

OFFICE OF THE ICDS PROJECT: KUSUMI, BADAMPAHAR

At/Po-Badampahar, Mayurbhanj, Odisha-757047

Email Id- cdpokusumi@gmail.com

Quotation Call Notice

No. 500 //Dt. 07.05.2025 /

Sealed quotations are invited from the intending vehicle owner (L.M.V, like Bolero Non AC/AC , diesel) for Official Tour of the C.D.P.O, Kusumi on monthly hiring basis for the Financial Year 2025-26 up to 31.03.2026 as per terms and conditions stipulated below. The quotation should be subscribed from "Quotation for providing vehicle on monthly hire basis" on the cover of the sealed quotation which will be received in the office of the CDPO, Kusumi by 21.05.2025 up to 1.00 P.M. The application form is available in the office of the CDPO, Kusumi. The quotationer may get the application form in any working day up to 21.05.2025 between 7 A.M to 1 P.M. The Quotationer / Tenderer may drop the sealed quotation in the Tender box fixed in the office in any working day by 21.05.2025 up to 1 PM. The sealed quotations will be opened in presence of the quotationers / tenderers or their authorised agents on 22.05.2025 at 9.00 AM.

Conditions:-

- 1) The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to date tax payment etc. mandatory for plying of vehicle.
- 2) The vehicle is to be hired initially for a period of 1(One) year. The contract will be extended subject to satisfaction of the CDPO, Kusumi.
- 3) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
- 4) The Driver should be well behaved, gentle and obedient in nature.
- 5) A sum of Rs. 5000/- (Rupees Five thousand) only shall be deposited by the intending quotationer in shape of Account Payee Bank Draft drawn in favour of the "Child Development Project Officer, Kusumi" payable at Kusumi, Badampahar and submitted along with the quotation as security deposit. After completion of the quotation process, the amount will be refunded to unsuccessful bidders.
- 6) The vehicle must achieve a fuel efficiency of **12 Kms per liter**. The maximum hiring charges of vehicle is **Rs. 26,000/-** per month excluding fuel & lubricant.
- 7) The details of the make and year manufacture of the vehicle, registration number, mileage (KM covered per liter) and name of the Driver, Driving License Number and period of validity should be specifically provided in the general quotation information to be furnished with the quotation/tender (**Annexure-B**).
- 8) The envelope carrying the quotation completed in all respect must be superscribed in capital letter "QUOTATION FOR HIRING OF VEHICLE FOR O/o THE CHILD DEVELOPMENT PROJECT OFFICER, KUSUMI, MAYURBHANJ" should reach the undersigned on or before 21.05.2025 by 1.00 PM through **Registered Post/Speed Post or by hand**. The tender box shall be opened on the on 22.05.2025 at 9.00 AM in presence of the quotationers or their authorized representatives. The quotationers/their authorized representatives shall produce original documents during opening of the quotation process in connection with the xerox copies which are attached with the quotation application. The application received beyond the stipulated date and time will not be entertained.

- 9) The service provider shall have a valid **OGST** registration to participate in the tendering.
- 10) The application form of quotation containing General quotation Information & terms and conditions for Hiring of vehicle etc. will be available in the Office of the CDPO, Kusumi
- 11) The Authority reserves the right to reject any or all quotations without assigning any reason thereof.

Amrita
07.05.25
For Child Development Project Officer
Kusumi, Badampahar
Kusumi

Memo. No. 501 // Date. 07.05.2025 /

Copy submitted to the District Social Welfare Officer, Mayurbhanj for "favour of kind information and necessary action.

Amrita
07.05.25
For Child Development Project Officer
Kusumi, Badampahar
Kusumi

Memo. No. 502 // Date. 07.05.2025 /

Copy submitted to the District Information Officer, NIC, Mayurbhanj for favour of kind information & necessary action with a request to make available the advertisement at "Mayurbhanj District Website for wide publication of the notice.

Amrita
07.05.25
For Child Development Project Officer
Kusumi, Badampahar
Kusumi

Memo. No. 503 // Date. 07.05.2025 /

Copy submitted to the Sub-Collector, Bamanghaty, Rairangpur for favour of kind information & necessary action.

Amrita
07.05.25
For Child Development Project Officer
Kusumi, Badampahar
Kusumi

Memo. No. 504 // Date. 07.05.2025 /

Notice Borad of BDO, Kusumi / Tahasil, Kusumi for information and wide publication.

Amrita
07.05.25
For Child Development Project Officer
Kusumi, Badampahar
Kusumi

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful quotationer for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as Valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up- to-date tax payment etc. and D.L. of the Driver available all the times.
2. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer (vehicle owner) shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box and differential Coolant, Tyres and Tubes, Battery etc. will be borne by the bidder (vehicle owner).
4. It shall be responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons, whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Arshad
07/05/25
Fax Child Development Project Officer
Kusum Bapat
Kusum Bapat

GENERAL INFORMATION FOR HIRING VEHICLES

Sl. No.	Particulars	
1.	Name of the Service Provider	
2.	Complete Address	
	OGST Number	
4.	Bank Account No. and IFSC Code	
5.	Registration No. of Vehicle	
6.	Year of Manufacture	
7.	Make & Model	
3.	Date of registration	
	Name & complete address of the owner of vehicle	
10.	Fitness Certificate validity	
11.	Pollution Certificate validity	
12.	Permit validity	
13.	Insurance validity	
14.	Name /Address of the Driver	
	D.L. No. & Validity of the D.L. of the Driver	
16.	Proposed hire Charge of the vehicle per month excluding fuel cost	
17.	Rate of fuel consumption/Mileage per liter	
18.	Contact Number of the Service provider (Tenderer/ Quotationer)	
19.	Contact number of Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief."

**Seal & Signature of the
Quotationer/Tenderer**

CHECK LIST FOR SUBMISSION OF DOCUMENTS

1. Filled in Annexure-B
2. Xerox copy of address proof of Service provider
3. Xerox copy of Bank Pass Book of Service provider
4. Xerox copy of the registration No. of vehicle
5. Xerox copy of Fitness Certificate validity
6. Xerox copy of Pollution Certificate validity
7. Xerox copy of Permit validity
8. Xerox copy of Insurance validity
9. Xerox copy of Driving license of Driver
10. Xerox copy of GST registration certificate
11. Bank Draft amounting to Rs.5000/- (Rupees Five thousand) only in favour of the the Child Development Project Officer, Kusumi towards security deposit.