



OFFICE OF THE DISTRICT PROJECT MANAGEMENT UNIT, PM POSHAN
(MDM) MAYURBHANJ

District Education office, Murgabadi, Baripada, Mayurbhanj-757002,
E-mail id- mdmmayurbhanj22@gmail.com

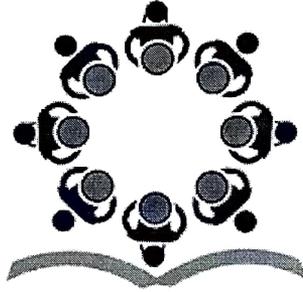
No. 142 /MDM/ Date. 18.06.25

TENDER CALL NOTICE: 2025-26

Sealed Tenders from the registered Transporter / Transporting Agent are invited for Transportation of Food Stuff from RRC-cum-DSC, PEG/OSWC/FCI Depots / Food Storage Depot, FCI/OSCSC Ltd. Depots to School points in MDM Programme in the District of Mayurbhanj for the session 2025-26. The tender papers / bid documents containing detailed specification with terms and conditions can be seen at the notice board of District Education Office, Mayurbhanj, DPO, SSA, Mayurbhanj, RTO Baripada, Collectorate, Mayurbhanj during the office hours. It can also be available at district Website <https://mayurbhanj.odisha.gov.in> only from ...19.06.2025... To ...08.07.2025..... up to4.00..... ~~AM~~ / PM & the same shall be opened on ...09.07.2025 at11.00...~~AM~~ / PM at Office Chamber of the Collector & District Magistrate, Mayurbhanj.


Collector & District Magistrate
Mayurbhanj

DETAILED
BID DOCUMENTS
FOR
TRANSPORTING OF
FOODSTUFF (RICE)
UNDER PM POSHAN (MDM) PROGRAMME
FOR - 2025-26



प्रधानमंत्री पोषण शक्ति निर्माण
Pradhan Mantri Poshan Shakti Nirman
(PM POSHAN)

DISTRICT PROJECT MANAGEMENT UNIT, PM POSHAN,
MID-DAY MEAL, MAYURBHANJ
DISTRICT EDUCATION OFFICE, MAYURBHANJ
BARIPADA, MURGABADI, DIST: MAYURBHANJ-757002, ODISHA

E-mail: mdmmayurbhanj22@gmail.com

Tender Paper obtained from ..19.06.2025 to ..08.07.2025

Last Date for Submission:08.07.2025

Opening of Tender Papers on09.07.2025



OFFICE OF THE DISTRICT PROJECT MANAGEMENT UNIT, PM POSHAN
(MDM) MAYURBHANJ

District Education office, Murgabadi, Baripada, Mayurbhanj-757002,
E-mail id- mdmmayurbhanj22@gmail.com

No. 142 (MDM)/ dt. 18.06.25

TENDER CALL NOTICE

Sealed Tender in the prescribed form are invited from the intending registered Firms/ authorized licensed Transporter / Agents for Transportation of foodstuff from RRC-cum-DSC,PEG/OSWC/FCI Depots / Food Storage Depot, FCI/OSCSC Ltd. Depots to school points under PM-Poshan Programme in Mayurbhanj District for the year- 2025-26.

The Tender Paper completed in all respect may be sent in sealed cover super scribed as "**TENDER APPLICATION FOR TRANSPORTATION OF FOODSTUFF (RICE) UNDER PM POSHAN (MDM) PROGRAMME**" to the address of the District Education Office, Mayurbhanj, Murgabadi, Baripada -757002 either by Registered Post/Speed Post / By Hand (through DAK Section) only so as to reach on or before 4.00 AM/PM of dt. 08.07.2025. The tender shall be opened in the office chamber of the Collector and District Magistrate, Mayurbhanj on dt. 09.07.2025 At. 11.00 AM /PM by the District Level Tender Committee constituted for the purpose.

The tender notice along with detailed tender documents can be downloaded from District web site <https://mayurbhanj.odisha.gov.in> and submitted by interested bidders enclosing DD amounting to Rs.15,000/- (Rupees Fifteen Thousand) non-refundable only in favour of the District Education Officer, DPMU MDM, Mayurbhanj payable at Baripada on any nationalized bank failing which the tender paper shall be rejected. Corrigendum/ addendum, if required, will be uploaded with the above website.

The tender received beyond the scheduled date & time mentioned above, shall not be taken into consideration.

The undersigned reserves the right to accept or reject any or all the Tenders without assigning any reason thereof.


Collector & District Magistrate
Mayurbhanj

TERMS & CONDITIONS

1. Sealed Tenders in the prescribed Form are invited from the intending Firm / Transport Contractor for undertaking Transportation of Foodstuff under MDM Programmer of Mayurbhanj District for the period from **Jul-2025 to June-2026**. (For one year 2025-26).
2. The approximate quantity of food grains (Rice) to be handled annually is approx Q.83,000.00. The maximum rate (Flat) to be quoted is **Rs.150/- (Rupees One Hundred Fifty)** only per quintal to each school points of Mayurbhanj District. **(Inclusive of all taxes & duties)**. The rate to be quoted is inclusive of loading and unloading charges, reconstitution of bags and cost of all the services required for Handling & Transportation operation from RRC cum DSC points respectable of distance.
3. The **lowest quoted rate** of the eligible bidders will be considered for acceptance if the rate is within the cost norm depending upon the Local condition and prevailing price and after necessary approval of Govt.
4. The Tender Committee will judge the feasible rate of transportation to award the tender, it is not that the tender will be awarded to the bidder quotes the lowest rate, if the rate is not feasible.
5. This is Two Part Bidding System, namely **Technical Bid & Financial Bid**. On qualifying Technical Bidding, the bidder/transporting agent may be considered for evaluation & opening of Financial Bid. The Technical Bid Application consists of all enclosures as mentioned in **ENCLOSURE**, excluding Financial Bid format.

The sealed Tender super scribed on the top of the envelop as **"TENDER APPLICATION FOR TRANSPORTATION OF FOODSTUFF UNDER PM POSHAN, MDM PROGRAMME, MAYURBHANJ DISTRICT"** for the year- 2025-26, (which will contain 2 envelopes, & the same should be super scribed on the top of the envelop as 1-**TECHNICAL BID**, with all enclose /documents & 2-**FINANCIAL BID** both these separate envelopes should be together kept in another big/master envelope) will be received by **Registered Post/ Speed Post/ by Hand through Dak Section** only address to District Education Office, Mayurbhanj, Murgabadi, Baripada -757002 on or before 4.00 AM/PM of dt. 08.07.2025 and will be opened in presence of Tenderer or their authorized agents in the office chamber of the Collector & District Magistrate, Mayurbhanj on Dt. 09.07.2025 at 11.00 AM/PM by the District Level Committee constituted for the purpose.

I do agree to abide by the above terms and conditions.

Seal & Signature of Bidder/Tenderer
Date:


District Education Officer
Mayurbhanj

6. The detailed Tender papers along with prescribed Tender Application Form (**Annexure-A, B, C, D & E**) can be downloaded from District Website <https://mayurbhanj.odisha.gov.in>. The Tender application must be enclosed with DD amounting to **Rs. 15,000 /-** drawn in favour of **District Education Officer, DPMU, MDM, Mayurbhanj payable at Baripada** on any nationalized bank towards non-refundable tender paper cost.
7. **The Tenderer shall submit the Common Carrier License as per the Carriage by Road Act, 2007 & the Carriage by Road Rules, 2011 from competent authority.**
8. No individual, Company, Firm, Transporting Agent shall be allowed to participate in the Tender Process unless he / they obtain (s) valid Agent's license granted under Carriage by Road Act, 2007 & Carriage by Road Rules, 2011.
9. The registered office or one of the branch offices of the Transporting Agent should be located at **Mayurbhanj District.**
10. The Tenderer should be registered with the Income Tax and Service Tax/CT & GST Departments of either Central or State Government.
11. The Tenderer should have at least **5 nos. (Five)** heavy goods Vehicle /Trucks with **3 nos. (Three)** light good Vehicles like 407/ PICK UP Van of his own or in the name of the bidding registered firm. Attested copy of supporting documents of the each goods Vehicle /Trucks such as RC Books valid insurance, having state permit and fitness certificate, etc. should be attached with Tender Papers. This will be verified by the RTO or her/his representative during time of verification in the tender committee.
12. The Tenderer should not be a Rice Miller/OSCSC Ltd. H&T contractor Level-I & Level-II. An affidavit to this effect sworn before the Executive Magistrate or the Notary along with non-involvement and non-pendency of any criminal offences and also about no Govt. dues pending against him must be enclosed with the tender paper.
13. The Tenderer shall read all the instructions and guidelines carefully before filling up the Tender Document and submitting the same.
14. All the instructions, guidelines, nature of work, payment clause and the Tender Paper shall be the part of the Agreement.

I do agree to abide by the above terms and conditions.

Seal& Signature of Bidder/Tenderer
Date:


District Education Officer
Mayurbhanj

15. In case the cost of Tender Paper, EMD and any document as per ANNEXURES is not enclosed with the Technical Bid; the Tender Paper shall be rejected.
16. The District Tender Committee reserves the right to negotiate with the Tenderer for a workable rate.
17. The District Tender Committee reserves the right to have cross negotiation with all the qualified Tenderers of the District, if required to finalize the workable rate.
18. The term **District Tender Committee** shall mean the Committee constituted for this purpose by the Collector of the district for opening of tender, verification, finalization of transporting agent and to take decision on all the related matters and approval of the tender paper by the committee headed by the Collector.
19. The Bids shall be opened at the stipulated date and time fixed in the office chamber of the Collector & District Magistrate, Mayurbhanj, Baripada in presence of Tenderers or the representative of the tenderer who may choose to attend the proceedings with their valid authorization and ID proof. The representative of the tenderer will sign in the register / paper in evidence of their presence.
20. The Tender paper should be filled in properly and legibly without any correction/ overwriting. The rates to be quoted should be written both in figures and words in the Tender and it should be final. The Tenderer shall not be allowed to change the same under any circumstances and it should be valid for the year 2025-26.
21. The Collector may terminate the contract for violation of terms of agreements at any point of time.
22. The decision of the District Tender Committee is final and binding.

I agree to abide by the above terms and condition.

Seal& Signature of Bidder/Tenderer
Date:

District Education Officer
Mayurbhanj

TENDER APPLICATION FORM

TECHNICAL BID

FOR ENGAGEMENT OF TRANSPORT AGENT FOR TRANSPORTATION OF
FOOD GRAINS (RICE) UNDER MDM PROGRAMME 2025-26 FROM RRC-cum-
DSC,PEG/OSWC/FCI Depots / Food Storage Depot, FCI/OSCSC Ltd. TO
DIFFERENT SCHOOL DOOR STEPS OF MAYURBHANJ
DISTRICT.

Space for affix
Passport size
photograph

(A) Details of the Transporter/Agent/Contractor:

Name of the Tenderer /Proprietor of the Firm/Bidder/Transporter(In capital letter)	
Details Permanent Commercial Establishment Address for Communication with Fax/Ph(with STD code)/Mobile no of the Firm/Bidder/Transporter	
Commercial Establishment (the branch office) Address Located at Mayurbhanj District with valid Mobile no of the Firm/Bidder/Transporter	
Details of Tender application Cost Rs.15,000/- (DD No, Date & Name of the Bank and Branch)	
Details of EMD Rs. 60.00 Lakhs Pledged in favour of the District Education Officer, DPMU, MDM, Mayurbhanj, Baripada	
Recent Solvency Certificate valued Rs.40 lakhs issued by Competent Authority.	
Attach attested copy	Page no-
No of Years of Experience (Y/N).	
Attach attested copy	Page no-

Date:

Seal and Signature of the Bidder/Transporter

AGENT FOR TRANSPORTATION OF FOOD GRAINS (RICE) UNDER MDM PROGRAMME 2025-26 FROM RRC-cum-DSC,PEG/OSWC/FCI Depots / FSD, FCI/OSCSC Ltd. TO DIFFERENT SCHOOL DOOR STEPS OF MAYURBHANJ DISTRICT.

(B) Documents Furnished:

GST No. Attach attested copy of the GST registration certificate. (Y/N).	
	Page no-
PAN/GIR No. (Y/N). Enclose attested copy	
	Page no-
EPF No. (Y/N). Enclose attested copy	
	Page no-
Copy of the IT return filed for the last three financial years. (2021-22, 2022-23 & 2023-24) (Y/N). Enclose attested copy	
	Page no-
Valid Agent's Common Carrier License granted under the Carriage by Road Act, 2007 & the Carriage by Road Rules, 2011 from competent authority. (Y/N). Enclose attested copy.	
	Page no-
Labour License (Transport & Shop Commercial).(Y/N). Enclose attested copy	
	Page no-
Affidavit (Not a Rice Miller/OSCSC Ltd. H&T contractor Level-I & Level-II/criminal record / black list & non-involvement and non-pendency of any criminal offences and also about no Govt. dues pending (Original Copy enclosed)	
Ownership of at least 5 nos.HGV of trucks with 3 nos. of LGV like 407/PICK UP VAN of his own with Regd. No(R.C. Books, Valid Insurance, having state permit and Fitness Certificate to be attested)	
Number of Leased hold HGV / vehicles / Trucks / Mini Trucks(Leased agreement copy, R.C. Books, Valid Insurance, Permit and Fitness Certificate to be attested)	

NB: All documents to be signed by the Tenderer and attested by any Notary Public.

I Sri.....of.....hereby declare that all the information furnished/mentioned/enclosed are correct to the best of my knowledge & belief. If anything found false & fabricated, my tender application will be summarily be rejected & blacklisted.

Date:

Seal and Signature of the Bidder/Transporter

FOR ENGAGEMENT OF TRANSPORT AGENT FOR TRANSPORTATION OF FOOD GRAINS (RICE) UNDER MDM PROGRAMME 2025-26 RRC-cum-DSC, PEG/OSWC/FCI Depots / Food Storage Depot, FCI/OSCSC Ltd. TO DIFFERENT SCHOOL DOOR STEPS OF MAYURBHANJ DISTRICT.

**TENDER APPLICATION FORM
FINANCIAL BID**

Name & Address with Ph/mobile no of the Firm/Bidder/Transporter	
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Govt. Approved Rate: Rs.150.00 per Qtl. (inclusive of all taxes & duties) to each School Door Steps of Mayurbhanj District from RRC-cum-DSC, PEG/OSWC/FCI Depots /Food Storage Depot, FCI/OSCSC Ltd. (Baripada / Udala / Karanjia / Rairangpur / Badampahar) irrespective of distance.

Rate Quoted (per quintal):

LOCATION	Rate per Quintal in Rs. (Inclusive of all taxes & duties) (Both in figure and words)
Transportation charges of Rice per quintal including loading and unloading and all expenditures for transportations of food grains from RRC-cum-DSC, PEG/OSWC/FCI Depots / Food Storage Depot, FCI/OSCSC Ltd. to school Door Steps irrespective of distance (Flat Rate)	

I Sriof.....hereby declare that the rate quoted above after thoroughly reading terms & conditions stipulated in this tender paper.

Further, I Sri.....of.....explained the quoted (seriously unbalanced) lower rate/higher rate, than the approved rate under the following reason:-

.....

.....

.....

.....

Date:

Seal and Signature of the Bidder/Transporter

DETAILS OF THE HEAVY GOOD VEHICLES TRUCK OWNED BY THE BIDDER (ATLEAST FIVE (5) NOS .HGV & 3 NOS. LGV)

**NAME OF THE BIDDER:
ANNEXURE-C**

SL NO	REGD. NO. OF TRUCK	OWNER'S NAME	RC (Y/N)	INSURANCE PAID (UP TO)	TAX (PAID UP TO)	FITNESS CERTIFICATE (UP TO)	PERMIT (UP TO)	CARRYING CAPACITY (QTL)	REMARKS
TOATL CARRYING CAPACITY (QTL)									

(ATTESTED COPIES OF ABOVE DOCUMENTS MUST BE ENCLOSED)

Date:

ENCLOSURE

1. **TENDER APPLICATION COST:** Demand Draft valued Rs.15,000/- (Rupees Fifteen Thousand) only Non Refundable.
2. **RECENT SOLVENCY CERTIFICATE:** Valued Rs. 40.00 Lakhs (Rupees- Fourty Lakhs) Only from the **Competent Authority** should be furnished along with Tender paper failing which the Tender application will be liable for rejection.
3. **EARNEST MONEY DEPOSIT:** The Earnest money Valued Rs. 60,00,000.00 Lakhs (Rupees Sixty Lakhs) only in shape of Fixed Deposit issued by any Nationalized Bank (**In case, the contract is further extended beyond the initial period, the same FD will be renewed accordingly by the successful bidder**) and duly pledged in favour of **District Education Officer, DPMU, MDM Mayurbhanj** should be furnished in original along with Tender papers of any nationalized bank. Tender without Earnest Money shall be liable for rejection. Unsuccessful Bidders shall not be allowed to withdraw his tender/ EMD until the Tender process is finalized. In case the successful Tenderer refused to be Transport the foodstuff after acceptance of his Tender, Earnest Money deposited by him shall be liable for forfeiture.
4. **SECURITY DEPOSITS:** The security deposit of Rs. 60, 00,000/- (Sixty Lakhs) only in shape of Fixed Deposit issued by any Nationalized Bank for the successful bidder of H&T operation in following manner.
EMD money deposited/pledged by the successful Tenderer/Bidder will stand converted to Security Deposit, which will be treated as **Security Deposit** and will be released after successful completion of contract period, settlement of payment thereof and audit of such account and after obtaining the audit report of Departmental Audit or AG Audit. The whole or part of Security deposit will be forfeited due to illegal performance or breach of any Terms and Conditions of Agreement during the period of contract. Earnest Money of unsuccessful Tenderer shall be refunded after finalization of the tender process. The Collector / District Nodal Officer, MDM, Mayurbhanj is not liable for payment of any interest money on the Security Deposit or any depreciation thereof.
5. **GST:** Copy of the valid GST registration certificate shall be furnished along with the Tender application. The Tenderer should be registered with the Income Tax and Service Tax/CT & GST Departments of either Central or State Government.

Seal& Signature of Bidder/Tenderer
Date:


District Education Officer
Mayurbhanj

6. **PAN / GIR CARD:** Copy of valid PAN / GIR Card in the name of individual/ firm should be enclosed with the tender paper. And a copy of the IT return filed for the last three financial years
7. **SEAL & SIGNATURE:** The Tender Paper in original should be returned with seal & signature on each paper by the Tenderer as a token of acceptance of the Terms and conditions.
8. **AFFIDAVIT:** An affidavit either from the Executive Magistrate or from the Notary to the effect that He/ She / His or Her firm / Company / HUF is not Black listed by any Govt. Organization / undertaking and that no Criminal or Vigilance case is pending against Him/ Her / His or Her firm / Company / HUF.
9. **PDS ACTIVITIES:** Affidavit mentioning that S/he/firm/company is not involved under PDS/ not engaged for lifting of PDS food grain/ no criminal record / black list. (Original Copy enclosed)
10. **TRANSPORT LICENSE:** Copy of the valid Transporting Agents license from state transport authority under Odisha Motor Vehicle Rules, 1990 (valid throughout the state of Odisha).
11. **EXPERIENCE CERTIFICATE:** The tenderer may attach Experience certificate if any from any Govt. Organization about past experience and performance of the tenderer in transportation of rice or any food materials to the consuming points i.e. School points, under Mid- Day-Meal Programme for the last three consecutive years.
12. **VEHICLE DOCS:** Papers relating to own 05 (Five) nos. of heavy goods Vehicle Trucks with 03 nos. of light good Vehicle like 407/ PICK UP VAN and the nos. of trucks on lease. (**Annexure - E**).
13. **ANNEXURE -C:** List of Trucks owned by the tenderer with up to date documents (**Annexure-C**) enclosed. (Xerox copies **duly attested** shall be furnished along with the tender).
14. **ANNEXURE -D:** List of Trucks have taken on leased by the tenderer with up to date documents (**Annexure-D**) enclosed. (Xerox copies **duly attested** shall be furnished along with the tender).
15. **ANNEXURE -E:** The Tenderer's /Bidder's should own at least 05 no's of heavy goods Vehicle Trucks with 03 nos. of light good Vehicle like 407/ PCK VAN and other trucks either of his own or on lease number of such trucks so that he will be liable lift food grains (Rice) of at least Q 1000.00 rice as per govt. norm on each lifting day. (**Annexure-E**) enclosed.
16. **LABOUR LICENSE:** Labour License from the DLO/ALC/LC (Transporting & Shop commercial)
17. **EPF:** Employees Provident Fund Code Number from the Organization.
18. **FINANCIAL BID:** Sealed envelope containing Financial Bid (FB) in the prescribed performa (**Annexure - B**) enclosed in this tender document.

Seal & Signature of Bidder/Tenderer
Date:


District Education Officer
Mayurbhanj

NATURE OF WORK, PAYMENT & AGREEMENT CLAUSE

1. The Successful Transporting Agent is required to keep continuous & close liaison with the Collector and District Magistrate, District Nodal Office MDM and with the Food Storage Depot, FS&CW Deptt. / FCI/OSCSC Ltd in respect of Programme of Handling & Transportation of stock.
2. The Successful Tenderer shall be required to lift the food grains (Rice) from RRC-cum-DSC,PEG/OSWC/FCI Depots / Food Storage Depot, FCI/OSCSC Ltd. and when the Release Order / Diversion Order issued by The District manager, OSCSC Ltd. / District Nodal Officer, MDM, Mayurbhanj and transport / deliver to different block under Mayurbhanj District / each schools of all Blocks, NACs/ MPL of Mayurbhanj District as per the direction of Collector / District Nodal Officer, MDM, Mayurbhanj / Block Education Officer / A.B.E.O (I/c of MDM) within the stipulated and specify period.
3. The lifting and transportation of food grains will be carried out in **two phases** for smooth implementation and monitoring of the feeding programme.
4. In the **first phase** the agent will lift the allotted food grains from RRC-cum-DSC,PEG/OSWC/FCI Depots / Food Storage Depot, FCI/OSCSC Ltd. depots within the prescribed time limit to be assigned to it from time to time by the Collector/ District Nodal Officer, (MDM) Mayurbhanj /any other designated officer, and will transport the same quantity of lifted food grains to Block godowns of all 26 Blocks, 2 NACs & 2MPL of Mayurbhanj district without any intermediate storage and hand over such stock of food grains to Block Education Officers as per diversion order on proper acknowledgement and proper weighment at his own cost from the District Education Officer-cum-District Nodal Officer/Lifting Officers. The Collector & District Magistrate/Block Development Officers/Block Education Officers will provide godowns at the Block level for storage of food grains and the stock will be kept at Block godowns under joint custody of B.E.Os & Transport Agent as the case may be.
5. The next phase B.E.Os will prepare diversion order of food grains for delivery to School points. The Agent will deliver the food grains at all school points of this district as per diversion order mentioned above on proper acknowledgement. This process must be completed within 7 (Seven) working days after receipt of food stuff.

Seal& Signature of Bidder/Tenderer
Date:


District Education Officer
Mayurbhanj

6. The Transport Agent will take care not to lift /receive bad, unwholesome, damaged stock of food grains unfit for human consumption. If he delivers any quantity of such stock at any level, it will be at his own risk. The Collector/District Nodal Officer, MDM, Mayurbhanj or such authority as assigned by the Government/Collector retains the right not to accept the same on inspection and the agent will be liable to make good the quantity of food grains by wholesome and replace acceptable variety of the same.
7. The Transport Agent shall be responsible to supply adequate and sufficient labour, weighing scales/ trucks/ carts/any other transport vehicle for loading / unloading, transport & carrying out any other services under the contract in accordance with the instructions issued by the Collector and District Magistrate, Mayurbhanj or an officer acting on his behalf within the time specified. If the contractor fails to supply the requisite number of labour, weighing scales, trucks in due time , the Collector shall at his sole discretion without terminating the contract be at liberty to engage other labour, scales, trucks etc. at the risk and cost of the contractors, who shall be liable to make good to the Govt. All additional charges, expenses, cost or losses that the Govt. may incur or suffer thereby shall be deducted from the security deposit of the Transport Agent. The Agent shall not, however, be entitled to any gain resulting from entrustment of the work to another party. The decision of the Collector and District Magistrate shall be final binding on the contractor.
8. The Collector does not guarantee any definite volume of work or any particular pattern of services at any time or throughout the period of the contract.
9. The mere mention of any item of work in this contract & execution of agreement does not by itself confirm a right on the Transport Agent to demand that the work relating to all or any item thereof should necessarily or exclusively be entrusted to him/ her.
10. In case the approved transport Agent fails to transport food grains during currency of the agreement due to any reason, the Collector and District Magistrate shall have the right to rescind contract forthwith and / or take any other steps including imposition of penalty to the Transport Agent. In that event the Collector has the right to make alternative arrangement.

Seal & Signature of Bidder/Tenderer
Date:


District Education Officer
Mayurbhanj

(A).DUTIES AND RESPONSIBILITIES OF THE TRANSPORT CONTRACTOR

While undertaking road movement, the following points should be kept in mind:

1. The stocks should be moved only on clear dispatch instructions received in writing from the District lifting officer of receiving end.
2. The term 'Lifting Officer' shall mean an Officer deputed by the District Nodal Officer for present at the time of lifting to lift food grains from Food Storage Depot, FCI & Base OSWC Ltd.
3. The Transport Contractor is required to keep continuous & close liaison with the Lifting Officer, BEO-cum-In-charge of the MDM, District Nodal officer, MDM and other officials of MDM in respect of programme of transportation of stock.
4. The Transport Contractor shall take complete care of the stocks from Food Storage Depot, FCI till it is delivery at Block point and School point.
5. The transport contractor will prepare the prescribed way bill / despatch order books / challan books for transportations of MDM food grains at his/her own cost and submit these books at the district nodal office MDM/Block Nodal Office MDM for certified and issued to lifting officer for lifting of food grain from such deport and transportation of food grains. And also maintain such necessary records and registers like day to day lifting of food grains, distributions etc. and also submit such Register of lifting MDM rice etc. at District Nodal office as required for audit purposes.
6. The Transport Contractor shall engage competent and adequate staff to the satisfaction of Nodal Officer/ Lifting Officer or any official acting on their behalf for ensuring efficient transport operation in time. He / She shall furnish true, correct and up to date position/information/progress of work statement and accounts as and when required.
7. The Transport Contractor shall be responsible for the good conduct of his / her employees and shall compensate the Nodal Office for losses arising from neglect, carelessness, want of skill or misconduct of himself / herself, his / her servants or agents or representatives.
8. The District Nodal Officer MDM/ Lifting Officer or any official acting on their behalf, shall have the right to ask for the removal of any employee of the Transport contractor, who in his opinion, is hampering the smooth execution of the work and his / her decision regarding losses caused by neglect and misconduct etc; of the Transport contractor, his / her servants or agents or representatives.
9. The Transport Contractor shall intimate the Lifting Officer/ In-charge of the Block Nodal officer MDM , District Nodal Officer MDM or other Officers authorized to act on his / her behalf, the name of one or more responsible representative(s) authorized to act on his / her behalf in day to day working of the contract. Such authorized person shall be authorized by the contractor through a "Power of Attorney" in a stamp paper worth Rs.50/- duly registered before competent authority. The contractor shall be liable for all the activities of authorized person. It shall be the duty of those representative(s) to call at the office of the District Nodal Officer MDM / In-charge of MDM/ Lifting Officer or an officer acting on his behalf, every day and generally to remain in touch, with them, to obtain information about transport operation and to report the progress of transport work etc.

I do agree to abide by the above terms and conditions.

Seal & Signature of Bidder/Tenderer
Date:


District Education Officer
Mayurbhanj

10. The Transport Contractor shall take adequate steps and necessary precautions to avoid wastage or damage to the food grains during transportation. The contractor shall be liable for any loss which the Corporation may suffer from any loss in quantity and quality of stock transported by him / her. The decision of the Collector / the District Nodal Officer on such loss shall be final and binding on the contractor.
11. The Transport Contractor shall have adequate vehicle arrangements for transport operation within the stipulated period as communicated by the District Nodal Officer MDM. The contractor shall accordingly assess the requirement of vehicles for completion of the work within the stipulated period.
12. The Transport Contractor has to assess the requirement to utilize small vehicles for transportation of stock in areas where heavy vehicle cannot operate and during the restriction time of movement of heavy vehicles inside the urban area.
13. The Transport Contractor shall provide sufficient number of tarpaulins for each truck to cover the food grains during transportation to protect those from rains and other natural calamities. He / She shall be responsible for any loss or damage that may arise due to his / her failure to supply adequate number of tarpaulins or to take reasonable precautions. The decision of the Collector/the District Nodal Officer in this matter shall be final and binding on the contractor.
14. The Transport Contractor shall strictly abide by all rules and regulations of Transport Department, Police, Municipal Authorities and other local bodies. The contractor shall not load more than permissible quantity of food grains in each truck before transportation as provided under M.V. Act. If the contractor shall load the stock beyond permissible limit provided under the statute, he / she shall be responsible for such violation of statute & any consequential penalty thereof. The Corporation shall not be liable for such act of contractor.
15. The Transport Contractor shall be responsible for keeping a complete and accurate account of transport operation of food grains undertaken by him / her and shall render accounts and furnish returns and statements in such a manner as may be prescribed by the District Nodal Officer MDM or the Officer acting on his behalf.
16. The Transport Contractor shall write information or display prominently on their trucks in the "FLEX BANNER" of specified size, as prescribed by the District Nodal Officer MDM. No extra remuneration, whatsoever will be payable for writing and displaying such banners. The District Nodal Officer or an officer acting on his/her behalf shall have the right to disallow loading of any vehicle if the Transport Contractor does not write or display prominently the aforesaid banners.
17. The Transport Contractor or his authorized representatives shall provide the information on day-to-day transport operation to district Nodal Officer. The contractor shall have computer, internet connectivity and trained computer personnel at his / her disposal for transmission of computerized data on day to day basis.

I do agree to abide by the above terms and conditions.

Seal & Signature of Bidder/Tenderer
Date:


District Education Officer
Mayurbhanj

18. The Transport Contractor or his authorized representatives must be made a daily dispatch statement for every point may be drawn in the Proforma specified may be sent a message / whatsapp to the District Nodal Office/Block Nodal Officer and controlling consignor District Office/Block office.
19. The Transport Contractor or his authorized representatives will also watch the road movement and ensure that trucks despatched by the dispatching end reach at destination safely. If considered necessary, he may even open a separate cell for monitoring the road movement and ensuring accounting of stocks.
20. If any truck does not reach the destination within a reasonable time, this fact the Transport Contractor will be fully responsible. The Transport Contractor or his authorized representatives should be immediately taken necessary steps and reported to the Lifting officer at dispatching end by the receiving end by telephonic message / whatsapp. The Block Nodal officer shall be personally responsible for prompt reporting of non-receipt of trucks consigned to his depot/Block. The Block Nodal officer should also take similar precaution for the road movement carried out by the transport contractor and immediately report to the District Office if any truck does not reach the destination within reasonable time.
21. The District Nodal Officer or Lifting Officer immediately on detection of any missing truck, FIR should be filed with the police. In this regard, payment of the bills of the transport contractor should be withheld forthwith till the entire cost of the food grains found missing or lost in transit is recovered with the panel rates specified in the contract.
22. The Transport contractor or his authorized representatives must carry the weighment equipment at his own cost in the vehicles to every delivery point. The receiving officer is duty bound to verify and satisfy himself / herself the exact quantity and Fair and Average Quality (FAQ) rice before acknowledgement. In case of quality below FAQ & quantity less than what is written in delivery chalan the Receiving Officer has to the right and obligation to refuse and report to the higher authority immediately the higher authority can verify and if the allegation is found true action may be initiated against the Transport Contractor as per the mutual terms & conditions enshrined in the agreement.
23. The Receiving Officer of every receiving point must be asked to write the quantity of Mid-Day Meal rice in number and in words. He has to put the no of bags also in the delivery challan. He / She shall acknowledge writing the full name, designation & date also.
24. The Transport contractor or his authorized representatives will carry the delivery challan to the Blocks /schools with three copies and the carbon paper. One copy of delivery chalan shall be retained in the Block/school. One copy shall be retained with the Transport Contractor and one copy shall be handed over to the District Education Officer-cum-District Nodal Officer (MDM)/ Block Nodal Office for verification and payment. The District Education Officer-cum-District Nodal Officer (MDM) before making payment shall get the claim of Transport contractor verified through Block Education Officer consolidated report every time.

I do agree to abide by the above terms and conditions.

Seal & Signature of Bidder/Tenderer
Date:


District Education Officer
Mayurbhanj

25. Clear acknowledgment should obtain from the driver of the truck and the authorized representative of the transport contractor at the time of loading of stocks. The name of the driver with his driving license number and the representatives of the transport contractor should be clearly written on the truck chit/gate pass/dispatch order.
26. The trucks/ small vehicles supplied by the transport contractors shall be accepted for loading and unloading on clear authorization in writing from the transport contractor or his authorized representatives.
27. Trucks dispatched must be properly covered by the tarpaulins and sealed and in case of availability of the BOX type trucks, the doors should be properly sealed, locked etc.
28. The Transporting Agent will be responsible for the quantity of food grains. If found to be short, the five times the value of such short supplied food grains will be realized from the bills or from the security deposit of the agent.
29. The Transport Agent will be fully responsible for the safe custody of food grains during its Transportation. He will have to pay five times the cost of food grains in case of any damage/loss or theft and being liable for criminal prosecution.
30. The Transport Agent should deliver the food grains at all levels during office hours on proper weighment at his own cost. The transporting agent will responsible for any shortage noticed at the time of delivery.
31. The successful Transport Agent should carry weighing scale and its devices in his vehicles and give delivery of foodstuff at every point of delivery, Block points as well as School points on proper weighment in presence of B.E.Os-cum-Block Nodal Officers/ABEOs MDM/ Headmaster/ I/C Teachers MDM as the case may be.

I do agree to abide by the above terms and conditions.

Seal & Signature of Bidder/Tenderer
Date:


District Education Officer
Mayurbhanj

(B).PAYMENT CLAUSE

32. The Bill will be made at least once in a quarter to the District Education Officer, Mayurbhanj on completion of delivery to school points. The District Education Officer-cum-District Nodal Officer (MDM) before making payment shall get the claim of Transport contractor verified through the Block Education Officer every time.
33. Payment will be made by the **District Education Officer, Mayurbhanj** on submission of bills in duplicate by the transport agent with Block wise distribution of MDM rice along with school point distribution. The Consolidated Reports (for receive and distribution of rice) from BEO should be received by **District Education Office, Mayurbhanj** subject to School wise actually distribution of rice duly verified by the Block Education Officer / I/C BEO as per the format prescribed to verify the actual distribution of rice at school point before make payment to transport agent.
34. In order to facilitate fast disposal of bills, the Transporting agent will submit his/ her bill on monthly basis / quarterly basis.
35. The payment shall be made through PFMS for which the following details shall be provided by the Transporting Agent immediately after commencing of the contract:-
- (i)Bank Account No
 - (ii)Name of the Bank & Branch
 - (iii)Bank RTGS code (IFSC code)
 - (iv)PAN No.
 - (v)Income Tax (TDS) shall be recovered from the bills of the Transporting Agent at the applicable rate.
36. The Transport contractor shall not be allowed to file his bills of Transportation cost beyond three months of delivery of Mid-Day Meal rice. The District Education Officer-cum-District Nodal Officer (MDM) shall clear the bills of receipt after due verification. The verification mechanism must always be in operation without waiting for the claim of Transport Contractor.
37. The Payment shall be made after completion of distribution of rice to all schools in the respective Block within one month from the date of receipt of bills completely in all respect along with month wise distribution of rice at Block & school points. The BEOs-cum-Nodal officers, MDM must hand over the Consolidated Reports regarding monthly receiving and distribution of rice duly verified by the Block Education Officer / I/C BEO to the District Education officer-cum- District Nodal Officer, MDM every end of the month through person concerned/ whatsapp/official E-mail for verifications and payment. The payment will be made subject to availability of fund and no interest will be paid for any delayed payment. No advance payment will be made.

I do agree to abide by the above terms and conditions.

Seal & Signature of Bidder/Tenderer
Date:


District Education Officer
Mayurbhanj

38. The Transport Agent will maintain day-to-day accounts of food grains lifted and delivered at any level. For the 1st phase of stock movement the agent shall keep the Collector/District Nodal Officer; MDM Mayurbhanj / any other designated officer inform regarding daily stock movement position of food grains. For the 2nd phase it has to do the same with B.E.Os / ABEO MDM. The agent will deposit acknowledged way bills to the District Nodal Officer; MDM Mayurbhanj /any designated officer in each next day after completion of delivery of food grains at block point in 1st phase of transportation. For the 2nd phase of transportation, the agent has to deposit the acknowledged way bills with the B.E.Os / his representative each next day of transportation. On the basis of 2nd phase of transportation, the B.E.Os-cum-Nodal Officers (MDM) will prepare and duly sign their school wise report in prescribed format and furnish to the District Nodal Officer; MDM Mayurbhanj basing on which the agent will be paid its transportation charges.
39. The Transporting Agent will submit the delivery report in the form of data and block wise (1st phase) and school wise (2nd phase) delivery of stock by the end of month to the District Education Officer-cum-Nodal Officer (MDM). The payment will be linked with submission of such delivery report.
40. No request for enhancement of approved rates shall be entertained during the term of agreement.
41. Good conducts, dealing with official shall be an implied condition for continuance as Transport Agent.
42. The Transport Agent will be liable to pay demurrage in case he fails to lift the stock within the stipulated time.
43. The Collector, Mayurbhanj may terminate contract for violation of terms and condition of agreement as well as the change of policy in the Government or for any reasons to be recorded in writing.

I will agree to abide by the above terms and conditions of the tender and all the terms and conditions incorporated in PM POSHAN (MDM) guideline as prescribed by the School & Mass Education Department, Odisha.

Seal & Signature of Bidder/Tenderer
Date:


District Education Officer
Mayurbhanj


Collector & District Magistrate
Mayurbhanj

DECLARATION

(DECLARATION TO BE ATTACHED WITH THE TECHNICAL BID)
Acceptance of Terms & Conditions Contained in the Tender Documents
(To be submitted on the Letter head of the responding organization)

1. I,
Son/ Daughter/ Wife of Sri.....
Proprietor/ Director/ Partner/ Karta of HUF/ authorized signatory of the
Tenderer, mentioned above and competent to sign this declaration and execute
this tender document.
2. I have carefully read and understood all the terms and conditions of the tender
and undertake to abide by them.
3. The information / document furnished along with the above application are true
and authentic to the best of my knowledge and belief. I/ We, am/ are well aware
of the facts that furnishing of any false information/ fabricated document would
lead to rejection of my tender at any stage besides liabilities towards prosecution
under appropriate law.

Date: -
Place: -

Signature of Tenderer/ Authorized Person
Name:-
Seal:-

Telephone No.-
Mobile No:-
E-mail address:-

Full Signature of Tenderer with date & seal

Representative Authorization Letter

(To be submitted on the Letterhead of the responding organization)

Date: _____

Ref/Tender: _____

To

The Collector and District Magistrate, Mayurbhanj,

Sir,

Ms. /Mr. _____ (the organization name) is hereby authorize to sign relevant documents on my behalf in dealing with Tender reference No. _____ .

She/he is also authorized to attend meetings & submit technical and commercial information as may be required by you in the course of processing above said tender document.

Thanking you.

Full Signature of Tenderer with date & seal

Representative Signature

Signature attested by Tenderer with date & seal

Declaration-Cum-Undertaking regarding Blacklisting/ Non-Blacklisting

1. I
Son/ Daughter/ Wife of Sri.....
Proprietor/ Director/ Partner/ Karta of HUF/ authorized signatory of the
Tenderer.

2. I/ We hereby declare that presently our organization/ firm is not under
declaration of ineligible for corrupt & fraudulent practices, blacklisted either
indefinitely or for a particular period of time, or had work withdrawn, by any
State/ Central government/ PSU.

3. If this declaration is found to be incorrect then without prejudice to any other
action that may be taken, my/ our security may be forfeited in full and the
tender if any to the extent accepted may be cancelled.

Name of the Bidder:-

Signature:-

Seal:-

Date:-

Memo No. 143 / dt. 18.06.25

Copy to P.D. DRDA, Baripada/ ADM, Baripada/ All PA. ITDA/ All Sub-Collectors/ RTO Baripada/ Dist. Education Officer, Mayurbhanj / All BDOs/ All B.E.Os/ CDPOs/ D.I.P.R.O., Baripada with request to display on the Notice Board for wide publicity.

Copy to Office Notice Board.


Collector & District Magistrate
Mayurbhaj.

Memo No. 144 / dt. 18.06.25

Copy submitted to Commissioner- Cum- Secretary to Govt. School and Mass Education Department, Odisha, Bhubaneswar/ State Nodal Officer, (MDM) Bhubaneswar/ Director, Elementary Education, Odisha, Bhubaneswar for information and necessary action.


Collector & District Magistrate
Mayurbhaj.

Memo No. 145 / dt. 18.06.25

Copy to District Informatics Officer, NIC, Mayurbhanj, Baripada for information and necessary action with a request to make available the Tender Notice in Mayurbhanj District web site.


Collector & District Magistrate
Mayurbhaj.