



ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ମୋରଡ଼ା, ମୟୂରଭଞ୍ଜ

ODISHA ADARSHA VIDYALAYA, MORADA, MAYURBHANJ

At/P.O./P.S.-Morada, Dist-Mayurbhanj, Odisha- 757020

A CBSE Affiliated School Under S & ME Govt. of Odisha

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UDISE Code: 21071613005, School No: 17248, CBSE Affiliation No: 1520162



QUOTATION CALL NOTICE

NOTICE NO-01

Date: 12.07.2025

Sealed Quotations are invited from the registered firms / wholesalers/ dealers/ manufacturers for supply of the items like Grocery, Vegetables & Fruits, Bakery, Non-veg & sweets, Cosmetic and Toiletries / Hostel equipments and Students Stationary for the Girls Hostel of OAV, Morada, Mayurbhanj for 11th months. Interested parties/Firms can purchase the tender forms from the office of the Principal of OAV, Morada w.e.f. date- 14.07.2025 to 21.07.2025 in all working days from 10.00 AM to 04.00 PM on payment of Rs-100/- (Rupees One Hundred Only) non-refundable in cash or Bank Draft in favour of the **PRINCIPAL OAV MORADA** payable at Bank of India.

The tender documents completed in all respect along with requisite papers and earnest money (refundable) cost, tender paper DD or money receipts in shape of Bank Draft in favour of the **PRINCIPAL OAV MORADA**. The Quotation forms along with other particulars list of Items and details instruction can be collected from the office of the principal, OAV, Morada and also be downloaded from <https://mayurbhanj.odisha.gov.in> from date- 14.07.2025 to dt- 21.07.2025.

Quotation form submitted without processing Fee will be summarily rejected. The last date of receipt of Quotation is up to 04.30 PM dated - 18.07.2025 through only registered /Speed post with address to office of the Principal, OAV, Morada, At/Po- Morada, P.S- Morada, PIN-757020, Dist- Mayurbhanj.

The purchasing committee meeting will be held on date- **23.07.2025** at 10.00 AM in the office of the Principal OAV, Morada for opening of the Quotation. The purchase committee reserves the right to accept / reject the Quotation in whole/in part without assigning any reason thereof.

-Sd-

Principal
Odisha Adarsha Vidyalaya
Morada, Mayurbhanj

TERMS & CONDITIONS

1. Sealed limited tender for supply of the articles shown in the attached statement are invited from the registered firms/authorized dealers/whole sellers/Govt. stores having valid sales tax/VAT/GST registration and having their own existence of shop and dealing with Tender items. The duly filled up tenders will be received by the undersigned on behalf of Principal of OAV, Morada, Mayurbhanj up to **04.00 PM date-21.07.2025**. The limited tender should be sent under sealed cover marked as “TENDER FOR THE SUPPLY OF———”. “The sealed tenders will be opened in the office of the Principal of OAV, Morada at 10.00 AM on **dated-23.07.2025**.”
2. The rate should be genuine and should include excise duty, Sales Tax/VAT/GST/ and any other taxes, or imposition whatever liable in respect of the supplier including transportations. The articles should be supplied at the Girls hostel point.
3. There should not be any over writing corrections in the tender if a figure is to be amended, it should be neatly scored out the revised figure should be written above and the same should be attested with full signature of the party and date. In the absence of the attested signature the tender is liable to be rejected.
4. The undersigned does not bind himself to accept the lowest tender and reserves the right to accept the tender in whole or in part i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as he/she may decide.
5. On acceptance of the tender it will become a contract and the contractor shall be bound by the terms and conditions of the limited tender and the provision of G.F.R.
6. The tenderer should submit his/her tender form along with processing fee amounting ₹2000/- (Rupees Two Thousand only) separately for each category of items and should be enclosed herewith only in the form of bank draft/bankers' cheque in favour of the Principal of OAV, Morada, Mayurbhanj which will be refunded in the event of rejection of the tender. The processing fee will be forfeited in the event of failure to comply with the contract. In the event of the tender being accepted the successful bidder will deposit security money to the extent of 5% of the total cost within the stipulated time in shape of DD in favour of the Principal, OAV, Morada, Mayurbhanj.
7. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance/supply order issued by the undersigned, shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person /firm and the difference of price, if any, shall be deducted from the earnest money/security deposit and in case any amount in excess of the security deposit is paid by the undersigned, the contractor shall be liable to pay this amount.
8. It is not compulsory on the part of the undersigned to purchase the items for which the tender is being called. The supply order will be placed as per requirement. The contractor is required to supply the quantity of articles as mentioned in the supply order, as per the sample and specification. The quality should invariably be maintained throughout the contract period as per sample and specifications. Materials cannot be accepted if the items are found substandard or differ from the sample and specifications.

9. The brand/manufacturer other than the specification given in the tender schedule will not be accepted.
10. The rate quoted by the contractor shall hold good up to 11 MONTHS. No amount amendment in the rate except increase/decrease in the rate of sales tax/VAT during the period of supplies will be accepted. For the branded item, if there would be some free gift schemes, marked on the packing, the same would be liable to be supplied with the articles on free of cost and also it should be mentioned in the bill. Rates should not be more than the MRP/COMPANY PRICE list only. Stickers over MRP tag is not allowed.
11. In the event of acceptance of the tender and placing of the order for purchase, the articles ordered for would be subject when on inspection by the undersigned or his representative and are liable to be rejected if the articles supplied do not confirm to the approved specification and samples.
12. The amount of security deposit shall be retained by the office of the Principal, OAV, Morada, Mayurbhanj for a period of one year from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within the period and the same will be refunded in the shape of A/C payee cheque only without interest.
13. In case of authorized dealers, the authorization certificate issued by the manufacturer/company should be enclosed along with the tender for verification. The approved samples will be kept in this vidyalaya for verification during the supply of the articles which is non-refundable.
14. The payment will be made in the shape of A/C payee cheque, only after verification of the supplied articles by the quality checking committee / undersigned, entry in the stock register, scrutiny of bills and after full supply as per the order placed with the party.
15. The rate should be quoted in terms of metric weight measure i.e. quintal/kg/litre/pcs/mtr as the case may be.
16. The approved party will have to make an agreement on non-judicial stamp paper of Rs. 10.00/- as per the terms and condition proforma prepared by the vidyalaya within the time given by the undersigned. Failing which the tender will be rejected and processing fee will be forfeited.
17. In case the time and date of opening of tenders is changed, the same will be displayed on the KGBV notice board.
18. Tender which do not comply with the above conditions are liable to be rejected and all rights reserved with the procurement committee of 100 seated Girls Hostel, OAV, Morada, Mayurbhanj to reject, cancel and amend any or all tenders/approved rates at any time without assigning any reason thereof. All disputes in this regard are subjected to Mayurbhanj court jurisdiction only.
19. Money receipts of the cost of tender paper i.e. Rs. 100/- (Non-refundable) purchased or DD in favour of the Principal, OAV, Morada, Mayurbhanj, drawn at any nationalized bank payable at BANK OF INDIA, JHINKIRIA for Rs. 100/- (non-refundable) towards cost of tender paper who download the tender paper from the website must enclose in the tender paper.
20. The sealed tender should invariably contain the following documents in:

ENVELOPE-1

- Up to date GST clearance certificate in the Financial Year ending i.e. 2024 to 2025
- Firm Registration Certificate
- Money receipt of the cost of tender paper purchased/DD towards cost of tender paper
- Processing fee in shape of the Bank Draft/Banker Cheque as specified in the Serial No.-6
- Experience Certificate if any

ENVELOPE-2

- Separate quotation paper with signature, seal and date

ENVELOPE-3

- Envelope-1 and Envelope-2 should be sealed within the Envelope-3

N.B.: In absence of any document the tender is liable to be rejected.

21. If the selected bidder is not able to supply the items in time, then the bid will be automatically cancelled without any prior notice and next bidder may be given the order for supplying of items in order smooth running of the hostel.

-Sd-

Principal
Odisha Adarsha Vidyalaya
Morada, Mayurbhanj

KASTURBA GANDHI BALIKA VIDYALAYA, GIRLS HOSTEL TYPE –IV**ODISHA ADARSHA VIDYALAYA, MORADA, MAYURBHANJ****QUOTATION FORM FOR GROCERY ITEMS, YEAR - 2025**

1. Name & address of the party/firm: _____
2. Registration No. of the Firm: _____ valid up to _____
3. Earnest Money Deposited, _____ Vide bank draft No _____ DT _____
4. Money receipts No: _____ and date of tender paper purchased: _____

Specification for ‘Grocery Item’

The suppliers should go through the specification carefully before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. The supplier should quote all the rates for all the items. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate is quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

SL. NO.	NAME OF THE ARTICLES & SPECIFICATION	QUANTITY	QUOTED PRICE INCLUSIVE ALL TAXES
1	WHEAT FLOUR (ASHIRIBAD)	PER KG	
2	HARAR DAL (NON POLISH) BEST QUALITY	PER KG	
3	BUTA/CHANA DAL (CLEANED) BIG SIZE	PER KG	
4	MOONG DAL WITH OUT CHILKA CLEANED BEST QUALITY	PER KG	
5	MASOOR DAL	PER KG	
6	MATER (PEA) WITH BIG SIZE CLEANED	PER KG	
7	BESAN (BHARAT)	PER KG	
8	DALAI (BHARAT)	PER KG	
9	GROUND NUT SEED – BIG SIZE	PER KG	
10	SUJI (THICK QUALITY)	PER KG	
11	SUGAR THICK QUALITY (CRYSTAL)	PER KG	
12	CHUDA SUPER FINE (THIN)	PER KG	
13	RED CHILI, WHOLE CLEANED	PER KG	
14	CHILY POWDER (BHARAT)	PER KG	
15	ZEERA CLEANED (BHARAT)	PER KG	

16	HALDI / TURMERIC POWDER (BHARAT)	PER KG	
17	DHNTA POWDER (BHARAT)	PER KG	
18	GARAM MASALA POWDER (BHARAT)	PER KG	
19	TEJ PATA CLEANED	PR KG	
20	PANEER MASALA (BHARAT)	PER KG	
21	PHUTANA (BHARAT)	PER KG	
22	JEERA POWDER (BHARAT)	PER KG	
23	CHICKEN MASALA (BHARAT)	PER KG	
24	PAPAD (SRIRAM BIG SIZE)	PER KG	
25	MUSTARD OIL (DOUBLE HIRAN)	PER LTR	
26	REFINED OIL (FREEDOM)	PER LTR	
27	MUDHI	PER KG	
28	TABLE SALT (TATA)	PER KG	
29	SEMEYA (BHARAT)	PER KG	
30	WASHING POWDER (WHEEL)	PER KG	
31	KHIR RICE (BASUMATI)	PER KG	
32	MUSTARD SEED	PER KG	
33	BLACK SALT (BHARAT)	PER KG	
34	MATCH BOX (HOME LIGHT)	PER 10 PKT / BUNDLE	
35	BISCUIT (Marie gold SMALL PKT)	PER PT	
	BISCUIT (MARIE GOLD) BIG SIZE	PER PKT	
36	JAM KISSAN	PER KG	
37	CHARU MAGAJ	PER KG	
38	GOTA MUGA	PER KG	
39	MIXTURE (BABA)	PER KG	
40	GUDA	PER KG	
41	MANDIA POWDER (NATURE)	PER KG	
42	CHATAUMULTI GRAINS (BHARAT)	PER KG	
43	CASHEW NUT (KAJU) TWO PIECES	PER KG	
44	KISMIS	PER KG	
45	KHAJURI	PER KG	
46	VIM BIG SIZE	PER PC	
47	UTENSILS JALLY	PER PC	
48	SCOTCH BRITE	PER PC	
49	CHAT MASALA (BHARAT)	PER KG	

50	TOMATO SAUCE	PER KG	
51	SOYABIN BADI (NUTRITION)	PER KG	
52	AMUL POWDER	PER KG	
53	CHHOLE	PER KG	
54	BIRI DAL	PER KG	
55	CURRY POWDER (BHARAT)	PER KG	
56	CORNFLOWER (Prime)	PER KG	
57	CHILLY SAUCE	PER KG	
58	ITILI RABA	PER KG	

N.B.:

1. The Rice, Dal and other loose articles should be cleaned, and preference will be given to the manufacturer who holds the food license, Registration of Industries Department and Pollution Certificate. The laboratory test can be made by the undersigned at the cost of the supplier once in a year or as and when required.
2. The rates should be wholesale and not exceeding the market rate published in the newspapers/civil supply department and should not be more than MRP (Snickering and erasing of MRP will not be accepted).
3. Samples must be submitted for all items along with tender (Sample of Rice, Dal, Suji must be contained not less than 250gm and other items must be 50gm in respect of branded items one packet) as the same.
4. The approved sample will be kept in the vidyalaya for verification at time of supply.
5. Any other free gift/scheme provided by the company should be supplied along with the articles on free of cost and same will be mentioned in the Bill.
6. The supplied articles must have sufficient shelf life.
7. The expired dates of supplied items must be at least three months from the date of supply to the hostel.
8. Don't quote more than one rate.

Signature of Supplier

Seal of the Firm

Address_____

KASTURBA GANDHI BALIKA VIDYALAYA, GIRLS HOSTEL TYPE –IV
ODISHA ADARSHA VIDYALAYA, MORADA, MAYURBHANJ
QUOTATION FOR VEGETABLES AND FRUITS, YEAR - 2025

1. Name and address of the party/firm: _____
2. Registration No. of the Firm: _____
3. Earnest Money Deposited Rs. _____ Vide Bank Draft No: _____ dt _____
4. Money receipts No: _____ date _____ of tender purchase.

Specification for ‘Vegetables and Fruits’

The suppliers should go through the specification carefully before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. The supplier should quote all the rates for all the items. It may be noted that for standard quality, only single rate against the items should be quoted. In case more than one rate is quoted for a single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

VEGETABLES:

SL. NO.	ITEM	QUANTITY	QUOTED PRICE INCLUSIVE ALL TAXES
1	BANANA GREEN (BIG SIZE)	PER DOZ	
2	BEANS	PER KG	
3	BITTER GUARD	PER KG	
4	BRINJAL	PER KG	
5	BEAT	PER KG	
6	CARROT	PER KG	
7	CABBAGE	PER KG	
8	CAULI FLOWER (WITHOUT LEAF)	PER KG	
9	CUCUMBER	PER KG	
10	DRUM STICK	PER KG	
11	GARLIC BIG SIZE	PER KG	
12	GINGER	PER KG	
13	GREEN CHILLY	PER KG	
14	SIMBA	PER KG	

15	GROUND POTATO (KHAMBA ALU)	PER KG	
16	JHUDANGA/ALADI	PER KG	
17	RIDGE GOURD (JANHI)	PER KG	
18	MASHROOM (BUTTON)	PER KG	
19	KANKADA	PER KG	
20	LADY'S FINGER	PER KG	
21	LEMON (BIG SIZE)	PER DOZ	
22	TURNIP (OLAKABI)	PER KG	
23	KUNDURI	PER KG	
24	ONION – BIG SIZE	PER KG	
25	PAPAYA	PER KG	
26	PEA (GREEN)	PER KG	
27	PARBAL	PER KG	
28	POTATO – BIG SIZE	PER KG	
29	PUMKIN	PER KG	
30	RADISH (WITHOUT LEAF) (MULA)	PER KG	
31	CAPSICUM (SIMLA MIRCH)	PER KG	
32	TOMATO	PER KG	
33	GOURD (LAUKI)	PER KG	
34	WINTER MELON (PANI KAKHARU)	PER KG	
35	AMBULA	PER KG	
36	JACKFRUIT (UNRIPEN)	PER KG	

FRUITS:

Sl. NO.	ITEM	QUANTITY	QUOTED PRICE INCLUSIVE ALL TAXES
1	APPLE	PER KG	
2	BANANA RIPE STANDARD SIZE YELLOW	PER DOZ	
3	COCONUT BIG SIZE	PER PC	
4	GRAPES	PER KG	
5	ORANGE (SWEET AND STANDARD SIZE)	PER KG	

6	MANGO – RAW	PER KG	
	MANGO – RIPE	PER KG	
7	WATER MELON	PER KG	
8	GUAVA	PER KG	
9	PINE APPLE	PER KG	
10	LITCHI	PER KG	
11	MAIZE (MAKKA)	PER KG	
12	RIPE PAPAYA	PER KG	
13	ANAR	PER KG	

N.B.:

1. The supplied articles must be of fresh and good quality. If required, the same may be sent for laboratory test at the cost of the supplier.
2. The supplied articles must have sufficient shelf life.
3. The expiry date of supplied items must be at least three months from the date of supply to the hostel.
4. Don't quote more than one rate.

Signature of Supplier

Seal of the Firm

Address_____

KASTURBA GANDHI BALIKA VIDYALAYA, GIRLS HOSTEL TYPE –IV**ODISHA ADARSHA VIDYALAYA, MORADA, MAYURBHANJ****QUOTATION FOR NON-VEGETABLE AND SWEETS, YEAR – 2025**

1. Name and address of the party/firm: _____
2. Registration No. of the Firm: _____
3. Earnest Money Deposited Rs. _____ Vide Bank Draft No: _____ dt _____
4. Money receipts No: _____ date _____ of tender purchase.

PARTICULARS OF THE ITEMS

SL. NO.	NAME OF THE ARTICLES WITH SPECIFICATION	QUANTITY / UNIT	RATE QUOTED INCLUSIVE ALL TAXES
1	CHICKEN BROILER (DRESSED)	PER KG	
2	CHICKEN DESI (DRESSED)	PER KG	
3	EGG (HEN) STANDARD SIZE	PER PC	
4	FISH (ROHI/BHAKUR) DRESSED	PER KG	
	SILA DRESSED	PER KG	
	(MINIMUM 700 g – 800 g)		
5	JILABI	PER PC	
6	BUNDI (SWEET)	PER KG	
7	GULAB JAMUN (WITHOUT SOUP)	PER PC	
8	RASAGOLA GOOD QUALITY (WITHOUT SOUP)	PER PC	
9	SEO (GOOD QUALITY MADE IN BASAN)	PER KG	
10	PANEER	PER KG	
	OMFED	PER KG	
	PRAGATI	PER KG	
11	MILK	PER LTR	
	OMFED BRAND	PER LTR	
	PRAGATI	PER LTR	
12	CURD	PER LTR	
	OMFED	PER LTR	
	PRAGATI	PER LTR	
13	BREAD (SWADIST)	PER PKT	
	SPENCER	PER PKT	

N.B.:

1. Chicken/Fish should be dressed in the school/hostel in presence of the Committee members.
2. Outside dressed materials will not be accepted under any circumstances.
3. The supplied articles must be of fresh and good quality. If required, they may be sent for laboratory test at the cost of the suppliers.
4. The supplied articles must have sufficient shelf life.
5. The expired dates of supplied items must be at least three months from the date of supply to the hostel.
6. Don't quote more than one rate.

Signature of Supplier

Seal of the Firm

Address _____

KASTURBA GANDHI BALIKA VIDYALAYA, GIRLS HOSTEL TYPE –IV**ODISHA ADARSHA VIDYALAYA, MORADA, MAYURBHANJ****QUOTATION FOR DAILY USE ARTICLES (TOILET ITEMS), YEAR – 2025**

1. Name and address of the party/firm: _____
2. Registration No. of the Firm: _____
3. Earnest Money Deposited Rs. _____ Vide Bank Draft No: _____ dt _____
4. Money receipts No: _____ date _____ of tender purchase.

Specification for ‘Daily Use Items’

The suppliers should go through the specification carefully before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. The supplier should quote all the rates for all the items. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

SL. NO.	NAME OF THE ARTICLES WITH SPECIFICATION	QTY/UNIT	RATE QUOTED INCLUSIVE ALL TAXES			
			UNIT PRICE	RATE OF TAX	AMOUNT OF TAX	TOTAL
1	Tooth paste along with free gift/scheme 1. Dabur red 40gm 2. Pepsodent 40gm 3. Colgate 40gm	Per pc Per pc Per pc				
2	Bathing Soap along with free gift/scheme 1. LIFEBOUY Net weight - — gm 2. DETOL Net Weight --- gm	Per pc Per pc				
3	Washing soap along with free gift/scheme 1. RIN ADVANCE - Net Weight --- gm	Per pc				

	2. SURF EXEL - Net Weight --- gm	Per pc				
4	Coconut Hair Oil along with free gift/scheme Brand: 1. COCOCARE 100 ml 2. SHALIMAR 100 ml 3. COCOCARE 50 ml 4. SHALIMAR 50 ml	PER BOTTLE PER BOTTLE PER BOTTLE PER BOTTLE				
5	UJALA (125ML) with free gift/scheme	PER BOTTLE				
6	PHENYLE GOOD QUALITY ISI (43 GRADE) BRAND: 1. 5 ltr jar (Black) 2. 5 ltr jar (white) 3. 1 ltr jar (white scented)	5 LTR JAR PER 5 LTR JAR PER 1 LTR JAR				
7	BLEACHING POWDER ISI BRAND GRADE-I 1 KG PACKET (Kanaria) Containing --- kg in side	Per 1 kg PKT				
8	Tooth Brush (PEPSODENT FIGHTER) Medium	PER PC				
9	TONGUE CLEANER	PER PC				
10	DETOL HANDWASH	PER KG				
11	HARPIC TOILET CLEANER BIG SIZE	PER LTR				
12	Toilet Brush Good Quality	Per pc				
13	Toilet acid Good Quality	Per ltr bottle				
14	DETERGENT					

	POWDER WHEEL SMALL SURF EXCEL	PER PKT				
15	VASELINE SMALL SIZE	PER PC				
16	PONDS TALECOME POWDER SMALL	PER PC				
17	HAIR COMB	PER PC				
18	Shampoo CLINIC PLUS SUNSILK	PER PC				
19	NAIL CUTTER	PER PC				
20	SOAPCASE	PER PC				
21	SEPTAPIN	PER DOZ				
22	HAIR CLIP (WHITE)	PER PC				
23	WHITE RIBBON	PER PAIR				
24	COLD CREAM (PONDS)	PER PC				
25	BROOMS	PER PC				
26	FLOOR WHIPER	PER PC				
27	DUST PAN (ANKUR)	PER PC				
28	DUSTBIN (ANKUR)	PER PC				
29	SANITARY PAD (Stayfree)	PER PC				
30	UMBRELLA (K.C. PAUL)	PER PC				
31	PAPOCH	PER PC				
32	FLOORMAT	PER PC				
33	FLOOR WHIPER (ANKUR)	PER PC				
34	ROOF BROOM	PER PC				
35	FLOOR MOP (ANKUR)	PER PC				

N.B.:

1. The quoted rates should be less than the MRP and in no case payment will be made more than the MRP. The erasing & stickering over MRP tag will not be accepted. In case of any doubt, the rate will be enquired from the company's authorized distributor.

2. Submit the sample along with the tender. The approved samples will be kept in this vidyalaya, which is non-refundable.
3. The supplied articles must have sufficient self-life.
4. The expired dates of supplied items must be at least three months from the date of supply to the hostel.
5. Don't quote more than one rate.

Signature of Supplier

Seal of the Firm

Address _____

KASTURBA GANDHI BALIKA VIDYALAYA, GIRLS HOSTEL TYPE –IV**ODISHA ADARSHA VIDYALAYA, MORADA, MAYURBHANJ****QUOTATION FOR STUDENT STATIONARIES, YEAR – 2025**

1. Name and address of the party/firm: _____
2. Registration No. of the Firm: _____
3. Earnest Money Deposited Rs. _____ Vide Bank Draft No: _____ dt _____
4. Money receipts No: _____ date _____ of tender purchase.

Specification for ‘Student Stationery’

The suppliers should go through the specification carefully before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. The supplier should quote all the rates for all the items. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

NAME OF THE ARTICLES WITH SPECIFICATION						RATE QUOTED INCLUSIVE ALL TAXES				
SL · N O.	PAGES	TYPE OF NOTE BOOK	TYPE OF GSM	TYPE OF INNER PAGE WITH GSM	TYPE	QTY / UNIT	UNIT PRIC E	RATE OF TAX	AMO UNT OF TAX	TOTA L
1	172	1P/1R	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 76 GSM	CLASSMATE Jumbo size (18 * 24 cm)					
2	100	Four line	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 76 GSM	CLASSMATE Jumbo size (18 * 24 cm)					

3	124	Single line	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 76 GSM	CLASSMATE Jumbo size (18 * 24 cm)					
4	172	Single line	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 76 GSM	CLASSMATE Jumbo size (18 * 24 cm)					
5	300	Single line	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 76 GSM	CLASSMATE Jumbo size (18 * 24 cm)					
6	100	Three line	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 76 GSM	CLASSMATE Jumbo size (18 * 24 cm)					
7	100	Two line	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 76 GSM	CLASSMATE Jumbo size (18 * 24 cm)					
8	172	Unruled	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 76 GSM	CLASSMATE Jumbo size (18 * 24 cm)					
9	100	Unruled	Glossy laminated cover with 75	Good quality paper with 76	CLASSMATE Jumbo size (18 * 24 cm)					

			GSM (at least)	GSM						
10	36	Unruled	Glossy laminated cover with 75 GSM (at least)	Good quality paper with 76 GSM	CLASSMATE Jumbo size (21 cm * 29.7 cm)					
11		Crayon	DOMS		Per pkt					
12		Geometry Box	DOMS		Per pc					
13	36	Drawing NOTE	DOMS, Good quality paper		Per pc					
14		Pencil with cutter & eraser	2 HB, DOMS		Per pkt					
15		Pen (Elkos shine)	Use & Throw		Per pkt					
16		Water colour & TULI	DOMS		Per pc					
17		Sketch Pen	DOMS		Per pkt					
18		Drawing sheet	DOMS		Per pkt					
19		Chalk			Per pkt					
20		Colour Chalk			Per pkt					
21		Marker	DOMS		Per pc					
22		Graph Khata (32 pages)			Per pc					
23		Steel Scale	CLASSMATE		Per pc					
24		Exam			Per pc					

		Board Transpa rent								
25		Scrap Book			Per pc					

N.B.:

1. The quoted rates should be less than the MRP, and in no case payment will be made more than the MRP.
2. The erasing and stickering over MRP tag will not be accepted.

Signature of Supplier

Seal of the Firm

Address_____