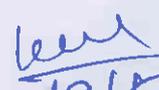
Memo No 1396 Date 19.05.25

Copy to office Notice Board of Chief CSO-cum-District Manager, OSCSC Ltd, Mayurbhanj for information of local traders.


19/5/25
Chief CSO-cum- District Manager,
OSCSC Ltd, Mayurbhanj

Memo No 1397 Date 19.05.25

Copy forwarded to FA & CAO, OSCSC Ltd, Bhubaneswar for favour of kind information and necessary action.


19/5/25
Chief CSO-cum- District Manager,
OSCSC Ltd, Mayurbhanj

Memo No 1398 Date 19.05.25

Copy submitted to the General Manager (Admn.) OSCSC Ltd, Bhubaneswar / CGM (Finance) OSCSC Ld, Bhubaneswar / General Manager (Accounts) OSCSC Ltd, Bhubaneswar / Manager (Accounts) OSCSC Ltd, Bhubaneswar for kind information.

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19/5/25
Chief CSO-cum- District Manager,
OSCSC Ltd, Mayurbhanj

Memo No 1399 Date 19.5.25

Copy to Notice Board of Collectorate, Mayurbhanj, Baripada for wide publication.

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19/5/25
Chief CSO-cum- District Manager,
OSCSC Ltd, Mayurbhanj

Annexure-A

Sl. No	Name of the Articles	Brand Name / Company as per specification	Rate Quoted per Unit In Rs.			
1	A4 Size Xerox paper / pkt	JK Easy Copier A4 75 GSM				
2	Scissor (med) / pcs	Kores				
3	Tag (Bundle 1000 pcs)	Kores				
4	Stapler (Size 10-1M) / pcs	Kangroo				
5	Stapler Pin Size (10-1) M/pkt (12pcs)	Kangroo				
6	Gum Tube (Medium) / pcs	Kangroo				
7	Note Sheet (50 pages printing with Logo) JK paper	Local				
8	Pen (pcs)	Cello				
9	Pencil (pcs)	Natraj				
10	Folder File / pcs	Ambassador				
11	Board File / pcs	Ambassador				
12	Cover File / pcs	Ambassador				
13	Lace File / pcs	Ambassador				
14	Register No-4 / pcs	Oxford				
15	Register No-6 / pcs	Oxford				
16	Register No-8 / pcs	Oxford				
17	Register No-10 / pcs	Oxford				
18	Register No-20 / pcs	Oxford				
19	Register No-36 / pcs	Oxford				
20	Peon Book (100 pages printed with binding)	Local				

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21	Index Register (60 pages printed with binding)	Local			
22	Issue Register (500 pages printing with binding)	Local			
23	Receipt Register (200 pages printing with binding)	Local			
24	Cash Book (8 No) / pcs	Oxford			
25	Cash Book (6 No) / pcs	Oxford			
26	Log Book (100 pages printing with binding)	Local			
27	Punching Machine (Medium) / pcs	Kangaroo SHP-20			
28	Correction Pen (Castese Metal tip) / pcs	Feber			
29	Stamp Pad / pcs	Kores			
30	Marker / pcs	Jumbo			
31	Envelop (Small 100 pcs)/pkt	Local			
32	Envelop (Mediuml 100 pcs)/pkt	Local			
33	Budkin / pcs	Kores			
34	Chair Towel / pcs	Remond			
35	Room Spray (Normal) / pcs	Mizz			
36	Odmos (Normal) (6pcs) / Pkt	Odonil			
37	Cup Plate (6pcs) / Pkt	Laopala			
38	Cup Plate Cover (6pcs) / pkt	Laopala			
39	Table Cloth / mtr	Raymond			
40	Salu Cloth (cotton per mtr)	GC Mohanta & Sons			

19.5.2025


41	Calculator 12 digit / pcs	Casio				
42	Note Pad (pcs)	Oxford				
43	Highlighter (pcs)	Canon				
44	Paper weight / pcs	Kores				
45	Flag (stick pad) / pcs	Local				
46	12" Scale / pcs	Natraj				
47	Lace File / pcs	Oxford				
48	Sample Bag (cotton stitching per pcs)	Local Market				
49	Phenyl / pcs	Doctor				
50	Floor Clean Stick (Big) / pcs	Cello				
51	Water Bottle / pcs	Cello				
52	Stick Cover File / pcs	Oxford				
53	Bottom File / pcs	Local				
54	Stick cover file / pcs	Local				
55	Sutuli (kg)	Local				
56	Cello Tap (brown colour) / pcs	Local				
57	Attendance register 30 pages with printing and binding	Local				

Chief CSO-cum-District Manager,
OSCSC Ltd, Mayurbhanj

19/11/25