

DISTRICT SKILL DEVELOPMENT-CUM-EMPLOYMENT OFFICE:
MAYURBHANJ: BARIPADA.

At-Walliganj, W.No.-02, Po- Bhanjpur, Baripada, Dist-Mayurbhanj, Pin-757002,
e-mail:-employment_baripada@rediffmail.com/employmentbaripada@gmail.com
No. 1171 /D.S.D.E.O., Mayurbhanj, Baripada, Dated the 07.08.2025

SHORT QUOTATION CALL NOTICE

Sealed quotations are invited from Office Stationary Supplier for supply of following items to the District Administration for the Indian Air Force Rally to be held from 27.08.2025 to 03.09.2025 at Baripada. Quotations should reach to the office of the undersigned on or before 14.08.2025 by 05.00 P.M. by post or can be dropped in the Tender Box present in the office of the undersigned. The Venue & Time of opening of quotations/ Tenders will be informed over telephone. The quotations / Tenders will be finalized by the Tender Selection Committee of the Indian Air Force Agniveer Vayu Open Recruitment Rally-2025. The work order will be issued as per requirement. The payment will be made after receipt of bills through NEFT mode. The authority reserves the right to reject any or all quotations without assigning any reason thereof.

SPECIFICATIONS

Sl. No	Descriptions	Quantity	Rate per Pkt/ Piece
1	A4 size white Xerox Paper (70GSM)	100 RIM	
2	Stapler small (Kangaro No.10 Model)	50 Nos.	
3	Stapler Pin small (Kangaro No.10 Model)	100 Nos.	
4	White Board (2 ftX4 ft)	10 Nos.	
5	White Board Marker (Black/ Blue)	40 Piece	
6	Clip board/ exam pad	100 Nos.	
7	Blue Pen	1000 Piece	
8	Pencil	1000 Piece	
9	Glue Stick	50 Piece	
10	Scissors (Small)	20 Piece	

TERMS & CONDITIONS MENTIONED BELOW FOR SUBMISSION OF QUOTATIONS FOR SUPPLY OF ABOVE ITEMS.

1. The rate shall be quoted including all Taxes (GST inclusive). GST No. should be supplied with the tender paper.
2. No additional charges will be paid by the undersigned including transportation cost. Delivery point will be intimated at the time of issue of work order.
3. The Party supplying the above stationary items as per the work order should deliver before the scheduled time.
4. All Quotation/ Tenders should clearly mention the name of the Agency & Contact/ Mobile No. number on Top of the envelop, superscribing "Quotation for supply of office stationary items for Indian Air Force Agniveer Vayu Recruitment Rally-2025, Mayurbhanj".
5. The Authority reserves the right to except or reject any or all quotations without assigning any reason thereof.


District Skill Development
-cum-Employment Officer,
Mayurbhanj, Baripada.

Memo No. 1172/DSDEO, Mayurbhanj, Baripada Date 07.08.2025

1. Copy submitted to the Nodal Officer, District e-Governance Manger, Mayurbhanj for display in the district website for information of the public or the interested bidders. It should be displayed in the district website up to **14.08.2025** by **03.00 P.M** for wide circulation of the same & information of the general public.
2. Copy to the notice board of office of the Additional District Magistrate, Mayurbhanj/CDO-cum-E.O., Zillaparishad, Mayurbhanj/All Sub-Collectors of the Mayurbhanj District/All BDOs of the Mayurbhanj District/Executive Officer, Baripada Municipality/D.I. & P.R.O., Mayurbhanj.
3. Copy submitted to the Director of Skill Development-cum-Employment & CEO, OSDA, Odisha, Bhubaneswar for information.



District Skill Development
-cum-Employment Officer,
Mayurbhanj, Baripada.