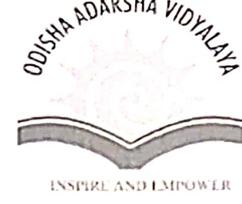




ODISHA ADARSHA VIDYALYA
JHARGAN, PO-BAHALDA, DIST-MAYURBHANJ
PIN-757046 SCHOOL PH.NO-9853927985
EMAIL ID-oavbahalda@gmail.com
CBSE AFF.NO.-1520031 SCHOOL NO-17109



Letter No: - OAVBHD/2025-26/133

Date – 05.01.2026

ବାଳକ ହଷ୍ଟେଲ ପାଇଁ ସହାୟକ କର୍ମଚାରୀ ନିୟୁକ୍ତି ନିମନ୍ତେ ବିଜ୍ଞାପନ

Applications are invited from the desiring candidates in the prescribed Proforma for engagement of support staff for 100 Seated Boys' Hostel at Odisha Adarsha Vidyalaya, Jhargan, Bahalda, Mayurbhanj for the vacancies as appended through Speed/ Registered post only.

Sl No.	Name of the Support Staff	Number of Support Staff
1	Warden	01
2	Chowkidar-cum-Sweeper	01
3	Head Cook	01
4	Assistant Cook	02
Total		05

DETAILS OF ELIGIBILITY

1. Warden

Educational Qualification: B.A. /B.Sc. from a recognized university.

Age: 30 to 60 years as on the date of advertisement.

Experience: At least two years of experience in hostel management.

Remuneration: 21,175/- per month (including EPF share of Employee and Employer).

Other Requirements:

- Must be a male candidate.
- Preference will be given to local candidates, preferably from the block area. If not available, candidates from adjacent blocks of Mayurbhanj district may be considered.
- Retired teachers, if willing and physically and mentally sound, may apply up to the age limit of 62 years as on the date of engagement.
- The candidate must be in a position to stay in the hostel 24x7.

2. Chowkidar-cum-Sweeper

Educational Qualification: Must have passed the HSC Examination from a recognized board.

Age: 21 to 30 years as on the date of advertisement.

Remuneration: 7,500/- per month (including EPF share of Employee and Employer).

Other Requirements:

- (a) Only male candidates can apply for the post.
- (b) Preference will be given to local candidates, preferably from the block area. If not available, candidates from adjacent blocks of Mayurbhanj district may be considered.

3. Head Cook

Age: 30 to 40 years as on the date of advertisement.

Remuneration: 9,000/- per month (including EPF share of Employee and Employer).

Other Requirements:

- (a) Only male candidates can apply for the post.
- (b) Must be in a position to stay in the hostel 24x7.
- (c) Must be well conversant in using LPG.
- (d) Must maintain proper hygiene in dress while cooking and have good cooking habits.
- (e) Preference and due weightage will be given to individuals trained in cookery.
- (f) Ability to cook various dishes on time with due care towards hygiene and taste.

4. Assistant Cook

Age: 21 to 32 years as on the date of advertisement.

Remuneration: 6,750/- per month (including EPF share of Employee and Employer).

Other Requirements:

- (a) Only male candidates can apply for the post.
- (b) Must be in a position to stay in the hostel 24x7.
- (c) Must be well conversant in using LPG.
- (d) Must maintain proper hygiene in dress while cooking and have good cooking habits.
- (e) Preference and due weightage will be given to individuals trained in cookery.
- (f) Ability to cook various dishes on time with due care towards hygiene and taste.

DURATION OF ENGAGEMENT

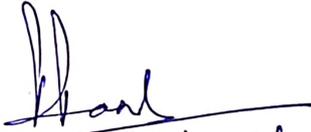
On the expiry of one year of engagement, fresh engagement shall be made with a gap of at least one working day, based on the satisfactory performance of the employee.

PROCESS OF ENGAGEMENT

- (a) Preference shall be given to local candidates.
- (b) If candidates are not available in the locality, the block shall be taken as a unit.
- (c) If candidates are still not available, candidates from nearby blocks may be selected.
- (d) No candidates from outside the district shall be recruited for the above-mentioned posts.

APPLICATION PROCESS

- (a) The application envelope must be super scribed with: "APPLICATION FOR THE POST OF WARDEN / CHOWKIDAR-CUM-SWEEPER / HEAD COOK / ASSISTANT COOK FOR THE 100 SEATED BOYS' HOSTEL (Strike out whichever is/are not applicable.)
- (b) The filled-in application along with all relevant documents must be sent to: The Principal Odisha Adarsha Vidyalaya, At- Jhargan, PO – Bahalda, Dist-Mayurbhanj, Odisha, PIN- 757046 through Speed Post / Registered Post only.
- (c) The last date for receipt of applications is 22.01.2026 by 5:00 PM through Speed Post / Registered Post.
- (d) Applications received after the due date shall be summarily rejected.
- (e) The authority shall not be responsible for any postal delay.
- (f) The authority reserves the right to cancel the advertisement either partly or fully and reject any or all applications without assigning any reason thereof.
- (g) For further details, candidates may contact the school office on all working days from 10:00 a.m. to 4:00 p.m.
- (h) Application forms are available on the website <https://mayurbhanj.odisha.gov.in/> and at the school office on all working days from 10:00 a.m. to 4:00 p.m.


05/01/2026
PRINCIPAL
Odisha Adarsha Vidyalaya
Jhargan Bahalda, Mb