



OFFICE OF THE TAHASILDAR: RARUAN: MAYURBHANJ

At/P.O/P.S- Raruan, Dist- Mayurbhanj, Pin-757035

Email Id- tah.raruan-od@nic.in, tahasildarraruan@gmail.com

QUOTATION/ TENDER CALL NOTICE

No. 1422 //Dt. 28/05/2025 /

Sealed Quotations/tenders are hereby invited from interested reputed Suppliers/Authorised Dealers/Firms/Register Entities having valid GST registration and PAN for providing 05 (Five) nos. of laptops which shall confirm to the terms and conditions as detailed below for official use in respect of all R.I. Circles of this office.

| Item | Specification | Quantity | Preferred Brand |
|--------|--|----------|-----------------|
| Laptop | Display Size- 15.6 inches Processor- Intel Core i7 13 th Generation RAM-16GB DDR4 Storage-512 GB (NVMe) Operating System-Windows 11 (Original) (with essential original software installed like Microsoft Office 2024, security software and Laptop Bag) | 5 nos. | HP |

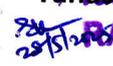
TERMS AND CONDITIONS:

1. The IT firms shall have a GST Registration to participate in the tender process.
2. The Laptop shall have Antivirus (Quick Heal Total Security) installed at least for three years.
3. The Laptops shall have at least three years of warranty.
4. The laptop shall be with a very good quality Bag pack of HP.
5. The envelopes of the sealed quotations should be superscribed as "Tender for Supply of Laptop". The sealed quotation addressing to the Tahasildar, Raruan, At/P.O/P.S-Raruan, Dist-Mayurbhanj, Pin-757035 should reach the undersigned by Registered Post/Speed Post only on or before 11.06.2025 by 1.00 P.M. at the latest. No tender paper shall be accepted through fax/e-mail or by hand. The tender receipt shall be opened on 12.06.2025 at 11.00 A.M by the Tahasildar, Raruan in presence of the bidders or their authorized representatives having authorisation letter. The undersigned will not be held responsible regarding late submission/receive of the tender in any manner.

6. The quotation must be attached with PAN and valid GST Registration certificate. Incomplete quotations paper shall not be entertained by the committee.
7. The quoted rate must be inclusive of all taxes (CGST, SGST, IGST & other taxes as applicable). The transportation/service charges also to be included.
8. The supplier should supply quoted articles within 7 (Seven) days to this office from the date of supply order.
9. The payment will be made through NEFT/RTGS within 15 (Fifteen) working days after successful delivery of items/articles as per the specification. No advance payment can be made for supply of the above items.
10. This quotation/tender for Laptops will be available at Mayurbhanj District Website www.mayurbhanj.nic.in from dated 29.05.2025 to 13.06.2025 by 1.00 PM.
11. The supplier shall be held responsible for any type of damage found during transportation to this office.
12. Defective materials, if any, shall be replaced without added cost by the supplier within 07 (Seven) working days of receipt of the material.
13. The undersigned reserves the right to cancel/reject any or all the quotations/tenders without assigning any reason thereof.

Memo. No. 1423 //Dt. 28/05/2025


Tahasildar, Raruan


Tahasildar
RARUAN

Copy submitted to the Collector & District Magistrate, Mayurbhanj for favour of kind information and necessary action.

Memo. No. 1424 //Dt. 28/05/2025


Tahasildar, Raruan


Tahasildar
RARUAN

Copy submitted to the DeGM, NIC, Mayurbhanj for favour of kind information and necessary action with a request to make available the advertisement in the District Web Site of Mayurbhanj for wide publication of the quotation/tender call notice.

Memo. No. 1425 //Dt. 28/05/2025


Tahasildar, Raruan


Tahasildar
RARUAN

Copy submitted to the D.I. & PRO, Mayurbhanj for favour of kind information and necessary action.


Tahasildar, Raruan


Tahasildar
RARUAN

Memo. No. 1426 //Dt. 28/05/2025 /

Copy submitted to the Sub-Collector, Baripada/ Kaptipada, Udala/ Bamanghaty, Rairangpur/ Panchpir, Karanjia for favour of kind information and wide publication.

Copy submitted to the PA, ITDA, Baripada/ Kaptipada, Udala/ Bamanghaty, Rairangpur/ Panchpir, Karanjia for favour of kind information and wide publication.


Tahasildar, Raruan
Tahasildar
R. RARUAN
28/05/2025

Memo. No. 1427 //Dt. 28/05/2025 /

Copy submitted to all BDOs/all Tahasildars/all CDPOs/S.D.I & PRO, Panchpir of Mayurbhanj District for favour of kind information and wide publication. They are requested to affix the quotation/tender call notice in their respective Notice Board/conspicuous places for information and wide publicity.


Tahasildar, Raruan
Tahasildar
R. RARUAN
28/05/2025

Memo. No. 1428 //Dt. 28/05/2025 /

Copy to all R.I.s of this Tahasil for information and necessary action. They are directed to affix the quotation/tender call Notice Board for information and wide publicity of all concerned.

Copy to the Notice Board of this office for information and necessary action.


Tahasildar, Raruan
Tahasildar
R. RARUAN
28/05/2025