

OFFICE OF THE TAHASILDAR, TIRING, MAYURBHANJ

No. 1825 / Date 16-7-2025

To

The DEGM,
Mayurbhanj Oswan Building
Collectorate, Mayurbhanj,
Baripada.

Sub : Publication of Quotations/ Tender Call Notice of Tiring Tahasil.

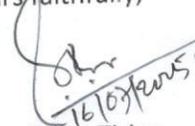
Madam,

Kindly find enclosed herewith the soft copies of contents, verified, found to be correct and virus/ malware free (in pdf files, pdf format, maximum size 3MB) hard copies of the Title (in English) **QUOTATION/ Tender Call Notice** to be published on the Mayurbhanj District Website from 15.07.2025 to 23.07.2025.

This information may kindly be displayed in the Mayurbhanj District Website under the following section.

Notice
Tender Quotation/ Tender Call Notice

Yours faithfully,


Tahasildar, Tiring
16/7/2025
16/7/25



Email-tah.tiring-0d@nic.in

OFFICE OF THE TAHASILDAR: TIRING: MAYURBHANJ
QUOTATION /TENDER CALL NOTICE

No. 1815 // Dt. 14/07/25 //

Sealed quotations/tenders are invited from interested reputed IT Firms for providing 03(Three) nos of Laptops, which shall confirm to the terms and conditions as detailed below for official use in respect of all R.I. circles of this office.

01. The IT Firms shall have a GST Registration to participate in the tender process.

02. The Laptop must be of HP Brand with configuration of 13th Generation, 16 GB RAM of DDR5, 512 GB SSD, Windows 11,15.6" FHD19(1920x1080), i5 Processor Graphics-Integrated, MSO-2024, LED/LCD monitor& Backlit keyboard etc.

03. The Laptop shall have Antivirus (Quick heal Total) installed at least for 3 years.

04. Three years Warranty including battery and adaptor.

05. The Laptop shall be with a very good quality Bag pack of HP.

06. The Laptop shall contain one set of Branded wireless keyboard and mouse.

07. The sealed quotation completed in all respect should reach the undersigned on or before 23.07.2025 by 11.00 AM through Registered Post/ Speed Post or by dropping in the box, which shall be opened on the same day i.e. 23.07.2025 at 11.30 AM in presence of the bidders/ quotationers or the authorized representatives at office of the Tahasildar, Tiring.

The quotations/tenders received beyond the stipulated date and time will not be entertained. The envelope carrying the quotation/tender must be super scribed in capital letter "QUOTATION FOR LAPTOP FOR OFFICE OF THE TAHASILDAR, TIRING" on top of the envelope.

08. This quotation/ tender for Laptops will be available at Mayurbhanj District Website www.mayurbhani.nic.in from dated 15.07.2025 to 23.07.2025 by 10.00 AM.

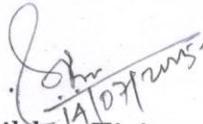
09. The aforementioned articles should be delivered at Tahasil Office, Tiring, Mayurbhanj within 07 days of receipt of purchase Order. No further extension will be entertained.

Condt.....

10. Payment shall be made after delivery of the goods & its installation through NEFT/RTGS after submission of the bills and vouchers.

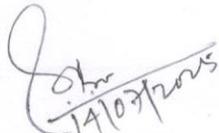
11. The Supplier shall be held responsible for any type of damage found during transportation to this office.

12. The undersigned reserves the right to cancel / reject any or all the quotations/ tenders without assigning any reason thereof.


Tahasildar, Tiring
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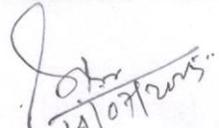
Memo No. 1816 Date 14/07/25 //

Copy submitted to the Collector & District Magistrate, Mayurbhanj for favour information and necessary action.


Tahasildar, Tiring
14/07/25
14/7/25

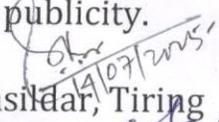
Memo No. 1817 Date 14/07/25 //

Copy submitted to the D.I.O, NIC, Mayurbhanj /The DeGM. Mayurbhanj for favour of kind information necessary action with a request to make available the advertisement in the District Web Site of Mayurbhanj for wide publication of the quotation / tender call notice.


Tahasildar, Tiring
14/07/25
14/7/25

Memo No. 1818 Date 14/07/25 //

Copy submitted to all BDOs /all CDPOs / all Tahasildars / SDI &PRO, Rairangpur of Mayurbhanj District for kind information and wide publication. They are requested to affix the quotation / tender call notice in their office notice Board/conspicuous places for information and wide publicity.


Tahasildar, Tiring
14/07/25
14/7/25

FORM OF QUOTATION

Sl. No.	Description of Goods	Specifications	Rates offered
1	2	3	4

Gross Total cost: Rs.....
Total bid price (including taxes & other levies) in Rs..... (in figures)
_____ (in words)

Name of the Firms/ Agencies

Signature of the Bidder

Address:

Date:

Place

Seal

EVALUATION FORM

1	Name of the Supplier	
2	Full Address of the Supplier's Shop/Showroom Telephone No. Fax No. E-mail Address:	
3	Are you a dealer or reseller	
4	Trade Tax/Sales Tax Registration No. with place (copy to be attached)	
5	TIN/PAN No. (with copy of Certificate)	
6	Up to date VAT Clearance Certificate (Copy to be attached)	
7	Authorisation Certificate of each quoted item (Copy to be attached)	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date

(Seal)

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned have read and examined all the terms and conditions etc. of the tender documents for which I have signed and submitted the bid personally/ under proper lawful Power of Attorney. It is also certified that all the terms and condition of the tender document are fully acceptable to me and I will abide by the terms and conditions of the bid. This is also certified that our manufacturing Firm have no objection in signing the purchase contract if the opportunity for supply of the items against the tender is given to me/us.

Signature:

Date:

Name in Full:

Designation

Address:

Contact No.

Email: