



OFFICE OF THE PANCHAYAT SAMITI: SAMAKHUNTA
At/po- Samakhunta, Dist- Mayurbhanj, Odisha, Pin-757049,
Email; ori-samakhunta@nic.in

Tender Call Notice

No. 4056 /

Dt. 01.11.2025

Sealed quotations/tenders are invited from the interested reputed Travel Agencies/Tour Operators or private individuals for providing 01 (One) no available commercial TUV 300/BOLERO/ERTIGA/SAME SEGMENT etc vehicle having seating capacity not more than 07 including driver, which shall confirm to the terms & conditions (Annexure-A) for official use in the Office of the Panchyat Samiti, Samakunta on monthly rent basis.

Condition:-

1. The service provider shall have a valid GST registration to participate in the quotation/tendering process.
2. The vehicle must be in Road Worthy Condition, shall not be more than 03 (three) years old from the date of initial registration and must valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. which are mandatory for vehicle owner to participate in the bidding process.
3. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporation, shall be registered on Gem platform.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of **Rs 5000/- (Rupees Five Thousand)** only as EMD and **Rs. 2000/- (Rupees two thousand)** only as Performance Security shall be deposited by the intending bidder/participant in shape of Account Payee Bank Draft drawn in favour of Block Development Officer, Samakhunta and submitting along with the tender as security deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidders.
7. The monthly rate of hire charge to be quoted separately in the general bid information (excluding fuel). It is to be noted here that the maximum monthly rental excluding applicable taxes shall be limited up to **Rs. 37200/- (Rupees thirty Seven thousand two hundred) only per month.**
8. The Vehicle must achieve a fuel efficiency of not less than **10 (Ten) KMs per litter.**

9. The Vehicle detail of the make, model and year manufacture of the vehicle, Registration No., mileage (KMs covered per litter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation /Tender (Annexure-B).

The Sealed tender/quotation completed in all respect should reach at the undersigned from 03.11.2025 to 18.11.2025 from 10.30AM to 5PM (on working days) by speed post / registered post / dropping in the tender box at Block office. The postal address is "to the BDO, Samakunta, At/Po- Samakhunta, Dist -Mayurbhanj, Pin-757049" mentioning in capital letters Tender/QUOTATION FOR VEHICLE and which shall be Opened on the dt. 19.11.2025 at 11.30A.M.

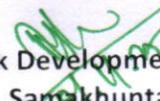
10. The application form of Quotation/Tender containing General Bid Information & Terms and conditions for Hiring of vehicles etc will be available in the office of the BDO, Samakunta only from 10.30AM to 5 PM till 18.11.2025 in working days or can be downloading from Odisha Govt. Website. mayurbhanj.odisha.gov.in.

11. The Authority reserves the right to accept/reject any or all quotation without assigning any reason thereof.


Block Development Officer
Samakhunta

Memo No. 4057 Dt. 01.11.2025

Copy to Notice Board of Panchayat Samiti, Samakhunta /CDPO., Samakhunta/Tahsildar, Samakhunta /Medical Officer, PHC, Samakhunta /Agriculture Officer, Samakhunta for information with a request to display the Quotation Call Notice in their office Notice Board for wide publicity.


Block Development Officer
Samakhunta

Memo No. 4058 Dt. 01.11.2025

Copy submitted to the Sub-Collector, Baripada / CDO-Cum-EO, Zilla Parishad, Mayurbhanj for favour of your kind information.


Block Development Officer
Samakhunta

Memo No. 4059 Dt. 01.11.2025

Copy submitted to the DeGM Collectorate, Mauyrbhanj for publication in Mayurbhanj Website.


Block Development Officer
Samakhunta

Terms & Conditions

The following terms and conditions must be fulfilled by bidder:

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
9. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Seal & Signature of
Block Development Officer
Quotation / Tender Calling Authority with Designation

General Information

Sl No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	GST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name / Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Contact Number of the Service provider	
18	Contact number of Driver	
19	Proposed hire Charge of the vehicle per month excluding fuel cost	
20	Rate of fuel consumption / Mileage per litre	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of Tenderer