



ସମଗ୍ର ଶିକ୍ଷା
समग्र शिक्षा
Samagra Shiksha



BID DOCUMENT

FOR

Supply of Category-A: TLM & Equipments (Sports Item, LED TV, Musical Equipment, Library Furniture) and Category-B: Bedding items to 26 nos of Kasturba Gandhi Balika Vidyalayas (KGBV-Type-III) of Mayurbhanj District for the Year 2024-25

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DISTRICT PROJECT OFFICE
SAMAGRA SHIKSHA, MAYURBHANJ, BARIPADA, ODISHA - 757002



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ସମଗ୍ର ଶିକ୍ଷା
Samagra Shiksha

DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, MAYURBHANJ

Murgabadi, PO-Bhanjpur, Baripada, Pin-757002, E-mail: dpcmayurssa.opepa@nic.in

TENDER CALL NOTICE

No: 4590 Date: 23.9.2025

Purchase of Category-A :TLM & Equipments (Sports Item, LED TV, Musical Equipment, Library Furniture) and Category-B: Bedding

Sealed Tender are invited from registered suppliers/vendors having valid Authorisation Certificates, MSME/SSI, PAN, GST regd. no. for Supply of **Category-A: TLM & Equipments (Sports Item, LED TV, Musical Equipment, Library Furniture) and Category-B: Bedding items to 26 nos of KGBVs (Type-III) of Mayurbhanj District.** The tender papers/bid documents containing detailed specification with terms and conditions in 2 part bidding i.e. application of Technical Bid & application of Financial Bid & the tender paper can be downloaded in the website at www.osepa.odisha.gov.in and www.mayurbhanj.odisha.gov.in . Cost Tender processing fees @ Rs.6000.00 (Rupees Six Thousand) Only (Non-Refundable) for each category. The last date & time for submission of sealed tender is 27.10.2025 at 2 pm and the Tech & Fin bid will be opened on 28.10.2025 at 10:30 A.M/P.M.

Collector-cum-Chairman
Samagra Shiksha, Mayurbhanj



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ସମ୍ମତା ଶିକ୍ଷା
Samagra Shiksha

DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, MAYURBHANJ
Murgabadi, PO-Bhanjpur, Baripada, Pin-757002, E-mail: dpcmayurssa.opepa@nic.in

NOTICE INVITING TENDER (NIT)

Sealed tenders are invited vide tender call notice No. 4590 Dated 23.9.2025 from the reputed & credible supplier / agencies for supply of “**Category-A: (Sports Item, LED TV, Musical Equipment, Library Furniture) and Category-B: Bedding items to 26 nos of KGBVs (Type-III) of Mayurbhanj District**” in two bid systems (Technical & Financial Bid) as detailed below.

Category	Name of the Tender	Bid processing fees	Amount of EMD	Last Date & time of receipt of Bid	Date & time of opening of Technical Bid
Category-A (TLM & Equipment)	Sports Items	Rs.6000/- (Rupees Six Thousand) only	Rs.78000.00 (Rupees Seventy Eight thousand only)	<u>27th October</u> 2025 by 2.00pm	<u>28th October</u> 2025 at <u>10:30 AM/PM</u>
	LED TV				
	Musical Equipment				
	Library Furniture				
Category-B (Bedding)	Bedding Items		Rs.78000.00 (Rupees Seventy Eight thousand only)		

The detailed BID document is available in the website www.mayurbhanj.odisha.gov.in, www.osepa.odisha.gov.in. Interested and eligible agency / firm may download BID DOCUMENT from the above website and apply accordingly. Corrigendum / addendum, if required, will be uploaded in the above website. Hence potential bidders are requested to be in continuous touch with the above website frequently.

The Tender Inviting Authority (TIA) reserves the right to accept / reject any full or part / all BIDs/ cancel the entire selection process at any stage without assigning any reason thereof.

By the order of Collector - cum – Chairman


DEO-cum-District Project Co-ordinator
Samagra Shiksha, Mayurbhanj

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IMPORTANT INFORMATION TO THE BIDDER(IFB)

S. No.	Particular	Details
1.	Tender Inviting Authority (TIA)	District Project Coordinator, Samagra Shiksha, Mayurbhanj
2.	Availability of the Bid document	www.mayurbhanj.odisha.gov.in www.osepa.odisha.gov.in
3.	Date of Issue of the Bid	23.9.2025
4	Last date and time of receipt of the Bid only through speed post/ registered post.	27.10.2025 by 2:00 PM
5	Date & time for opening of Technical BID.	28.10.2025 at 10:30 AM
6	Opening of Financial BID	After opening of the technical bid, Financial bid will be opened
7	Bid Processing Fee (Non-Refundable)	Rs.6000/- (Rupees Six Thousand Only) in shape of DD/Banker's Cheque drawn in any nationalized/scheduled bank favouring District Project Coordinator, SSA, Mayurbhanj payable at Baripada which will be annexed with the Technical Bid.
8	Earnest Money Deposit (EMD) *(Refundable without interest)	For Cat-(A) Rs.78,000/- (Rupees Seventy eight Thousand Only) & for Cat-(B) Rs.78000/- (Rupees Seventy eight Thousand Only) & for Cat A & B Rs.156000/- (Rupees One Lakh Fifty Six Thousand Only) in shape of DD/Banker's Cheque drawn in any nationalized/scheduled bank favouring District Project Coordinator, SSA, Mayurbhanj payable at Baripada which will be annexed with the Technical Bid.
9	Address & mode of submission of proposal	O/o the District Project Coordinator, Samagra Shiksha, Mayurbhanj At -Murgabadi, Baripada Po -Bhanjapur Dist: Mayurbhanj, PIN-757002 Mode of Submission: Speed Post / Registered Post only to the address as specified above during the office hour only). Submission of proposal through other mode and late bid will be rejected.
10	Submission of Samples	Samples of all items (excluding LED TV) to be produced before opening of Technical bid. No Sample to be received after opening of Tech Bid. Without Sample bidder will be disqualified in the technical bid.
10	Place of Opening of Proposal:	Conference Hall of District Education Office, Mayurbhanj
11	Point of Delivery & Completion of supply	At 26 nos. of KGBVs (Type-III) point (Address attached at Annexure-A) within 30 (Thirty) days from the date of issue of work order
12	Submission of Performance security & Signing of agreement.	Within 07 days of issue of work order

For Supply of TLM & Equipments and Bedding items to 26 nos of KGBVs (Type-III) of Mayurbhanj District for the year 2024-25 Budget

The DEO-cum-DPC, Samagra Shiksha, Mayurbhanj invites bids from the reputed & credible Supplier /OEM /Distributors/Agencies for supply of **Cat-A: TLM & Equipments (Sports Items, LED TV, Musical Equipment, Library Furniture)** and **Cat-B: Bedding items**. The detailed terms & conditions of the above bid are as under;

SCOPE OF SUPPLY AND GENERAL INSTRUCTIONS FOR BIDDERS

1. Eligibility Criteria :

The Supplier /Bidders must have:

- (a) Valid Aadhaar/Udyog Registration for supply of TLM & Equipment and Bedding items.
- (b) Valid Authorization Certificates of the brands like LED TV, quoted in the tender
- (c) Valid PAN
- (d) Valid GST Registration Certificate, GSTR – 3B, 1A latest.
- (e) Last 3 yrs IT Return File
- (f) Last 3 yrs Audit Report
- (g) Minimum turnover not less than Rs.25.00 lakhs

2. Application Procedure:

- (a) The Bid has been invited under two bid system i.e. Technical Bid and Financial Bid. The interested bidders are advised to submit Three Separate sealed envelopes with super scribed on the top of the envelope as "Technical Bid for supply of **Cat-A: TLM & Equipments (Sports Items, LED TV, Musical Equipment, Library Furniture)** and **Cat-B: Bedding items**", & "Financial Bid for Supply of **Cat-A: TLM & Equipments (Sports Items, LED TV, Musical Equipment, Library Furniture)** and **Cat-B: Bedding items**". All these sealed envelopes should be kept in another sealed envelope super scribed as "Tender for Supply of **Sports Items, LED TV, Musical Equipment, Library Furniture and Bedding items**". If bidders wants to participate in both category items like TLM & Equipments as well as Bedding items, applicant has to deposits Rs.6000.00 as tender application Money & Rs.1,56,000.00 as EMD money. If bidder wants to apply in any one category/single items, applicant has to deposit Rs.6000.00 as tender application money & Rs.78000.00 as EMD money. No exemption to any MSME/SSI units.
- (b) **Technical Bid & Financial Bid.**
The Bidder has to fill up the Technical bid Form (Tech-1,Tech-2,Tech-3,Tech-04) & submit it with a separate envelope with all self-attested documents / papers as mentioned in para-2 (f). Similarly, the Financial Bid form is to be filled up as per prescribed form Fin-1 and Fin-2 (A) FIN-2 (B), FIN-2 (C), FIN-2 (D) & FIN-2 (E) and to be submitted in a separate sealed envelope. The bidder has to quote the rate per prescribed format FIN-2 (A), FIN-2 (B), FIN-2 (C), FIN-2 (D) & FIN-2 (E).
- (c) The tender should be addressed to the **District Project Coordinator, Samagra Shiksha, Mayurbhanj, At-Murgabadi Po: Bhanjpur, Baripada, Pin – 757002**
- (d) The Bid document is available in website www.mayurbhanj.odisha.gov.in/ www.osepa.odisha.gov.in and the cost of the tender paper Rs.6000.00 (Bid processing fee & non refundable) is to be enclosed in shape of crossed Demand Draft / Banker's Cheque in favour of "District Project Coordinator, SSA, Mayurbhanj" payable at Baripada along with the **Technical BID**.

(e) **Earnest Money Deposit (EMD):** The bidder has to submit EMD valued @ Rs.78000.00 for each category. The EMD (refundable - without interest), may be submitted in shape of Demand Draft / Banker's cheque/ Bank Guarantee (**Format A**) from any Nationalized or scheduled bank drawn in favour of "District Project Coordinator, SSA, Mayurbhanj" payable at Baripada, failing which the tender shall be rejected summarily. In case of bank guarantee, it should be valid up to at least 90 days beyond the date of opening of Financial bid. The instrument in original should be necessarily accompanied with the Technical Bid. The EMD of the un-successful bidders shall be refunded within 30 days after award of contract. The EMD shall be forfeited in the event of withdrawal of the tender once submitted in case of a successful bidder who (i) fails to execute the agreement within specified period & (ii) not submitted performance security and/or express its inability to supply the finished material within the stipulated period. **The EMD of successful bidder shall be refunded after receipt of Performance security. Exemption towards EMD and Bid Security shall not be considered (OPEPA Letter no. 8108/FIN/12 dtd. 03.09.2012)**

(f) The interested Bidders are to enclose self-attested photocopies of the following valid documents /papers in the **Technical Bid envelope**. The proposal submitted without the following documents/papers shall not be considered.

- i. Valid Aadhar Udyog Registration for this type of supply works.
- ii. Valid PAN.
- iii. Valid GST Registration Certificate.
- iv. Copy of ITR acknowledgement for the last three Financial year i.e.2022-23, 2023-24, 2024-25.
- v. Copy of Audit report for the last three Financial year i.e.2022-23, 2023-24, 2024-25.
- vi. Turnover certificate for @ Rs.25.00 lakhs pa for last 3 years
- vii. DD/Bankers Cheque amounting to Rs.6000/- as bid processing fee for each tender application.
- viii. EMD of Rs.78000.00 in shape of Demand Draft / Bankers Cheque (**No Exemption to be claimed**) for each tender application.
- ix. Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.
- x. Samples of all items (excluding LED TV) to be produced before opening of Technical bid. Brochures /photographs with specifications must be provided for LED TV.
- xi. Affidavit by Notary that the Firm/Agency is not Black-listed or defaulted for any reason.
- xii. Last 3 years Audit Report(2022-23, 2023-24, 2024-25)

3. The Bidder who meets the requirements specified in the Technical Bid will only be considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be considered & opened.

4. **Submission & Opening of Tender:**

- a) The interested Bidders may submit the tender document complete in all respects along with EMD, bid processing fee and other requisite documents on or before **27.10.2025 by 2:00 PM** (in all working days) addressed to the District Project Coordinator, Samagra Shiksha, Mayurbhanj, Baripada, At-Murgabadi Po:Bhanjpur-757002 only by **Registered Post / Speed Post only**. The Authority is not responsible for any postal delay. No other mode of submission of bid shall be entertained.
- b) **Late Bidders:** Any bid received by the authority after the prescribed time and dateline for submission of bids will not be considered and opened. Not to be received through Courier Service/by hand.
- c) The Technical bids shall be opened on the scheduled date and time at **Conference Hall of District Education Office, Mayurbhanj at 10:30 A.M** in the presence of the bidder/their authorized representatives & Tender Committee members.
- d) The Financial Bid of only those bidders will be opened whose Technical bids are found in order. The Financial BID will be on the same day after evaluation of Technical bid or any day decided at the time of opening of technical bid.

5. **Specifications of TLM & Equipment and Bedding items:** (This following items Sample to be produced before opening of Sealed Tender except LED TV).

Sports items:

Sl. No	Items	Specification	Tentative Required Quantity for 26 KGBVs
1	Chess	Standard size chess board(16"x16") made from plastic or wood with Staunton design pieces (king height:3.75"). Durable and light weight for easy handling. Brand options: VINEX, R.S SPORTS, VIXEN, KOXTON, KONEX	156
2	Carrom	Medium-sized carom board (29"x29"), made of plywood with a polished surface for smooth game play. Includes a wooden striker, 24coins (12 Black, 12 White, 1 Red), and a board stand. Brand options: VINEX, VIXEN, KOXTON, KONEX, RS SPORTS	52
3	Ludo	Foldable or durable plastic board (12"x12") with printed markings, accompanied by 16 counters (4 of each color) and two six-sided dice. Brand options: VINEX, VIXEN, KOXTON, KONEX, RS SPORTS	156
4	Badminton Racket	Light weight aluminium rackets weighing 85-90 grams, string tension: 20-22 lbs, with a PU grip for better handling. Ideal for beginners or casual play. Brand options: VINEX, VIXEN, YONEX, KONEX, COSCO	104
5	Badminton Shuttle Cork	Pack of 6 shuttle cocks, made of durable nylon with a foam tip for recreational use. Flight stability guaranteed for outdoor and indoor use. Brand options: KONEX, VICKY, COSCO, YONEX	520
6	Badminton Net	High-strength nylon net with a 2cm square mesh design, includes metal rings for adjustable straps. Dimensions: 6.1mx0.76m. Brand options: VINEX, VIXEN, KOXTON	26
7	Volley Ball	Standard size (65-67cm circumference), synthetic leather exterior with a soft touch, designed for both indoor and outdoor play. Brand options: KOXTON, COSCO, INIVIA, TRAINER	52
8	Ring Ball	Inflatable rubber ring balls with a diameter of 8-12 inches, made for recreational use or group activities. Durable and long-lasting. Brand options: KOXTON, KONEX, VINEX, VIXEN	260
9	Skipping Rope	Adjustable-length PVC ropes with non-slip ergonomic plastic handles. Durable for recreational and fitness activities. Brand options: KOXTON, KONEX, VINEX, VIXEN	260
10	Stop Watch	Digital stopwatch with a 1/100th second accuracy, water-resistant, and features an LCD screen and a durable plastic body. Includes an ecklanyard. Brand options: NIVIA, 100 Memory	26
11	Whistle	ABS plastic whistle with a 100+ decibel sound and a lanyard for easy wearing. Rust-resistant and durable. Brand options: VINEX, VIXEN, KOXTON, FOX-40	52
12	Shot Put	4kg cast iron shot put ball with a smooth painted finish. Approved for athletic training and school-level competitions. Brand options: VINEX, VIXEN, KOXTON	26

LED TV:

Sl. No	Items	Specification	Tentative Required Quantity for 26 KGBVs
1	LED TV (43inch)	Display: Full HD/4K resolution/QLED Features: Smart TV (Android OS, Wi-Fi, Bluetooth), HDMI x 3, USB x 2 ports Sound: Dolby Digital sound, 20W speakers Brand Options: Samsung, MI, Acer, TCL, Toshiba, LG, SONY & equivalent, Warranty- at least 2 year	26

Musical Equipments:

Sl. No	Items	Specification	Tentative Required Quantity for 26 KGBVs
1	Harmonium	Type: 42 keys, 3.5 Octave range Reeds: Double reed or triple reed/ scale changer for richer sound Material: High-quality wood, portable box design Extras: Coupler for enhanced sound Brand Options: Sardar Flute, Paloma or equivalent	26
2	Piano	Model: Casio CT-X8000IN, Yamaha or equivalent Keys: 61 piano-style touch-sensitive keys Features: 800 tones, 250 rhythms, Indian tones and rhythms (33 Indian tones, 26 rhythms), AiX sound source for rich audio Extras: Includes power adapter and stand Warranty: 2 years	26
3	Tabla	Dayan (Right drum): Sheesham wood Bayan (Left drum): Copper/brass with nickel polish Features: High-quality tuning, natural drum skins, standard 5.5-inch size Extras: Includes hammer, cover and cushion	26
4	Dholki	Material: Wooden or fiber body, metal tuning bolts Size: Medium-size dholki for classical/folk music Features: Adjustable tuning, durable design Extras: Includes tuning key	26
5	Drum	Colour: Silver, White Material: Wood, Brass Model Name: Snare Drum Item dimensions: 45.7 x 43.2 x 40.6 Centimetres (L x W x H) Snare Drum/School Band Marching Drum With Stick Musical Instrument	52
6	Trango (Wooden Congo With Stand)	Number of Drums: Three (3). Material: <ul style="list-style-type: none"> • Drum Shell: High-quality seasoned wood. • Drum Head: Synthetic or natural leather for durability and sound quality. Drum Sizes: Small Drum: 8 inches diameter, Medium Drum: 9 inches diameter, Large Drum: 10 inches diameter. Height: Each drum should have an approximate height of 24–26 inches. Finish: Polished wooden finish or painted lacquer finish in a natural or dark wood tone. A sturdy and adjustable tripod stand or individual stands for each drum Material: Metal with a powder-coated finish to prevent rust.	26



Library Furniture:

Sl. No	Items	Specification	Tentative Required Quantity for 26 KGBVs
1	Library Reading Table(12ftX4ft) with mica top	Material: Use durable 19 mm ply wood Dimensions: 12 feet in length, 2.5 feet height, 4 feet in width with SS Frame having 6 legs, 38 mm SS Square pipe Tabletop: Mica laminated for a glossy finish, ensuring durability and ease of maintenance Structure: Sturdy construction capable of supporting the large tabletop size, ensuring stability.	26
2	News paper stand	Frame: High-quality mild steel with powder-coated paint for durability and resistance to rust. HOLDERS: Wooden, acrylic, or metallic holders to securely display newspapers and magazines. Height: 4–5 feet (adjustable, if possible). Width: 2–3 feet. Must be designed for frequent use in a hostel environment. Smooth, polished surface with a neat and professional appearance.	26
3	Steel Book self/Rack	The bookshelf should be 66 inches tall, 34 inches wide, and 19 inches deep, made of high-quality mild steel with a corrosion-resistant powder-coated finish. It must have four sturdy, evenly spaced shelves capable of supporting at least 20 kg each and accommodating 250–300 books of varying sizes. The design should feature a closed back with open or glass-front doors, a smooth powder-coated finish in a neutral colour, and rounded edges for safety. Adjustable levelers or base plinth/free-standing legs should ensure stability on uneven surfaces. The bookshelf must be scratch-resistant, easy to clean, and durable for long-term use in a hostel environment.	26

Bedding items:

Sl. No	Items	Specification	Tentative Required Quantity for 26 KGBVs
1	Mink Blanket	The Mink Blanket should be a single size of 48 inches x 90 inches, made from a high-quality polyester or acrylic blend with a minimum weight of 2.5 kg for adequate warmth. It must feature a soft, plush texture with a smooth surface, available in simple solid colors or floral/abstract prints in assorted colors suitable for institutional use. The blanket should be durable, able to withstand frequent washing and rough handling without losing softness or shedding fibers.	2600
2	Mattress	The Mattress should be 6 feet by 3 feet in size, filled with at least 6 kg of high-quality recron cotton for comfort and durability. It must feature a soft, breathable cotton cover and be resilient enough to withstand frequent use and washing without losing its shape. The mattress should be available in simple, institutional-friendly colors. A sample of the fabric and cotton filling must be submitted with the tender.	2600
3	Mattress Cover	Size 6'.15"X3'.15"with sample	2600
4	Pillow	(Size length 18' x width12')with 1 kg good quality recron cotton (sample of cloth and cotton must be submitted with the tender)	2600
5	Pillow Cover Cotton	(Good Quality) with samples	2600



6. Evaluation of BID:

- a) The Purchase Committee of the District Project Office will evaluate the Technical & Financial BID. The Bidder who meets the requirements specified in the Technical Bid will only be considered for participating in the Financial Bid.
- b) The technically qualified bidder quoting lowest price in the financial bid shall be considered for award of contract.

7. Acceptance or Rejection of the Bids:

- a) The TIA reserves the right to accept / reject any / all bids / cancel the entire selection process at any stage without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidder/s on account of such rejections.
- b) Any bid with incomplete/conditional information is liable for rejection.

8. Award of Contract :

The contract will be awarded to the Bidder substantially responsive to the Bid document & offered lowest evaluated cost.

9. Signing of Contract :

- (a) The successful bidder/s whose bid has been accepted will sign an agreement with the TIA within 07 days of issue of the work order.
- (b) Failure by the tenderer to comply with the requirement of above mentioned clause, the offer shall be rejected and the tenderer shall have no claim further.

10. Performance Security Deposit:

The selected bidder shall have to submit Performance Security Deposit of 5% of contract value in shape of bank draft / Bank Guarantee (BG) drawn on any Nationalized / Scheduled Bank in favour of the "District Project Coordinator, SSA, Mayurbhanj" payable at Baripada only within 3 days from issue of the work order. In case of BG, the same shall be as per the **FORMAT (attached)** & its validity will be at least 30 days from the date of expiry of defect liability period.

11. Post Delivery Inspection (PDI):

The TIA shall do the PDI of the quality of TLM & Equipment/ Bedding materials by the empanelled District Level Tender Committee Members. If inferior quality supplied & if not matching with sample materials, the suppliers payment may be forfeited, or deducted as decided by the Chairman of the Committee.

12. Requirement & Delivery Schedule :

The selected firm shall supply the required quantity of all items to the designated KGBVs (Type-III) at Annexure-A within **30 days** from the date of issue of the work order. If the delivery is delayed beyond the stipulated period, penalties may apply, as outlined below.

13. Payment terms:

- (i) **On completion of delivery at KGBV Point:**100% payment will be released subject to PDI report & on receipt of
 - a. Delivery Challans towards satisfactory delivery quantity to concerned KGBV point as per supply order.
 - b. Receipt of "receive & stock entry certificate" from concerned KGBV.
 - c. On fulfillment of conditions of the agreement.
 - d. Four self-inking carbon copies of the GSTIN invoice as well as bank details for payment purpose.
 - e. Deduction of tax at source shall be made at the appropriate rate as per prevailing law.

(ii) **Penalty :**

- (a) If the Supply/Delivery is delayed for any reason for which the TIA is not responsible, penalty @ 0.5 % per week or part thereof on the total cost maximum up to 10% of the contract value will be imposed on the firm under orders of appropriate Authority. The TIA reserves the right to forfeit the Performance Security & debar the bidder from participating in any other bid of his/her office. In such cases the TIA may write Govt. for blacklisting the firm.

(iii) **Amendments to BID terms, conditions and issue of Corrigendum/addendum:**

- (a) Seven (07) days before the last date of submission of Bids, the TIA may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder/s, modify the Bidding Documents by amendment /corrigendum.
- (b) The amendment in shape of corrigendum/addendum will be notified on the websites **www.mayurbhanj.odisha.gov.in & www.osepa.odisha.gov.in** and the prospective bidder/s are requested to take cognizance of such notification/s while submitting their tender proposal.
- (c) In order to allow prospective Bidder/s reasonable time in which to take the amendment into account in preparing their bid, the TIA may, at its discretion, extend the deadline for the submission of bids.
- (iv) Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposal of the bidder.
- (v) The bidder/s may use separate piece of paper, where the space provided in the formats in this tender document for submission of information, is not sufficient. The information in the separate sheet of paper shall be in prescribed format and its page should be serially numbered and duly authenticated.
- (vi) All the information uploaded & submitted or supplied in the formats of this tender document shall be presumed to be true to the best of the knowledge of the bidder/s.
- (vii) No document as required and mentioned in the Bid shall be submitted in the Technical bid / Financial bid documents unless otherwise specifically mentioned therein. All required documents shall be uploaded with serial number and page mark.
- (viii) The TIA reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.
- (ix) The bid validity period is 90 days from the date of opening of the Financial bid. Accordingly the bidder shall submit the Bid.
- (x) The TIA reserves the right to reject any or all the bids without assigning any reason thereof. The TIA also reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.
- (xi) Exemption of Tender Paper Costs/EMD/Performance Security is not allowed to any MSME/SSI units as per OSEPA Letter no.8108/FIN/12 dtd. 03.09.2012

(xii) Resolution of Disputes:

- (a) Any dispute between the Tender Inviting Authority and the successful bidder/s should be addressed to the other party only in writing in their respective letter heads signed only by the designated signatories as in contract agreement. Both the parties shall make every effort to resolve the same amicably by mutual consultations.
- (b) If both the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, the same will be referred to by either party for conciliation to the conciliation panel. For that purpose, both the parties, shall nominate each one member, and both the nominated members shall form the Conciliation panel. In case the panel members report failure of conciliation, the matter shall be referred to arbitration, by the Arbitrator, to be nominated by the Collector cum Chairman, Mayurbhanj. The Collector cum Chairman SS shall nominate an Arbitrator, whenever required or when a request is made by the successful bidder/s, after the failure of conciliation, to nominate an Arbitrator. The arbitration proceeding shall be as per the provisions of the Arbitration and Conciliation Act 1996 of India.

(xiii) Applicable Law and Jurisdiction of Courts:

- (a) The Contract shall be governed by and interpreted in accordance with the existing law of India in force.
- (b) All disputes relating to the contract is subject to the pecuniary jurisdiction of the Court at Mayurbhanj District.

*****End*****



COVERING LETTER

(ON BIDDER/S'S LETTER HEAD)

[Location, Date]

To

The District Project Co-ordinator,
Samagra Shiksha, Mayurbhanj

Subject: Supply of Sports Item/ LED TV/ Musical Equipment/ Library Furniture/ Bedding items

Sir,

I/We, the undersigned, request you to participate in the selection process for **Sports Items/ LED TV/ Musical Equipment/ Library Furniture/ Bedding items** as per KGBV School -wise Indent in accordance with your Tender Call Notice No _____ dated _____. I/We are hereby submitting our proposal, which includes Technical Bid, Financial Bid & separately in a sealed envelope & Sample produced before opening of Technical bid.

I/We, hereby declare that all the information and statements made in this Technical BID are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. Our Bid will be valid for acceptance up to **90 Days** from the date of opening of the financial BID and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

I/We, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the BID document. In case any provision of this BID document are found violated, then TIA shall without prejudice to any other right or remedy be at liberty to reject our Bid including legal action as per law.

I/We remain,

Yours faithfully,

Place:

BIDDER/S'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber Stamp



Bidder/s's Organisation (General Details)

SI No.	Description	Full Details
1	Name of the Bidder/Supplier	
2	Address of the Bidder/Supplier	
3	Address for Communication of the Bidders Tel : Fax: Email id :	
4	Name of the authorized person signing & submitting the bid on behalf of the Bidder/s: Mobile No. : Email id:	
5	Registration / Incorporation Details /MSME/DIC Registration No: Date & Year. :	
6	Local office in Odisha If Yes, Please furnish contact details	Yes / No
7	Bid processing fee Details Amount :Rs.6000/-(in shape of DD in favour of DPC, SSA, Mayurbhanj, Payable at Baripada)	
8	EMD details Value of Rs.78000/-(in shape of DD in favour of DPC, SSA, Mayurbhanj, Payable at Baripada)	
9	Average Annual turnover @ Rs.25.00 lakh	Yes/No
10	GSTIN (enclose copies)	Yes/No
11.	PAN, IT Return, Audit Report (enclose copy)	
12	Sample submitted	Yes/No
13	Confirm to carry out assignments as per the scope of work of the Bid Document	Yes
14	Confirm to accept all the terms and conditions as specified in the Bid Document	Yes

Place:

Date:

BIDDER/S'S OFFICIAL SIGNATORY
Name & Designation with Rubber Stamp



Check list of documents & Items to be enclosed with Technical Bid

Sl. No	Nature and Type of Document/Items	Whether enclosed (with page reference)	
		Yes / No	Page no.
1	Valid Aadhar Udyog Registration.		
2	Address of Business location		
3	Valid PAN		
4	Valid GST Registration Certificate with GSTR 3B, 1A		
5	Filed Income Tax Return for the Financial Year 2022-23, 2023-24, 2024-25		
5(i)	Audit Report for Financial Year 2022-23, 2023-24, 2024-25		
5(ii)	Average Annual Turnover minimum Rs.25.00 lakh		
6	DD/Banker's cheque amounting to Rs.6000/- as bid processing fee (non refundable)		
7	EMD in shape of Demand Draft / Bankers cheque (refundable)		
8	Duly filled ink signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.		
9	Sample Packets to be submitted in the sealed tender application Form.		
10	Duly filled in FIN-1 and FIN-2(A)/ FIN-2 (B)/ FIN-2 (C)/ FIN-2 (D)/ FIN-2 (E) Form		

Place:
Date

BIDDER/S'S OFFICIAL SIGNATORY
Name & Designation with Rubber Stamp/
Official Seal of the Bidder.



(In Bidder's letter Head)

[Location, Date]

To:

The District Project Coordinator
SamagraShiksha, Mayurbhanj

Undertaking / Declaration

I, _____ Son / Daughter / Wife of Shri _____ Proprietor
/ Director/ Authorized Signatory of the bidder, mentioned above, am competent to sign this
declaration and execute this bid document;

1. I/we have carefully read and understood all the terms and conditions of the BID document and undertake to abide by them.
2. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I /We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my BID at any stage besides liabilities towards prosecution under appropriate law.
3. I/we also certify that our firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. /Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
4. This is also certified that neither my-self nor my organization will be indulged in any corrupt practices so far as this bidding is concerned.

Authorized Signatory [In full and initials]

**Name and Designation of Signatory with Date and Seal:
Address of the Bidder**



COVERING LETTER

(In Bidder's Letter Head)

[Location, Date]

To

The District Project Co-ordinator,
Samagra Shiksha ,Mayurbhanj

**Subject: Supply of Sports Item/ LED TV/ Musical Equipment/ Library Furniture/ Bedding items –
FINANCIAL PROPOSAL**

Madam/Sir

I, the undersigned, offer to Supply **Sports Item/ LED TV/ Musical Equipment/ Library Furniture/
Bedding items** as per Indent in accordance with your Tender Call Notice No. _____, Dated:
_____.

Our attached Financial Proposal is at Financial Bid - FIN-2(A)/ 2(B)/2(C)/ 2(D)/2(E)

The quoted rate is inclusive cost of KGBV wise packeting, transportation cost/ other charges up to KGBV point. I do hereby undertake that, in the event of acceptance of our bid, the supply shall be made in respect to the terms and conditions as stipulated in the BID document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of <90> days from the date of opening of the Financial bid. I have carefully read and understood the terms and conditions of the Bid document and do hereby undertake to provide the article accordingly.

I understand that you are not bound to accept any proposal you receive.

I remain,

Yours faithfully

Authorized Signatory [In full and initials]

**Name and Designation of Signatory with Date and Seal:
Address of the Bidder :**



(In Bidder's Letter Head)

Sports Material:

SI No	Particulars	Quantity required per KGBV	Maximum Ceiling Budget	Rate Quoted (including Taxes, duties & transportation)
1	2	3	4	5
1	Chess	06	10,000/-	
2	Carom	02		
3	Ludo	06		
4	Badminton Racket	04		
5	Badminton Shuttle Cork	20		
6	Badminton Net	01		
7	Volley Ball	02		
8	Ring Ball	10		
9	Skipping Rope	10		
10	Stop Watch	01		
11	Whistle	02		
12	Shot Put	01		
	Total price (Rupees.....)			

Place:

BIDDER'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber Stamp/**Official Seal of the Bidder**


(In Bidder's Letter Head)

LED TV:

SI No	Particulars	Quantity required per KGBV	Maximum Ceiling Budget	Rate Quoted (including Taxes, duties & transportation)
1	2	3	4	5
1	LED TV (43inch)	01	30,000/-	
	Total price (Rupees.....)			

Place:

BIDDER'S OFFICIAL SIGNATORY

Date:

**Name & Designation with Rubber Stamp/
Official Seal of the Bidder**




FINANCIAL BID -2(C)

(In Bidder's Letter Head)

Musical Equipment:

SI No	Particulars	Quantity required per KGBV	Maximum Ceiling Budget	Rate Quoted (including Taxes, duties & transportation)
1	2	3	4	5
1	Harmonium	01	60,000/-	
2	Piano	01		
3	Tabla	01		
4	Dholki	01		
5	Drum	02		
6	Trango (Wooden Congo With Stand)	01		
Total price (Rupees.....)				

Place:

BIDDER'S OFFICIAL SIGNATORY

Date:

**Name & Designation with Rubber Stamp/
Official Seal of the Bidder**

(In Bidder's Letter Head)

Library Furniture:

Sl No	Particulars	Quantity required per KGBV	Maximum Ceiling Budget	Rate Quoted (including Taxes, duties & transportation)
1	2	3	4	5=3+4
1	Library Reading Table(12ftX4ft) with mica top	1	25,000/-	
2	News paper stand	1	5,000/-	
3	Steel Book self/Rack	1	10,000/-	
	Total price (Rupees.....)			

Place:

BIDDER'S OFFICIAL SIGNATORY

Date:

**Name & Designation with Rubber Stamp/
Official Seal of the Bidder**



(In Bidder's Letter Head)

Bedding:

SI No	Particulars	Quantity required for 01 inmate	Maximum Ceiling Budget	Rate Quoted (including Taxes, duties & transportation)
1	2	3	4	5=3+4
1	Mink Blanket	1	1,240/-	
2	Mattress	1		
3	Mattress Cover	1		
4	Pillow	1		
5	Pillow Cover	1		
Total price (Rupees.....)				

Place:

BIDDER'S OFFICIAL SIGNATORY

Date:

**Name & Designation with Rubber Stamp/
Official Seal of the Bidder**

PERFORMANCE BANK GUARANTEE FORMAT

To,

**The District Project Co-ordinator,
SSA, Mayurbhanj**

WHEREAS _____ (Name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract No _____ dated _____ for Supply of Sports Item/ LED TV/ Musical Equipment/ Library Furniture/ Bedding items (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Consultant, up to a total of _____ (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the consultant to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified there in.

We hereby waive the necessity of your demanding the said debt from the consultant before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the consultant shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the _____ day of, 2025.

Our branch at _____ (Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our _____*branch a written claim or demand and received by us at our _____*branch on or before Dt. _____
Otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....

(Signature of the authorized officer of the Bank)

Name and designation of the officer.....

Seal, name & address of the Bank &Branch

***Preferably at district head quarter.**



Annexure-A

**LIST OF 26 KASTURABA GANDHI BALIKA VIDYALAYAs (KGBV) WITH ADDRESS OF
MAYURBHANJ DISTRICT**

Sl. No.	Name of the Block	Name of the KGBV	Address	Contact No of the HM
1	Badasahi	Govt UPS, Badasahi	At/Po-Badasahi, Ps-Badasahi Pin-757026	9777498940
2	Bahalda	Govt HS, Jharadihi	At/Po-Jharadihi Via-Bahalda Road, Pin-757054	7978220752
3	Bangriposi	Govt UPS, Shyamsundarpur	At/Po-Shyamsundarpur Ps-Bangriposi, Pin-757092	7008073402
4	Baripada	M.T.K. Govt. UPS	Ward No-27, At/Po-Takatpur Ps-Baripada Sadar, Pin-757003	9437724551
5	Betnoti	Govt UPS, Dhanpur	At/Po-Dhanpur, Ps-Betnoti Pin-757029	8260773099
6	Bijatata	Purneswar Govt UPS, Sargada	At/Po-Saragada, Via-Bijatata Pin-757048	8480041113
7	Bisoi	Bisoi UG High School	At/Po-Bisoi, Via-Bisoi Pin-757033	9078831802
8	GB Nagar	Govt. High School, Khunta	At/Po-Khunta, Pin-757019	9938552181
9	Jamda	Govt UPS, Jamda	At/Po-Jamda, Via-Rairangpur Pin-757045	9337609490
10	Jashipur	Govt HS, Durdura	At/Po-Durdura, Via-Jashipur Pin-757034	9438194137/ 8917524077
11	Kaptipada	Govt UPS, Kaptipada	At/Po-Kaptipada Pin-757040	9124108780
12	Karanjia	Govt UPS, Rasamtala	At/Po-Rasamtala, Via-Karanjia Pin-757037	9437333700
13	Khunta	Govt UPS, Gayalmara	At/Po-Goyalmara, Via-Bahanada Pin-757104	9348625721
14	Kuliana	Govt UPS, Chandua	At/Po-Chandua, Ps-Chandua Pin-757014	8018981407
15	Kusumi	Govt UPS, Chingudipokhari	At-Chingudipokhari, Po-Hatbadra Via-Hatbadra, Pin-757050	9437631143
16	Moroda	Govt UPS, Bhaliadiha	At/Po-Bhaliadiha, Via-Chitrada, Ps- Betnoti, Pin-757018	9439220715
17	Rairangpur	Govt UPS, Garumahisani	At/Po-Gorumohisani Pin-757042	9178379930
18	Raruan	Govt UPS, Fulcomp	At-Fulcomp, Po-Denuan Via-Raruan, Pin-757035	8847856599
19	Rasgovindpur	Binodray Govt UPS	At/Po-Rasgovindpur Ps-Rasgovindpur, Pin-757016	8658667847
20	Saraskana	Govt UPS, Paktia	At/Po-Paktia, Via-Joka Ps-Jharpokharia	7008079497/ 9776987792
21	Shamkhunta	Govt UPS, Paikabasa	At/Po-Paikabasa, Via-Sankerko Pin-757024	8917433424/ 9438020105
22	Sukuruli	Govt UPS, Jamdopal	At-Jamdopal, Po-Sukuruli Pin-757039	9348438569
23	Suliapada	Narayan Vidyapith, Kantisahi UPS	At-Kantisahi, Po-Suliapada Pin-757022	7735188124
24	Thakurmunda	Govt UPS, Thakurmunda	At/Po-Thakurmunda Pin-757038	7077621505
25	Tiring	Govt UPS, Changua	At/Po-Changua, Block-Tiring, Pin- 757053	9861424151/ 9438434925
26	Udala	Govt UPS, Radho	At/Po-Radho, Ps-Udala Pin-757101	9437207762

