

OFFICE OF THE PANCHAYAT SAMITI BAHALDA: MAYURBHANJ

No. 2720 Dt 24.10.2025 //

To

The District e-Governance Manager(DeGM)
Mayurbhanj, Baripada.

Sub:- Publication of Quotation Call Notice in the Mayurbhanj District Website.

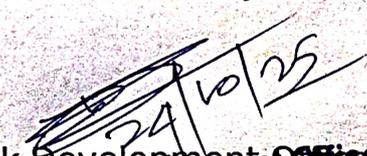
Dear Sir/Madam,

Kindly find enclosed herewith the soft copies of Bi-lingual content(in English & Odia) verified , found to be correct and virus/malware free [In the PDF files(*pdfformat,maximum size 3 MB) written in CD-ROM and hard copies of the Tender Notification No 2717 dt 24.10.2025 Title (in English)"Tender Call Notice for Supply of Desktop PC & Printer for Bahalda Block" to be published on the Mayurbhanj District website from 27.10.2025 to Date 11.11.2025

This information may kindly be displayed in the Mayurbhanj Website under the following section:-

➤ Tender/Quotation

Yours faithfully


Block Development Officer
Bahalda
BAHALDA

OFFICE OF THE PANCHAYATSAMITI BAHALDA : MAYURBHANJ
QUOTATION CALL NOTICE

No 22/7 /Date 24 / 10 / 2025 //

Sealed Quotation from intending reputed suppliers/ Authorised Dealers/Firms/Registered enterprises having GST registration and PAN/TIN for supply of 01 No. of Desktop PC and 01 No. of Printer as per the specifications given below for GPDO Section of Panchayat Samiti Bahalda. The Quotation completed in all respect adhering to the following terms and conditions should be received in this office on or before 11.11.2025 by 05.00PM. The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.

Item	Specification	Quantity	Preferred Brand
Desktop Computer	Monitor- 20 inches IPS LED Processor- Intel Core i5 14 th Generation RAM- 8 GB DDR 5 HDD Drive- 512 SSD Operating System- windows 11+ MSO24+M365 with antivirus Mouse- wired Key Board:-Wired Warranty –minimum 3 year	01	DELL
Printer	Multifunction laser Printer MF3010 (Print/Scan/Copy)	01	Canon

The undersigned has the right to cancel this quotation without any prior notice to the suppliers. The quotations will be opened on 12.11.2025 at 3.00 PM in the conference Hall of Bahalda Panchayat Samiti.

The following terms and conditions should be strictly adhered to:-

1. The quotation must be Quoted per unit Cost & completed in all respect should be put in a sealed envelope and should be superscribed as "Tender for supply & installation of 1 no. of Desktop Computer and 1 no. of Printer in this office" The sealed quotations should be sent through Registered /Speed Post/Courier addressed to the Block Development Officer, Bahalda AT/PO- Bahalda, Dist- Mayurbhanj, Pin-757046 so as to reach this office on or before 11.11.2025 by 05.00 PM . Sealed quotation received after the closing date and time will not be entertained. Quotation(s) through fax/e-mail will not be entertained.
2. The envelope containing the quotation should be properly sealed (preferably wax/Gum tape seal). If the envelope containing the quotation is not sealed. It will be rejected.
3. A sum of Rs 10000/- as earnest money shall be deposited by the intending bidders in shape of Account Payee Bank Draft in favour of Block Development Officer Bahalda payable at SBI Bahalda. The earnest money of the unsuccessful bidders shall be refunded after finalisation of the successful L1 Bidder.
4. The above quotation will be opened on scheduled date ,time and venue. The bidders or their authorised agents shall remain present during opening of quotations which will be provided at their own expenses. Nobody will be allowed to participate in the opening of sealed Quotations without authorisation.
5. The quoted rate must be inclusive of all taxes (CGST, SGST. IGST & other taxes as application) . The transportation/service charges also to be included.

6. The quotation must be attached with valid GSTIN certificate. Incomplete quotations paper shall not be entertained by the committee.
7. Opening and Evaluation of Bids
The purchaser will open all Bids in presence of Purchase committee Members and Bidders or their representative. The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotations price with above mentioned specification. Bidders or their representatives who are present shall sign the quotation opening sheet evidencing their presence.
8. The rates quoted by the bidders shall be fixed for duration of the contract and shall not be subject to adjustment on any account.
9. The Supplier should supply quoted articles within 7(Seven) days to this office from the date of supply order. Since provision of the quoted items are to be completed in a time bound manner, failure to deliver of the items in the prescribed time frame will lead to cancellation of the supply order, then the security deposit will be forfeited.
10. The payment will be made through NEFT/RTGS within thirty working days after successful delivery of items/articles as per specification. No advance payment can be made for supply of the above items.
11. The supplier should provide proper GST Bills along with details of Bank A/C for payment supply of quoted articles.
12. Defective materials if any shall be replaced without added cost by the supplier within 07(Seven) working days of receipt of the Materials.
13. Any legal dispute arises out of this subject to jurisdiction of Mayurbhanj only.

Block Development Officer

Bahalda

Memo No 2718 /Dt 24 / 10 / 2025 // 24/10/25
Copy Submitted for display on Notice board of the Collector & District Magistrate, Mayurbhanj/Sub-Collector, Bamanghaty for wide publicity.

Copy to Tahasildar Bahalda/CDPO Bahalda/BEO Bahalda for information and necessary action. They are requested to display the notice on their concerned Notice Board for wide publicity.

Block Development Officer

Bahalda

Memo No 2729 /Dt 24 / 10 / 2025 // 24/10/25
Copy submitted to the District e-Governance Manager, (DeGM) Mayurbhanj, Baripada for publication in the District Website:- www.mayurbhanj.odisha.gov.in.

Block Development Officer

Bahalda