

To

District E Governance Manager  
Mayurbhanj District Centre  
Collectorate Building, Baripada-757001  
Mayurbhanj, Odisha.

Memo No:- 7723

Date 05.12.2025

Sub:- Publication on the Mayurbhanj District Website.

Dear Madam/ Sir,

Kindly find enclosed herewith the soft copies of Bi lingual contents (in English & Odia), verified, found to be correct and virus/ malware free [in PDF files (\*pdf format, maximum size 10 MB)] written in CD-ROM and hard copies of the

Title (In English) Short tender call Notice Kontentage

& Allied works for MOPSM 2025

(In Odia) ମାଲିଆ ଓ ଗ୍ରାହୀ ସମ୍ପର୍କ ପ୍ରକାଶନ ପାଇଁ ୨୦୨୫ ବିଭାଗ, ଶେଷା ଲୁଗାଭାଣ୍ଡା ଓ ଅନ୍ୟାନ୍ୟ କାମ ବିଷୟ  
to be published on the Mayurbhanj District website from Date.

05.12.2025

and to be deleted from the web site from Date

11.12.2025 (1 PM)

This information may kindly be displayed in the Mayurbhanj District website under the following section: [ Tick the suggested section]

- Departments
- Culture
- Tourism
- ✓ Tenders/ Quotation
- Recruitments/ Results
- Documents
- Citizen Services
- Any other suitable Section

With Regards,

Enclosures:-

1. Tender documents
2. Tender title.

  
Chief Dist. Veterinary Officer  
Mayurbhanj, Baripada

Signature (With Seal)  
[Name of Department]  
Address

Contact Person

Dr. Debabrata Dash

ADVO (AIN)

MAYURBHANJ

M - 9556985553

P - 06792-252728



**OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER,**  
**MAYURBHANJ, Tel: 06792-252728, E-mail-cdvombj@gamil.com**

FISHERIES & ANIMAL RESOURCES DEVELOPEMENT DEPARTMENT,  
GOVERNMENT OF ODISHA

Bid Reference No: **7722** Date: **05.12.2025**

Short tender call notice for  
"INSTALLATION OF TENTAGE AND ALLIED WORKS  
FOR MATSYA O PRANISAMPAD MELA 2025"

Maximum Tender Value: **12,94,000/-**

Name and Address of the Tender Inviting Authority:  
CHIEF DISTRICT VETERINARY OFFICER, MAYURBHANJ

Contact person: ADVO (DC), O/o the CDVO, Mayurbhanj

Tel: 06792-252728

**SECTION-I**

**IMPORTANT DATES OF THE TENDER**

Date of publication of Bid  
Document in Website

: Dt: 5.12.2025

Last Date & Time of Receipt of Bid  
Document

: Dt: 11.12.2025, 01 PM

Date & Time of Opening of  
Technical BID (Cover-A)  
And  
Price Bid (Cover-B)

: Dt: 11.12.2025, 03 PM onwards

Place for Opening of Documents,  
And  
Address for Communication  
For Receipt of Bid Document :

Dist. Training Centre, O/O  
Chief District Veterinary Officer,  
Mayurbhanj

  
5/12/25  
Chief Dist. Veterinary Officer  
Mayurbhani. Baribada

## SECTION-II

### GENERAL DEFINITION AND SCOPE OF THE CONTRACT

#### 1. General Definitions

- **Department** means Fisheries and Animal Resources Development Department, Govt. of Odisha.
- **Government** means Government of Odisha.
- **Bid/Tender Inviting Authority** is the Chief District Veterinary Officer (CDVO), Mayurbhanj who on behalf the Government or the funding agencies calls and finalize bids and ensure supply and procurement under this bid document.
- **Tender Evaluation Committee and Technical Committee** is Committee so constituted by the Collector and District Magistrate, Mayurbhanj to decide on the purchase of goods.
- **Blacklisting/debarring** – the event occurring by the operation of the conditions under which the bidders will be prevented for a period of 3 years from participating in the future bids of Tender Inviting Authority/User Institution, the period being decided on the basis of number of violations in the bid conditions and the loss/hardship caused to the Tender Inviting Authority/User Institution on account of such violations.

#### 2. Scope:

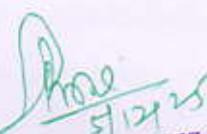
- The bids are invited for tentage and allied works for organization of two days "MATSYA O PRANEE SAMPAD MELA- 2025 on 19<sup>th</sup> and 20<sup>th</sup> DECEMBER 2025 at COLLEGE PADIA, BARIPADA, Mayurbhanj.
- The bidders cannot withdraw their bids after opening of technical bid within the minimum bid validity period and also after accepting the Letter of Award.
- Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement will lead to invoking penal provisions and may also lead to black listing.

  
5/12/25  
Chief Dist. Veterinary Officer  
Mayurbhanj District

## SECTION-III

### GENERAL INSTRUCTION TO BIDDERS

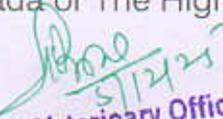
- Sealed tenders are invited in two bid system from reputed firms/agencies having valid GST Registration for "INSTALLATION OF TENTAGE AND ALLIED WORKS FOR MATSYA O PRANISAMPADA MELA-2025" to be organized in the COLLEGE PADIA, BARIPADA, Mayurbhanj for two days on 19<sup>th</sup> and 20<sup>th</sup> DECEMBER 2025.
- The bids complete in all respect should reach the O/o the Tender Inviting Authority latest **by 11.12.2025, 01 PM** through Speed Post /Regd. Post or may be submitted directly in the office of the tender inviting authority. The bidders can also submit the tender documents during holidays.
- Any tender received after the due date & time will be rejected and this Office shall not be responsible for any postal delay.
- The bidder(s) shall have to submit their tender in two separate sealed envelopes, that is one for technical bid by super scribing "Cover A (Technical Bid for Tentage and allied works for Matsya O Pranee Sampad Mela-2025, Mayurbhanj)" & second for price bid superscribing "Cover B (Price Bid for Tentage and allied works for Matsya O Pranee Sampad Mela-2025, Mayurbhanj)." The technical Bid and price Bid (or Financial Bid) should be put into a third Cover, which should be super-scribed as "BID FOR TENTAGE AND ALLIED WORKS FOR MATSYA O PRANEE SAMPADA MELA 2025, MAYURBHANJ" and should be addressed to:  
Chief District Veterinary Officer, Mayurbhanj  
At/Po: Baripada  
Pin- 757001
- The Sealed tenders submitted by the bidders will be opened in the Office of the CDVO, Mayurbhanj **on 11.12.2025 at 03 PM.**
- The bidders or their duly authorized representatives may remain present during the tender evaluation. However, their absence will not debar them from participating in the bidding process.
- The interested bidders can download the entire Tender Document from the website <https://mayurbhanj.odisha.gov.in> and submit the tender paper along with required documents and all the requisite fees.

  
5/12/25  
Chief Dist. Veterinary Officer  
Mayurbhanj Baripada

## SECTION IV

### GENERAL TERMS AND CONDITIONS

1. The Tender Inviting Authority working in the F&ARD Department, Govt. of Odisha requires Tentage and allied works on the eve of MATSYA O PRANEE SAMPAD MELA 2025" to be held in the **COLLEGE PADIA, BARIPADA, Mayurbhanj** for two days on **19<sup>th</sup> and 20<sup>th</sup> DECEMBER 2025**.
2. Rate should be quoted in Indian Currency with paisa in two decimals only against each item as the payments will be made in Indian currencies only.
3. The bidder shall not quote the rate for any item other than the item specified in the list.
4. The GST shall be charged as per the guidelines given by the Finance Dept., Govt. of Odisha/ India from time to time.
5. The bidder should have valid PAN & **OGST registration**.
6. The bidder should have valid up-to-date TAX (Income Tax & GST) return certificate.
7. The bidder should have experience of organizing such Melas in Govt Departments in Odisha for at least 3 years.
8. The Agency should have average annual turnover of Rs. 20 lakh from tentage and related services for the last 3 Financial Years.
9. The bid shall have a validity period of 180 days from the date of opening of the technical bid. The bidders can't withdraw their bid after opening of technical bid or after accepting the Letter of Award.
10. The tender documents should be clearly written /typed without any correction, interpolations, and overwriting. Each page of the tender document should bear the dated signature of the bidder and should be clearly numbered.
11. If any information or document furnished by the bidder is found not be misleading / incorrect at any stage, the bid will be rejected.
12. The bidder has to abide by the terms and conditions of the bid document and cannot keep any preconditions.
13. The quoted rates should be final and shall not be subject to any escalation during the validity of the bid.
14. *The bidder should submit/furnish a certificate to the effect that the price quoted by them is not more than the open market price.*
15. All legal disputes, if any relating to purchase etc. are subject to jurisdiction in the courts of law situated at Baripada or The High Court of Odisha.

  
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16. If the approved lowest eligible supplier fails to supply desired items within the stipulated period the Tender Inviting authority reserves the right to procure the same from the L2/L3 suppliers at L1 rate, if they agree to supply at L1 approved rate or negotiated rate or their quoted rate.

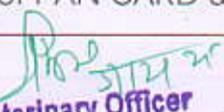
17. *No precondition by the bidder shall be acceptable and in such cases the tender will be rejected out rightly. The authority reserves the right to accept /reject all the bids or any part of it without assigning any reason thereof.*

18. Tender processing Fee and EMD:

- a) The bidder shall deposit an amount of Rs. 1000/- (Rupees one thousand only) towards cost of tender paper and BID processing fee (*non-refundable*) in shape of demand draft drawn in any nationalized bank in favour of Chief District Veterinary Officer, Mayurbhanj payable at Baripada.
- b) An amount of Rs. 20,000/- (Rupees twenty thousand) towards BID security (EMD) (*Refundable*) in shape of demand draft drawn in any nationalized bank in favour of Chief District Veterinary Officer, Mayurbhanj payable at Baripada.
- c) The bid security will be refunded to unsuccessful bidders without interest.
- d) Local MSEs only registered in Odisha with the respective DICs, Khadi, Village, Cottage & Handicraft Industries, OSIC, NSIC shall be exempted from submission of EMD, subject to submission of the valid registration certificate from the concerned authority. None of the bidders other than those specified above are exempted from submission of EMD.

19. Documents to be submitted with the Technical Bid  
(With Annexure-I in COVER-A):-

Sl No	Document type (To be self-attested and numbered)
1	Forwarding letter in the letter pad of the firm/agency with check list of following Documents
2	Tender processing fee as mentioned above
3	Earnest Money Deposit (EMD or BID security fee) as mentioned above.
4	Details name, address, telephone, no Fax, e-mail of the firm in the format Annexure-I
5	Copy of PAN CARD & OGST registration certificate.

  
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Mayurbhanj, Baripada

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Mayurbhanj, Baripada

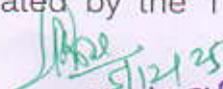
6	Copy of latest GST payment receipt. (Last Quarter/ Month)
7	Copy of latest I.T Rerun (AY-2025-26)
8	Proof of experience of having completed similar works in last 3 years in Odisha
9	Annual turnover certificate for last three financial years issued by Chartard Accountant
10	Copies of audited balance sheet for the last three Financial Years certified by Chartered Accountant.
11	Declaration for not being black listed by any Govt. institution/PSU.
12	Declaration that price quoted by them is not more than the open market price
13	Copy of 1 <sup>st</sup> page of bank pass book or a cancelled cheque as proof of Bank account details.

## 20. COVER-B (PRICE BID)

- a. The tender format giving the quoted rate for the items required should be submitted in a separate sealed cover hereinafter called Cover "B" (price Bid) format at **Annexure-IV**.
- b. **Cover -B (Price Bid) will be opened only of the bidders who qualify in evaluation of Technical Bid (Cover-A) by the Tender Evaluation Committee.**
- c. The Price Bid should be quoted inclusive of insurance, packing, forwarding, transportation, installation and inclusive of GST (mentioned separately), if any.
- d. The bid shall be valid for a period of 180 days from the date of opening of the bid.
- e. The quoted rates shall be final and shall not be subject to any escalation during the bid validity period.

## 21. **Evaluation:**

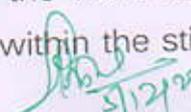
- a. The technical bids will be opened and evaluated by the Tender Evaluation Committee on the pre scheduled date and time mentioned in the Tender document and will be evaluated by the Technical parameters set out at **Section IV-19**.

  
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- b. The successful bidders will be selected on the basis of LCBS method (lowest Cost Based Selection) in the Price/financial bid evaluation.
- c. If the approved lowest eligible supplier fails to supply items within the stipulated period, to meet the need, the tender inviting authority reserves right to procure the same from the L2/L3 supplier at L1 rate, if they agree to supply at L1 approved rate or negotiated rate.
- d. In case, if price quoted by two bidders become equal, the bidder having more average annual turnover from tentage and allied works will be selected or the tender evaluation committee may follow any other method not described here.

## 22. Delivery

- a. The Successful bidders shall have to install the tent and execute allied works in the **COLLEGE PADIA, BARIPADA, Mayurbhanj** as per the schedule of requirement for organization of the Mela for 2 days.
- b. The bidder will be allowed to start his work in the ground well ahead and the work must be completed in all respect positively by **12 Noon of 18<sup>th</sup> DECEMBER 2025**. After completion of work, the firm/agency will intimate the officer In-charge who in turn will issue a work completion certificate after due verification of the site to produce before the CDVO, Mayurbhanj. If the firm/agency fails to produce the work completion certificate latest by 03 PM of 18<sup>th</sup> DECEMBER 2025, it will be treated as breach of contract terms and conditions and the EMD will be forfeited.
- c. The bidder shall have to arrange his personnel for watch and ward of this tent house materials and articles and the Tender Inviting Authority will be in no way responsible for any theft or fire or any unforeseen events thereof.
- d. The bidder should keep in readiness adequate manpower/ technicians to address any eventualities like snags in audiovisual system, electrical wirings and any short comings in the tentage.
- e. The bidder shall have to keep a power back up system (Gen set of adequate power with fuel) for uninterrupted supply of power during organization of the event.
- f. If the bidder fails to execute the work as per agreed terms and conditions after getting purchase order within the stipulated time period or violates the

  
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tender terms & conditions, he shall be blacklisted and will be debarred to participate in any tender.

- g. The bidder has to obtain 3 safety certificates from competent authorities: structural safety certificate of the tent house, electrical safety certificate of the electrical works from a govt. engineer and fire safety certificate from District Fire Officer and submit the same to the tender inviting authority on the day prior to the Mela.

**23. Payment:**

No advance or part payment will be made. After successful implementation of the event and production of bills by the successful bidder, 100% payment shall be made by the CDVO, Mayurbhanj through online mode. For all cases, the agency has to obtain work completion certificate from the designated committee by the Tender inviting Authority which must be attached with the bill for release of payment.

**24. Penalties:**

Violation of any term and condition laid down as above shall make liable the bidder to have the forfeiture of bid security and to be blacklisted.

25. All legal disputes, if any relating to purchase etc., are subject to jurisdiction in the courts of law situated at Baripada or The High Court of Odisha.

  
5/12/22  
**Chief Dist. Veterinary Officer**  
**Mayurbhanj, Baripada**

## SECTION-V

### (SCHEDULE OF REQUIREMENTS)

NAME OF THE EVENT: MATSYA O PRANISAMPADA MELA 2025,  
MAYURBHANJ

DATES OF THE EVENT: 19<sup>th</sup> and 20<sup>th</sup> DECEMBER 2025.

VENUE: COLLEGE PADIA, BARIPADA, MAYURBHANJ

Sl. No	Name of the work	Work Specifications
01	Main Stage/ Dias	<p>One stage of 40' X 30" size is to be prepared with strong supporting materials. Shall be rain and sun proof. The floor of the stage should be at a height of 4' 5". The stage should be decorated properly with a crown of adequate width, side and bottom properly covered with cloth. Three side walls should be covered with dropped uniform coloured cloth separated properly for the 2 side green rooms and the total stage including green room are to be properly finished with good quality mat.</p>
		<p>Truss for stage</p> <p>A platform has to be prepared on the ground with elevated floor at about 4'5", and GI roof, the bidder has to decorate and design it in to a main stage as per the need of the Mela and as per direction of the Officer-in-charge.</p>
		<p>Filling of holes</p> <p>The pot holes on the floor have to be filled with sand or soil before carpeting.</p>
		<p>Flooring</p> <p>The entire floor of the stage shall be covered with new synthetic carpet of fine quality.</p>
		<p>Step</p> <p>Fabricated steps with guards on both side with adequate carpeting and decoration will be used by the bidder.</p>
		<p>Furniture</p> <p>Ten VIP chairs covered with new white towels, Five tea poy, 10 chairs on the back row, podium and one table or a Tea poy on the backside for keeping bouquets, gifts, certificates etc.</p>

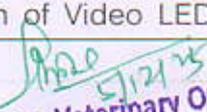
  
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		Fans/Coolers	Minimum three pedestal fans or Coolers or as per need for utmost comfort of the Guests.
		Lighting	As per requirement. As per instructions of Officer In-charge
	Main Stage/ Dias Contd.	Sound system	Adequate arrangement should be made for clear audibility of 1200 people and display of audiovisuals in the backdrop LED (12' X 8') Wall along with sound. Good quality mikes on the podium and minimum three cordless mikes on the stage with back up for malfunction.
		Viewing screen for Guests	One back drop LED- 12' X 8', Two LED TV- 52" in front of guests
		Podium	One podium decorated with fresh flowers shall be provided
		Others	Photograph of lord Jagannath with other accessories for inauguration of the event.
2	Green Rooms (Two Nos)		Two green rooms of adequate size as advised by the officer in charge should be made by the side of the main stage with minimum furniture for storing and for preparation of artists for cultural programmes.
03	VIP Lounge	Design	As per the design and specification to be given by Authority & as per the direction of the Officer-in-charge.
		Structure & clothing	Bamboo/iron Ballhas with tarpaulin covering. The design structure should be covered with batten framing & new white cloth. As per the direction of the Officer-in-charge.
		Flooring	Full Floor to be covered with attractive Coloured matting. As per the direction of the Officer-in-charge.
		Furniture	6 nos of sofa set along with tea poys, one pantry table, 12 nos of VIP covered chairs so that 20 Hon'ble Guests can sit at a time for refreshment. As per the direction of the Officer-in-charge.
		Closures	The room should have screens for the

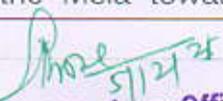
			doors of the VIP room. There should be one door to outside and one door to the stage. As per direction of Officer in charge.
	VIP Lounge Contd.	Decoration	On entry gates and table bouquets & normal light & fans arrangement. As per the direction of the Officer-in-charge.
04	Installation of Stalls (45 Nos) including registration counters, Feedback cell and Help Desk.	Structure	Stall of Size 12' x 10' made of Bamboo/iron structure properly braced with using 3" to 6" size bamboo/iron. The roof should have rain proof tarpaulin on the top and should have quality cloth ceiling below to protect from sun rays and rain, and floors should be provided with floor mat. Each stall should have 3 stair racks. As per the direction of the Officer-in-charge.
		Lighting & Fan	Electrification of stall with LED 40 watt Light 2 nos and one ceiling fan in each stall.
		Ceiling & Wall	Ceiling and three side cloth walls of the stall with single color cloth. As per the direction of the Officer-in-charge.
		Facia	The running Facia will be erected of 2.5' height. All the facia will be covered with single color cloth. As per the direction of the Officer-in-charge.
		Furniture*	Each stall should be supplied with 4 nos of plastic moulded good quality chair and 2 tables of 4'x2' x H-2.5' (minimum) wrapped with white cotton cloth. As per the direction of the Officer-in-charge.
			*The bidder should have surplus table and chair of above size of (minimum 10 nos) in reserve for emergency requirement.
		Numbering of Stall	All stalls should be numbered. As per the direction of the Officer-in-charge.
		Closures	Front cloth drops/screens. As per the direction of the Officer-in-charge.
05	Seating Arrangement for 1200 persons including VIPs/ media persons in front of the	Structure	Erection of structure for seating arrangement of 1200 persons using good quality bamboo/iron pole structure properly placed, and making the roof rainproof with tarpaulin on the top and with good cloth ceiling below for protection from sun and

	Main stage		rain. The minimum height of the structure should be 15'. Size of the structure should comfortable for seating of 1200 persons. As per the direction of the Officer-in-charge.
		Flooring	Full flooring with good quality Carpet/floor material as per the direction of the Officer-in-charge.
		Lighting and Fan	As per need. Adequate no of pedestal fans minimum 10 fans: 5 each on both side of the farmers sitting area to be provided for comfort of the farmers. As per the direction of the Officer-in-charge.
		Facia	The running Facia will be erected of 4' height. All the facia will be covered with single color cloth. A running cloth jhallar of 1' width will be put in the front side, below to the fascia frame. As per the direction of the Officer-in-charge.
		Furniture	Plastic moulded Chair 1100 nos & VIP Chair 100 Nos in the front. As per the direction of the Officer-in-charge.
06	Gates (2 Nos)	First Gate	Box pattern gate with appropriate design and adequate size decorated with balloon and fitted with flex as the main entrance gate of the Field. (Flex will be provided by this office) as per the direction of the Officer-in-charge.
		Second gate	With appropriate design and adequate size box pattern gate decorated with flower and baloon as the second entrance gate of the Field. (Flex will be provided by the office) As per the direction of the Officer-in-charge.
07	Open Space	For Live animal and live fish demonstration	4000 square feet of open space will be used for live animal and live fish demonstration. The exact design as per direction of the Officer in charge.
		Structure	Erection with bamboo/iron poles with rain and sun proof roof with good roofing material with a minimum height of 15 ft. The open space will be barricaded with strong bamboo/iron poles and partitioned into exhibition of live animals. Strong pegs

			will be provided in each partition for tying of animals. Partitions will be kept open for ventilation.
	Open Space Contd.	Floor	On the animal side floor will remain uncovered, on the fishery side floor to be covered with green shed net.
		Shielding from sun	Since live animals will stay for 2 days, the bidder should be ready with adequate green shed nets and have provision for hanging so as to prevent livestock and poultry from direct sun rays.
		Poultry compartments	The bidder should be ready with wire mesh, plastic nets for partitioning of poultry compartments. Feeder and Drinker arrangements will be made as per direction of the Officer In Charge.
		Electrical fittings	Adequate lighting and provision of fans for the utmost comfort of live animals and fish. There will be 24 hour electrical supply for the animals and fish in the exhibition.
08	Audio Visuals & Ground Lighting	Sound system	Mike, Amplifier, Sound Systems for managing the events with minimum 6 nos of mike sets (4 Nos Cordless), speakers and adequate nos of speakers of 100 watt and above as per the direction of the Officer-in-charge.
		Lighting	Adequate numbers of spot light for lighting of the total ground area as per the direction of the Officer-in-charge. Adequate lights in the stalls, 2 gates, main stage, green rooms, VIP lounge, and open space demonstration and control and coordination cell.
		Power backup	The bidder should be ready with a power generator of adequate capacity (Gen set) with fuel to meet any eventuality in case of power failure. The generator should have the capacity to provide power to all electrical devices simultaneously. The bidder should keep ready skilled manpower to handle power issues.
09	Video Corner	Installation of Video LED TV-55" size (Minimum 04 No) to be	

  
 Chief Dist. Veterinary Officer  
 Mayurbhanj, Baripada

		installed in the meeting area to display the audiovisual programmes of the department and display the stage events live on the screen for participants. The bidder should make all arrangements for display of audiovisuals on the screen like laptops, cameras, network and all accessories. One 12' X 8" LED to be installed as per direction of Officer In Charge.
10	Open ground	The entire open ground inside the tent area will be covered with green shed net. The entire area will be barricaded on all 4 sides and shielded to prevent entry of stray animals and trespassing.
11	Dining Area	An area of 2000 square foot to be covered with roof and barricaded for dining. The exact location and dimension, no of serving counters will be given by the Officer-in-charge. 20 tables may be kept in hand for use in serving counters or as per instruction of the Officer-in-charge. One cooking area of around 300 square feet is to be prepared adjacent to the dining area. The exact dimension may be decided as per instructions of the Officer in Charge. There should be 6 counters with barricade for farmers. One area of 300square feet to be prepared covered with wall cloth for dining area for officials, participants of stalls and other invitees so that farmers can take food comfortably.
12	Logistics for Live animal Transportation, Feeding and Maintenance	As per Appendix-I
13	Arrangement for Go Sambardhana	Go-Sambardhana will be observed on 2 <sup>nd</sup> day of the mela. One priest and other requirements for Go-Pujan shall be provided.
14	Provision of one stage moderator	One moderator well versed in Odia language shall be provided for stage management for two days
15	Mobility support for organisers	Two numbers of hired vehicles (Bolero/TUV etc) with fuel for two days shall be made available for the organizers for two days.
16	Deployment of Security Guards	Well-equipped Security Guards & supervisor shall be deployed with uniform in three shifts (6 A.M to 2 P.M, 2P.M to 10 P.M, 10 P.M to 6 A.M) for 2 days as per requirement.
17	Fire extinguishers &	Sufficient Fire Extinguishers to be put at different segments/ stalls of the Mela towards fire safety measures along with

  
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**Mayurbhanj, Baripada**

	Fire retardant solution spray	technical person to handle the device
18	PH & Sanitation	Cleaning of mela ground, live animal demonstration site, meeting site, Coordination cell, toilet etc shall be made twice daily using disinfectant materials. Sufficient waste paper buckets/Dust bins shall be kept at prominent places to ensure cleanliness in the mela site.
19	Drinking water	Adequate provision for drinking water shall be made at the mela site.
20	Insurance and Legal obligations	Insurance of the event and other permissions (Ground/ fire/ Electricity etc.) as required by law shall be obtained from the appropriate authority prior to scheduled date of the event and handed over to CDVO Mayurbhanj by 04 PM on 18 <sup>th</sup> DECEMBER 2025.
21	Inaugural by Folk dance	One folk dance group shall be arranged for inaugural function

**Tender Inviting Authority**

**Chief Dist. Veterinary Officer  
Mayurbhanj, Baripada**

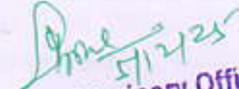
**Annexure-I**

**COVER-A**

**Technical Bid (please see Section IV-19)**

(To be filled in & returned with all the documents **DULY SELF-ATTESTED**)

Sl no	Document type to be submitted
1.	Forwarding Letter in the pad of the firm with all the relevant documents.
2.	Details of name of the firm and address (Registered office and Operating Branch) Office: - Residence: - Mobile: - e-Mail I.D: -
3.	Details of Tender Processing Fee
4.	Details of amount of Earnest Money Deposit
5.	GST Registration Number (Enclose Photo copy of GST certificate)
6.	Income Tax Account No. (Enclose Photo copy of PAN)
7.	Copy of Latest GST payment receipt.
8	Annual turnover certificate for last three financial years issued by Chartered Accountant (Annexure-V)
9	Copies of audited balance sheet for the last three Financial Years certified by Chartered Accountant
10	Copy of latest IT returns
11	Declaration for not being black listed (Annexure-II)
12	Proof of experience of having completed such works in last 3 years
13	Declaration for price quoted not more than open Market Price (Annexure-III)
14	BANK details: Bank name, Account No. IFSC code (Copy of pass book/ Cancelled Cheque)
15	Copy of tender document signed by bidder or his representative in every page with organization seal

  
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## DECLARATION

1. I..... Son/ Daughter/ Wife of Shri..... Proprietor/ Partner/ Director/ authorized signatory of the agency mentioned above state that I am competent to sign this declaration and execute these tender documents.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. The information/ documents furnished along with the above application are true & authentic to the best of my knowledge and belief. I/ We do hereby undertake that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides accruing of liabilities towards prosecution under appropriate law.

Place

Signature of Authorized person

Date

Full Name:

Seal



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**Annexure-II**

**DECLARATION for not being black listed**

I/We.....( Name & Designation) having My/our firm at..... do hereby declare that I/We have carefully read all the terms & conditions of tender of the Chief District Veterinary Officer, Mayurbhanj, Odisha, for Tentage and Allied works in MOPSM-2024 of Mayurbhanj District. I will abide with all the terms & conditions set for in the tender paper Reference no.....

I/We do hereby declare that, I/We have not been de-recognized/ debarred/ blacklisted by any State Govt./ Union Territory/ Govt. of India/Govt. organization/ Govt. Veterinary institutions for supply on Non-Standard Quality (NSQ) items/ part-supply/non-supply.

That, I am not a defaulter in supply of any items to Chief District Veterinary Officer, Mayurbhanj, Odisha, or any other indenting officers of the State of Odisha after being Lowest responsive bidder in past three years.

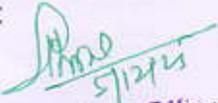
I/We do hereby declare that I/We will supply the approved items as per the terms, conditions & specifications of the tender documents. I/We further declare that my/our performance security deposit will be forfeited if I/we fail to supply any item after getting order from the purchaser. I/we further declare that we will supply the ordered items manufactured only by the manufacturers as mentioned in the bid documents.

I/We agree that the Tender inviting Authority can debar/ blacklist me/us for period of 3 years. If, any information furnished by us is proved to be false at the time of inspection/ verification and is not complying with the Tender terms & conditions.

Signature of the bidder:

Date :

Name & Address of the Firm:

  
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Affidavit before Executive Magistrate/Notary Public:

**Annexure-III**

**DECLARATION FOR LOWER THAN MARKET PRICE**

We, M/S \_\_\_\_\_ who is a manufacturing unit/  
wholesaler/distributor/C & F agent/ Event Management Agency declare that, the  
price quoted by us is not more than the open market price or also under GeM  
Rate Contract/ CGHS/ NPPA or rates fixed by Govt. of India where such rate exists.

Signature of Proprietor/ Authorized person  
with seal of Firm/Agency

Name of the  
Manufacturing Unit/ Wholesaler/  
Distributor/ C & Agent etc.

  
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**Annexure-IV  
COVER-B  
Financial Bid**

Agency/Firm name:-

Address:

Sl. No	Name of the work	Quoted Rate (in Rs)
01	Main Stage/ Dias	
02	Green Rooms (Two Nos)	
03	VIP Lounge	
04	Installation of Stalls (45 Nos) including registration counters, Feedback cell and Help Desk.	
05	Seating Arrangement for 1200 persons including VIPs/ media persons in front of the Main stage	
06	Gates (2 Nos)	
07	Open Space	
08	Audio Visuals & Ground Lighting	
09	Video Corner	
10	Open ground	
11	Dining Area	
12	Logistics for Live animal Transportation, Feeding and Maintenance	
13	Arrangement for Go Sambardhana	
14	Provision of one stage moderator	

  
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15	Mobility support for organisers	
16	Deployment of Security Guards	
17	Fire extinguishers & Fire retardant solution spray	
18	PH & Sanitation	
19	Drinking water	
20	Insurance and Legal obligations	
21	Inaugural by Folk dance	
<b>Total Cost of Tentage and allied works in Rs</b>		
<b>Add GST in Rs</b>		
<b>Grand total in Rs</b>		

(Total Rupees \_\_\_\_\_)

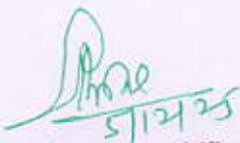
- NB: 1. The price quoted should include all hidden expenses like transportation, Onsite installation, manintenance, watches and ward etc.  
2. The bidder should carefully read the schedule of requirement in section V and quote the rate accordingly.

Place  
Date

Signature of Authorized person

Full Name:

Seal

  
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Annexure-V

Bidder Organization Financial Details

Name of the Bidder:

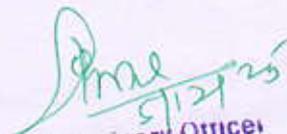
Details	2021-22	2022-23	2023-24	Average annual turn over
Turnover from Tentage and allied works (in Lakh)				
<i>Supporting Documents:</i> Audited certified financial statements for the last three Financial Years, (Copies of balance sheet certified by CA for the respective Financial Years are mandatory along with this Form) <i>Filled in information in this Format must have to be jointly certified and sealed by the CA and the authorized representative of the bidder and to be furnished in original along with the Technical Proposal failing which the proposal will be out rightly rejected. No scanned copy will be entertained.</i>				

*Signature and Seal of the Auditor with Date:*

Authorized Signatory of the Bidder [*In full and initial with Date and Seal*]:

Communication Address of the Bidder:

[NB: No Scanned Signature will be entertained]

  
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## APPENDIX-I

Logistics for live animal transportation/demonstration, feeding and drinking:

Three numbers of vehicles Three numbers of vehicles (Truck/ Mini Truck) are to be provided for transportation of live animals/ birds/ fish within a radius of 20 Km from Baripada town, Transportation of the live animals to and from the mela site shall be the responsibility of the agency. feed, fodder and drinking water for live animals, birds, fish along with equipment shall be arranged. Other inputs required for live animal demonstration shall have to be provided. Including Bio Flock tanks-02 Nos. Integrated farming system (IFS). Grow out and Rearing Pond etc. Two numbers of care takers shall be engaged to look after the live animals, birds and fish. They shall be responsible for providing feed and water to the live animals, birds and fish. Availability of clean and fresh drinking water to the animals and birds must be ensured. The requirement of concentrate feed, green fodder and equipment are as follows:

Sl No	Type of exhibits	Number of exhibits	Feed & fodder requirement for one day		Equipments required		Remarks
			Greens	Concentrate	Feeding	Drinking	
01	Cows	10	200	50 Kg	10 No	10 No	Clean & fresh drinking water shall be ensured 24 X 7
02	Calves	02	10 Kg	2 kg	2 No	2 No	
03	Goat	02	4 kg	0.5 kg	2 No	2 No	
04	Sheep	02	4 kg	0.5 kg	2 No	2 No	
05	Kid	02	2 kg	0.3 kg	2 No	2 No	
06	Broiler	10	0	1.2 kg	1 No	1	
07	Layer bids	10	0	1.2 kg	1 No	1	
08	Indigenous	05	0	0.6 kg	1 No	1	
09	Ducks	05	0	0.6 kg	1 No	1	

\*While transportation and exhibition of live animals and birds, Prevention of cruelty to animals Act and transportation of Animals rules must be adhered to.

  
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