

**DETAILED BID DOCUMENTS**  
**TRANSPORTATION OF FOOD GRAINS (RICE)**  
**UNDER PM POSHAN & MM POSHAN PROGRAMME**  
**FOR 2026-27**



**DISTRICT EDUCATION OFFICE, MAYURBHANJ**

BARIPADA, MURGABADI, MAYURBHANJ-757002, ODISHA

E-mail: [mdmmayurbhanj22@gmail.com](mailto:mdmmayurbhanj22@gmail.com)

<b>Tender Paper Availability</b>	From <u>31.12.2025</u> to <u>4.00</u> AM / PM of <u>26.02.2026</u>
<b>Website for Download</b>	<a href="https://mayurbhanj.odisha.gov.in">https://mayurbhanj.odisha.gov.in</a>
<b>Last Date for Submission</b>	On or before <u>4.00</u> AM / PM of <u>26.02.2026</u>
<b>Opening of Tender Papers</b>	On <u>27.02.2026</u> at <u>11.00</u> AM / PM
<b>Opening Location</b>	Office chamber of the Collector and District Magistrate, Mayurbhanj



## DISTRICT EDUCATION OFFICE, MAYURBHANJ

Murgabadi, Baripada, Mayurbhanj-757002

E-mail id- [mdmmayurbhanj22@gmail.com](mailto:mdmmayurbhanj22@gmail.com)

No. 502 (MDM) / Dt. 31.12.2025

### TENDER CALL NOTICE

Sealed tenders in prescribed format are invited from registered firms, authorized licensed Transporters, Agents for the **transportation of food grains (Rice)** from RRC-cum-DSC, PEG / OSWC / OSCSC / FCI Depots, or Food Storage Depots (hereafter referred to as "**District depots**") to storage facilities in schools (hereafter referred to as "**School points**") through interim storage at 26 block go-downs / 2 NAC Go-downs / 2MPL (hereafter referred to as "**Block depots**") under the **PM-POSHAN & MM POSHAN Programme in Mayurbhanj**

Interested bidders can download the detailed tender documents along with the terms and conditions from the District website: <https://mayurbhanj.odisha.gov.in>. Bidders should submit the tender papers complete in all respects in a sealed envelope super scribed as "**TENDER APPLICATION FOR TRANSPORTATION OF FOOD GRAINS (RICE) UNDER PM POSHAN & MM POSHAN PROGRAMME, MAYURBHANJ**" to the **District Education Office, Mayurbhanj, Murgabadi, Baripada-757002**, either by **Registered Post / Speed Post**, or by **Hand** (through the **DAK Section**), ensuring it reaches the office **on or before 4.00 AM / PM of 26.02.2026**. A non-refundable **Demand Draft (DD)** amounting to **₹10,000/-** (Rupees Ten Thousand only), drawn in favour of the **District Education Officer, DPMU MDM, Mayurbhanj**, payable at **Baripada**, from any Scheduled Commercial bank must be enclosed with the submission. Tenders received without any superscription or beyond the scheduled date and time or without the demand draft shall not be taken into consideration.

The tenders will be opened by the **District Level Tender Committee** duly constituted for the purpose in the office chamber of the **Collector and District Magistrate, Mayurbhanj**, on date **27.02.2026** at **11.00 AM / PM** in presence of the bidders or their authorized representatives. Any necessary corrigendum or addendum related to this tender will be uploaded exclusively on the official District website.

The undersigned reserves the right to accept or reject any or all the Tenders without assigning any reason thereof.

Collector & District Magistrate  
Mayurbhanj

### **Detailed Terms & Conditions**

1. This tender is for the transportation of food grains (Rice) from **RRC-cum-DSC, PEG / OSWC / OSCSC / FCI Depots, or Food Storage Depots** (hereafter referred to as "**District depots**") to storage facilities in schools (hereafter referred to as "**School points**") through interim storage at **26 block go-downs / 2 NAC go-downs / 2MPL** (hereafter referred to as "**Block depots**") under the **PM-POSHAN & MM POSHAN Programme in Mayurbhanj** covering a period of one year from **April 2026 to March 2027**. The estimated annual quantity of food grains to be handled is approximately **80,000 quintals**. Tender documents, along with the application forms and annexure can be downloaded from the District Website (<https://mayurbhanj.odisha.gov.in>).
2. The **maximum rate (flat)** that may be quoted is **Rs. 150/-** (Rupees One Hundred Fifty) only per quintal. This quoted rate must be inclusive of all taxes, duties, loading and unloading charges, the cost of reconstitution of bags, and the cost of all services required for the entire Transportation & Handling of food grains from District Depots to School Points, irrespective of the distance traveled.
3. Tenders complete in all respect must be submitted in a sealed envelope, super scribed as "**TENDER APPLICATION FOR TRANSPORTATION OF FOOD GRAINS (RICE) UNDER PM POSHAN & MM POSHAN PROGRAMME, MAYURBHANJ**". This master envelope must contain two separate sealed inner envelopes, **one for the Technical bid** and **one for the Financial bid** super scribed as **TECHNICAL BID** and **FINANCIAL BID** respectively. All tender documents, forms, annexure, supporting document except the financial bid format constitute as the technical bid. The financial bid format duly filled without omission / correction / overwriting constitute the financial bid. Any overwriting or use of whitener or covering tape in the financial bid is strictly prohibited. Failing to abide by any of the guidelines stipulated above will lead to outright rejection of tender.
4. The sealed tenders must be accompanied by a **non-refundable original Demand Draft (DD)** of **₹10,000/-** drawn in favour of the **District Education Officer, DPMU, MDM, Mayurbhanj**, payable at **Baripada** from any Scheduled Commercial bank, towards the cost of the tender document.

**I do agree to abide by the above terms and conditions.**

**Seal & Signature of Bidder**

**Date:**

  
**District Education Officer**  
**Mayurbhanj**

5. Along with the tender paper cost, the tender documents must be accompanied by a **refundable Earnest Money Deposit (EMD)** of ₹20,00,000/- (Rupees Twenty Lakhs only). This amount must be provided in the form of an **original Fixed Deposit (FD) receipt** issued by any **Scheduled Commercial bank duly pledged in favour of the District Education Officer, DPMU, MDM, Mayurbhanj**. The EMDs of unsuccessful bidders will be returned after finalization of the tender process.
6. Sealed tenders without Tender paper cost and Earnest Money Deposit will be out rightly rejected.
7. Sealed tender addressed to the **District Education Office, Mayurbhanj, Murgabadi, Baripada-757002**, should reach the office on or before 4.00 AM / PM of 26.02.2026 either by **Registered Post / Speed Post**, or **By Hand** (through the **DAK Section**)
8. The tender evaluation follows a **Two-Part Bidding System**, comprising the **Technical Bid** and the **Financial Bid**. Bidders who successfully qualify the Technical Bidding round will be considered for opening and evaluation of financial bid. The Technical Bid must include all required enclosures excluding the duly filled Financial Bid format.
9. The evaluation process stipulates that the lowest quoted rate from eligible bidders will be considered for acceptance, provided the **rate falls within the cost norm, is deemed feasible based on local conditions and prevailing prices. The Tender Committee retains the right to judge the feasible rate of transportation and is not bound to award the contract simply to the bidder quoting the lowest rate.**
10. Tenders will be opened in the presence of the Tenderers or their authorized agents in the **office chamber** of the **Collector & District Magistrate, Mayurbhanj**, on 27.02.2026 at 11.00 AM / PM.
11. Bidders or their authorized representatives may be present during the tender opening on the stipulated date and time in the office chamber of the Collector & District Magistrate. Representatives must produce valid authorization and ID proof and sign the attendance register.

**I do agree to abide by the above terms and conditions.**

**Seal & Signature of Bidder**

**Date:**

**District Education Officer**  
**Mayurbhanj**

12. The **District Tender Committee**, defined as the committee constituted by the Collector & District Magistrate for the **purpose of opening, verification, finalization of transport agent, and approving all related matters**. The decision made by the District Tender Committee is final and binding on all parties. **The Committee reserves the right to negotiate with any or all qualified Tenderers to determine a workable rate.**
13. The individual, Company, Firm, or Transporting Agent applying for the contract must possess a valid **Common Carrier License** granted under the Carriage by Road Act, 2007, and the **Carriage by Road Rules, 2011**, from the competent authority.
14. The bidder must be duly registered with the Income Tax Department and GST Department.
15. The bidder must own or have leased in the name of the bidding firm a minimum of **five (5) heavy goods Vehicles / Trucks and three (3) light goods Vehicles (such as 407 / PICK UP Vans)**. Attested copies of supporting documents for each vehicle, including RC Books, valid insurance, state permits, and fitness certificates must be attached for verification by the RTO or their representative.
16. The bidder must explicitly declare, via an affidavit sworn before an Executive Magistrate or Notary, that they are not a **Rice Miller / OSCSC Ltd. H&T contractor Level-I & Level-II** and are not involved in **transportation / storage / distribution** under **PDS**.
17. Further the bidder must explicitly declare, via an affidavit sworn before an Executive Magistrate or Notary that they have not been black listed or debarred by any **Central or State Government department / agency, Central / State PSUs** etc. Further they should declare in the same affidavit that there is **no involvement or pendency of any criminal offenses or Government dues** against them.
18. All instructions, guidelines, nature of the work, payment clause, and the submitted Tender Paper shall collectively form part of the final Agreement. Bidders are required to read all instructions and guidelines carefully before submitting the Tender.
19. The Collector-cum-District Magistrate holds the right to terminate the contract at any point if the terms of the agreement are violated.

**I do agree to abide by the above terms and conditions.**

**Seal& Signature of Bidder**

**Date:**

**District Education Officer**  
**Mayurbhanj**

**TENDER APPLICATION FORM****TECHNICAL BID**

FOR ENGAGEMENT OF TRANSPORT AGENT FOR TRANSPORTATION OF FOOD  
GRAINS (RICE) UNDER MDM PROGRAMME 2026-27.

Space to affix  
Passport size  
photograph

**(A) Details of the Transporter / Agent / Contractor:**

Name of the Tenderer / Proprietor of the Firm / Bidder / Transporter (In capital letters)	
Details of Permanent Commercial Establishment Address for Communication with Fax / Ph (with STD code) / Mobile no of the Firm / Bidder / Transporter	

**(B) Documents Furnished:**

Details of Tender application Cost Rs.10,000/- (DD No, Date & Name of the Bank and Branch)	
Details of EMD Rs. 20.00 Lakhs Pledged in favour of the District Education Officer, DPMU, MDM, Mayurbhanj, Baripada	
Recent Solvency Certificate valued Rs.40 lakhs issued by Competent Revenue Authority / Scheduled Commercial Bank.	Page no-
Experience for transportation of rice or any Food materials for Govt. organization (Y/N). Enclose attested copy	Page no-
GST No. Attach attested copy of the GST registration certificate with GSTR-3B, (Latest)	Page no-

**Date:****Seal and Signature of the Bidder / Transporter**

PAN / No. Enclose attested copy of PAN Card	Page no-
Copy of the IT return filed for the last three financial years. (2022-23, 2023-24 & 2024-25). Enclose attested copies	Page no-
Valid Agent's Common Carrier License granted under the Carriage by Road Act, 2007 & the Carriage by Road Rules, 2011 from competent authority.(Y / N). Enclose attested copy.	Page no-
Labour License (Transport & Shop Commercial).(Y / N). Enclose attested copy	Page no-
Affidavit (Bidder or his firm / company is not blacklisted by any Government Organization / undertaking and no Criminal or Vigilance case is pending against them)	
Affidavit (Bidder or his firm / company is not a Rice Miller / OSCSC. H&T contractor Level-I & Level-II and is not involved in transportation / storage / distribution under PDS.	
At least 5 Nos.HGV / trucks and 3 Nos. of LGV like 407 / PICK UP VAN of his own / leased in the name of the bidding firm with attested copies of vehicle documents (R.C. Books, Valid Insurance, state permit and Fitness Certificate) [Annexure C]	

I Sri.....of.....hereby declare that all the information furnished / mentioned / enclosed are correct to the best of my knowledge & belief. If anything found false & fabricated, my tender application will be summarily be rejected & blacklisted.

**Date:**

**Seal and Signature of the Bidder / Transporter**

**TENDER APPLICATION FORM**  
**FINANCIAL BID**

FOR ENGAGEMENT OF TRANSPORT AGENT FOR TRANSPORTATION OF FOOD  
GRAINS (RICE) UNDER MDM PROGRAMME 2026-27.

**(C) Details of the Transporter / Agent / Contractor:**

Name of the Tenderer / Proprietor of the Firm / Bidder / Transporter(In capital letters)	
Details of Permanent Commercial Establishment Address for Communication with Fax / Ph (with STD code) / Mobile no of the Firm / Bidder / Transporter	

The **Govt. Approved Rate per quintal** for transportation of food grains (inclusive of all charges, taxes & duties) from **district depots to each school points** with intermediate storage at block depots irrespective of distance is **Rs.150.00**

**Rate Quoted (per quintal):**

LOCATION	Rate per Quintal in Rs. (Inclusive of all taxes & duties) (Both in figure and words)
Transportation charges of food grains per quintal including loading and unloading and all expenditures for transportations from district depots to school points through block depots irrespective of distance (Flat Rate)	

I Sri .....of.....hereby declare that the rate quoted above after thoroughly reading terms & conditions stipulated in this tender paper.

Further, I Sri.....of..... explained the quoted (seriously unbalanced) lower rate / higher rate, than the approved rate under the following reason: -

.....  
.....  
.....

**Date:****Seal and Signature of the Bidder / Transporter**



## **MANDATORY ENCLOSURES**

1. **Tender Application Cost:** A non-refundable original **Demand Draft (DD)** of **₹10,000/-** drawn in favour of the District Education Officer, DPMU, MDM, Mayurbhanj, payable at Baripada from any Scheduled Commercial bank.
2. **Earnest Money Deposit:** An **Earnest Money Deposit (EMD)** of **₹20,00,000/-** in the form of an original Fixed Deposit (FD) issued by any Scheduled Commercial bank and duly pledged in favour of the District Education Officer, DPMU, MDM, Mayurbhanj. Tenders submitted without this EMD will be rejected. The EMDs of unsuccessful bidders will be returned after finalization of tender.
3. **Security Deposit:** The successful bidder will furnish a **Security Deposit** of **₹80,00,000/-** as an original Fixed Deposit (FD) issued by any Scheduled Commercial bank and duly pledged in favour of the **District Education Officer, DPMU, MDM, Mayurbhanj** before finalization of the contract. This Security Deposit will be released only after the successful completion of the contract. EMD / Security Deposit is liable for forfeiture due to illegal activities or breach of agreement and no interest will be paid on these deposits.
4. **Recent Solvency Certificate:** A **Recent Solvency Certificate** of at least **₹40.00 Lakhs** from the **Competent Revenue Authority / Scheduled Commercial Bank**.
5. **GST Registration Certificate:** : A copy of the **GST Registration certificate** issued in the name of his firm.
6. **Permanent Account Number :** A valid **PAN Card** issued in the name of the bidder or his firm along with copies of IT return filed for last three financial.
7. **Acceptance of terms and conditions of the Tender:** As a token of acceptance of the terms and conditions of the tender, the bidder shall submit a copy of the tender document under his seal and signature.

**I do agree to abide by the above terms and conditions.**

**Seal& Signature of Bidder**

**Date:**

  
**District Education Officer**  
**Mayurbhanj**

8. **Experience Certificate**: Certificate of experience regarding transportation of rice or any food materials for Central / State Govt., PSUs etc.
9. **Transport License** : A copy of the valid **Transporting Agents license** from **State Transport Authority** under **Odisha Motor Vehicle Rules, 1990** (valid throughout the state of Odisha).
10. **Labour License**: A copy of a valid **Labour License** from the **DLO / ALC / LC** (Transporting & Shop commercial).
11. **Vehicle Docs**: Papers (**RC Book, insurance, State permit, pollution, fitness etc**) relating to vehicles of at least **05 (Five) heavy goods Vehicles / Trucks** and **03 (Three) light good Vehicle like 407 / Pick-up van** either owned / leased in the name of the bidding firm.
12. **Fleet Capacity**: The total fleet capacity must be sufficient to lift at least **1000 quintal on each lifting day** (Annexure C).
13. **Affidavit-I**: An affidavit sworn before an **Executive Magistrate or Notary** declaring that **the bidder or firm / company is not blacklisted** by any Government Organization / undertaking and that **no Criminal or Vigilance case** is pending against him or his firm / company.
14. **Affidavit-II**: An affidavit sworn before an Executive Magistrate or Notary declaring that the bidder or his firm / company are not a **Rice Miller / OSCSC. H&T contractor Level-I & Level-II** and is **not involved in transportation / storage / distribution under PDS**.
15. **Financial Bid**: The **Financial Bid (Annexure – B)** must be enclosed in its separate sealed envelope.
16. **If anyone of the above documents not attached by the bidders, the application will be rejected.**

**I do agree to abide by the above terms and conditions.**

**Seal& Signature of Bidder**

**Date:**

**District Education Officer**  
**Mayurbhanj**

## **NATURE OF WORK, PAYMENT& AGREEMENT CLAUSE**

1. The successful bidder (herein after referred to as "Transport Agent" , "Transport Contractor" or simply "Agent") is required to keep continuous & close liaison with the Collector and District Magistrate, District Nodal Office MDM and with the district and block depots in respect of Programme of Handling & Transportation of stock.
2. The Transport Agent will lift the food grains (Rice) from district depots upon receipt of Release Order / Diversion Order issued by The District manager, OSCSC Ltd. / District Nodal Officer, MDM, Mayurbhanj. He shall transport and deliver food grains to different blocks / schools within the Blocks / NACs / MPL as per the direction of Collector / District Nodal Officer, MDM, Mayurbhanj / Block Education Officer / A.B.E.O (I / c of MDM) within the stipulated time.
3. The lifting and transportation of food grains will be carried out in two phases for smooth implementation and monitoring of the feeding programme.
4. In the first phase, the agent will lift the allotted food grains from district depots within the prescribed time limit to be assigned to it from time to time by the Collector / District Nodal Officer, (MDM) Mayurbhanj / any other designated officer, and will transport the same quantity of lifted food grains to Block depots district without any intermediate storage and hand over the stock of food grains to Block Education Officers as per diversion order on proper acknowledgement and proper weighment at his own cost from the District Education Officer-cum-District Nodal Officer / Lifting Officers. The Collector & District Magistrate / Block Development Officers / Block Education Officers will provide go-downs at the Block level (block depots) for storage of food grains and the stock will be kept in these block depots under joint custody of B.E.Os & Transport Agent as the case may be.
5. In the next phase B.E.Os will prepare diversion order of food grains for delivery to School points. The Agent will deliver the food grains at all school points as per diversion order mentioned above on proper acknowledgement. This process must be completed within 7 (Seven) working days after receipt of food grains.

**I do agree to abide by the above terms and conditions.**

**Seal& Signature of Bidder / Tenderer**  
**Date:**

**District Education Officer**  
**Mayurbhanj**

6. The Transport Agent will take care not to lift / receive bad, unwholesome, damaged stock of food grains unfit for human consumption. If he delivers any quantity of such stock at any level, it will be at his own risk. The Collector / District Nodal Officer, MDM, Mayurbhanj or such authority as assigned by the Government / Collector retains the right not to accept the same on inspection and the agent will be liable to replace with the acceptable variety of the same.
7. The Transport Agent shall be responsible to supply adequate and sufficient labour, weighing scales / trucks / carts / any other transport vehicle for loading / unloading, transport & carrying out any other services under the contract in accordance with the instructions issued by the Collector and District Magistrate or an officer acting on his behalf. If the contractor fails to supply the requisite number of labour, weighing scales, trucks in due time, the Collector shall at his sole discretion without terminating the contract be at liberty to engage other labour, scales, trucks etc. at the risk and cost of the contractors. All additional charges, expenses, cost or losses that the Govt. may incur or suffer thereby shall be deducted from the security deposit of the Transport Agent. The Agent shall not, however, be entitled to any gain resulting from entrustment of work to another party. The decision of the Collector and District Magistrate shall be final binding on the contractor.
8. The Collector does not guarantee any definite volume of work or any particular pattern of services at any time or throughout the period of the contract.
9. The mere mention of any item of work in this contract & execution of agreement does not by itself confirm a right on the Transport Agent to demand that the work relating to all or any item thereof should necessarily or exclusively be entrusted to him / her.
10. In case the approved transport Agent fails to transport food grains during currency of the agreement due to any reason, the Collector and District Magistrate shall have the right to rescind contract forthwith and / or take any other steps including imposition of penalty to the Transport Agent. In that event the Collector has the right to make alternative arrangement.

**I do agree to abide by the above terms and conditions.**

**Seal & Signature of Bidder / Tenderer**  
**Date:**

**District Education Officer**  
**Mayurbhanj**

**(A). DUTIES AND RESPONSIBILITIES OF THE TRANSPORT CONTRACTOR**

1. The stocks should be moved only on clear dispatch instructions received in writing from the District lifting officer of receiving end.
2. The term 'Lifting Officer' shall mean an Officer deputed by the District Nodal Officer for present at the time of lifting to lift food grains from district and block depots.
3. The Transport Contractor is required to keep continuous & close liaison with the Lifting Officer, BEO-cum-In-charge of the MDM, District Nodal officer, MDM and other officials of MDM in respect of programme of transportation of stock.
4. The Transport Contractor shall take complete care of the food grains from district depots till it is delivery at Block depots and School points.
5. The transport contractor will prepare the prescribed way bill / despatch order books / challan books for transportations of MDM food grains at his / her own cost and submit these books at the district nodal office MDM / Block Nodal Office MDM for certification and issue to lifting officer for lifting of food grain from such depots and transportation of food grains. He will also maintain such necessary records and registers like day to day lifting of food grains, distributions etc. and submit such Register of lifting to District Nodal office as required for audit purposes.
6. The Transport Contractor shall engage competent and adequate staff to the satisfaction of Nodal Officer / Lifting Officer or any official acting on their behalf for ensuring efficient transport operation in time. He / She shall furnish true, correct and up to date position / information / progress of work statement and accounts as and when required.
7. The Transport Contractor shall be responsible for the good conduct of his / her employees and shall compensate the Nodal Office for losses arising from neglect, carelessness, want of skill or misconduct of himself / herself, his / her servants or agents or representatives.

**I do agree to abide by the above terms and conditions.**

**Seal& Signature of Bidder / Tenderer**

**Date:**

**District Education Officer**  
**Mayurbhanj**

8. The District Nodal Officer MDM / Lifting Officer or any official acting on their behalf, shall have the right to ask for the removal of any employee of the Transport contractor, who in his opinion, is hampering the smooth execution of the work and his / her decision regarding losses caused by neglect and misconduct etc; of the Transport contractor, his / her servants or agents or representatives.
9. The Transport Contractor shall intimate the Lifting Officer / In-charge of the Block Nodal officer MDM, District Nodal Officer MDM or other Officers authorized to act on his / her behalf, the name of one or more responsible representative(s) authorized to act on his / her behalf in day to day working of the contract. Such authorized person shall be authorized by the contractor through a "Power of Attorney" in a stamp paper worth Rs.50/- duly registered before competent authority. The contractor shall be liable for all the activities of authorized person. It shall be the duty of those representative(s) to call at the office of the District Nodal Officer MDM / In-charge of MDM / Lifting Officer or an officer acting on his behalf, every day and generally to remain in touch, with them, to obtain information about transport operation and to report the progress of transport work etc.
10. The Transport Contractor shall take adequate steps and necessary precautions to avoid wastage or damage to the food grains during transportation. The contractor shall be liable for any loss which the Corporation may suffer from any loss in quantity and quality of stock transported by him / her. The decision of the Collector / the District Nodal Officer on such loss shall be final and binding on the contractor.
11. The Transport Contractor shall have adequate vehicle arrangements for transport operation within the stipulated period as communicated by the District Nodal Officer MDM. The contractor shall accordingly assess the requirement of vehicles for completion of the work within the stipulated period..

**I do agree to abide by the above terms and conditions.**

**Seal & Signature of Bidder / Tenderer**

**Date:**

**District Education Officer  
Mayurbhanj**

12. The Transport Contractor has to assess the requirement to utilize small vehicles for transportation of stock in areas where heavy vehicle cannot operate and during the restriction time of movement of heavy vehicles inside the urban area.
13. The Transport Contractor shall provide sufficient number of tarpaulins for each truck to cover the food grains during transportation to protect those from rains and other natural calamities. He / She shall be responsible for any loss or damage that may arise due to his / her failure to supply adequate number of tarpaulins or to take reasonable precautions. The decision of the Collector / the District Nodal Officer in this matter shall be final and binding on the contractor.
14. The Transport Contractor shall strictly abide by all rules and regulations of Transport Department, Police, Municipal Authorities and other local bodies. The contractor shall not load more than permissible quantity of food grains in each truck before transportation as provided under M.V. Act. If the contractor shall load the stock beyond permissible limit provided under the statute, he / she shall be responsible for such violation of statute & any consequential penalty thereof. The Corporation shall not be liable for such act of contractor.
15. The Transport Contractor shall be responsible for keeping a complete and accurate account of transport operation of food grains undertaken by him / her and shall render accounts and furnish returns and statements in such a manner as may be prescribed by the District Nodal Officer MDM or the Officer acting on his behalf.
16. The Transport Contractor shall write information or display prominently on their trucks in the "FLEX BANNER" of specified size, as prescribed by the District Nodal Officer MDM. No extra remuneration, whatsoever will be payable for writing and displaying such banners. The District Nodal Officer or an officer acting on his / her behalf shall have the right to disallow loading of any vehicle if the Transport Contractor does not write or display prominently the aforesaid banners.

**I do agree to abide by the above terms and conditions.**

**Seal & Signature of Bidder / Tenderer**

**Date:**

**District Education Officer**

**Mayurbhanj**

17. The Transport Contractor or his authorized representatives shall provide the information on day-to-day transport operation to district Nodal Officer. The contractor shall have computer, internet connectivity and trained computer personnel at his / her disposal for transmission of computerized data on day-to-day basis.
18. The Transport Contractor or his authorized representatives must be made a daily dispatch statement for every point may be drawn in the Performa specified may be sent a message / WhatsApp to the District Nodal Office / Block Nodal Officer and controlling consignor District Office / Block office.
19. The Transport Contractor or his authorized representatives will also watch the road movement and ensure that trucks despatched by the dispatching end reach at destination safely. If considered necessary, he may even open a separate cell for monitoring the road movement and ensuring accounting of stocks.
20. If any truck does not reach the destination within a reasonable time, this fact the Transport Contractor will be fully responsible. The Transport Contractor or his authorized representatives should be immediately taken necessary steps and reported to the Lifting officer at dispatching end by the receiving end by telephonic message / WhatsApp. The Block Nodal officer shall be personally responsible for prompt reporting of non-receipt of trucks consigned to his depot / Block. The Block Nodal officer should also take similar precaution for the road movement carried out by the transport contractor and immediately report to the District Office if any truck does not reach the destination within reasonable time.
21. The District Nodal Officer or Lifting Officer immediately on detection of any missing truck, FIR should be filed with the police. In this regard, payment of the bills of the transport contractor should be withheld forthwith till the entire cost of the food grains found missing or lost in transit is recovered with the panel rates specified in the contract.

**I do agree to abide by the above terms and conditions.**

**Seal& Signature of Bidder / Tenderer**

**Date:**

**District Education Officer**  
**Mayurbhanj**

22. The Transport contractor or his authorized representatives must carry the weighing equipment at his own cost in the vehicles to every delivery point. The receiving officer is duty bound to verify and satisfy himself / herself the exact quantity and Fair and Average Quality (FAQ) rice before acknowledgement. In case of quality below FAQ & quantity less than what is written in delivery chalan the Receiving Officer has to the right and obligation to refuse and report to the higher authority immediately the higher authority can verify and if the allegation is found true action may be initiated against the Transport Contractor as per the mutual terms & conditions enshrined in the agreement.
23. The Receiving Officer of every receiving point must be asked to write the quantity of Mid-Day Meal rice in number and in words. He has to put the no of bags also in the delivery challan. He / She shall acknowledge writing the full name, designation & date also.
24. The Transport contractor or his authorized representatives will carry the delivery challan to the Blocks / schools with three copies and the carbon paper. One copy of delivery chalan shall be retained in the Block / school. One copy shall be retained with the Transport Contractor and one copy shall be handed over to the District Education Officer-cum-District Nodal Officer (MDM) / Block Nodal Office for verification and payment. The District Education Officer-cum-District Nodal Officer (MDM) before making payment shall get the claim of Transport contractor verified through Block Education Officer consolidated report every time.
25. Clear acknowledgment should obtain from the driver of the truck and the authorized representative of the transport contractor at the time of loading of stocks. The name of the driver with his driving license number and the representatives of the transport contractor should be clearly written on the truck chit / gate pass / dispatch order.

**I do agree to abide by the above terms and conditions.**

**Seal& Signature of Bidder / Tenderer**

**Date:**

**District Education Officer**  
**Mayurbhanj**

26. The trucks / small vehicles supplied by the transport contractors shall be accepted for loading and unloading on clear authorization in writing from the transport contractor or his authorized representatives.
27. Trucks dispatched must be properly covered by the tarpaulins and sealed and in case of availability of the BOX type trucks, the doors should be properly sealed, locked etc.
28. The Transporting Agent will be responsible for the quantity of food grains. If found to be short, the five times the value of such short-supplied food grains will be realized from the bills or from the security deposit of the agent.
29. The Transport Agent will be fully responsible for the safe custody of food grains during its Transportation. He will have to pay five times the cost of food grains in case of any damage / loss or theft and being liable for criminal prosecution.
30. The Transport Agent should deliver the food grains at all levels during office hours on proper weighment at his own cost. The transporting agent will responsible for any shortage noticed at the time of delivery.
31. The successful Transport Agent should carry weighing scale and its devices in his vehicles and give delivery of foodstuff at every point of delivery, Block points as well as School points on proper weighment in presence of B.E.Os-cum-Block Nodal Officers / ABEOs MDM / Headmaster / I / C Teachers MDM as the case may be.

**I do agree to abide by the above terms and conditions.**

**Seal & Signature of Bidder / Tenderer**  
**Date:**

  
**District Education Officer**  
**Mayurbhanj**

**(B).PAYMENT CLAUSE**

32. The Bill will be made at least once in a quarter to the District Education Officer, Mayurbhanj on completion of delivery to school points. The District Education Officer-cum-District Nodal Officer (MDM) before making payment shall get the claim of Transport contractor verified through the Block Education Officer every time.
33. Payment will be made by the District Education Officer, Mayurbhanj on submission of bills in duplicate by the transport agent with Block wise distribution of MDM rice along with school point distribution. The Consolidated Reports (for receive and distribution of rice) from BEO should be received by District Education Office, Mayurbhanj subject to School wise actually distribution of rice duly verified by the Block Education Officer / I / C BEO as per the format prescribed to verify the actual distribution of rice at school point before make payment to transport agent.
34. In order to facilitate fast disposal of bills, the Transporting agent will submit his / her bill on monthly basis / quarterly basis.
35. The payment shall be made through PFMS for which the following details shall be provided by the Transporting Agent immediately after commencing of the contract: -
- a. Bank Account No
  - b. Name of the Bank & Branch
  - c. Bank RTGS code (IFSC code)
  - d. PAN No.
  - e. Income Tax (TDS) shall be recovered from the bills of the Transporting Agent at the applicable rate.
36. The Transport contractor shall not be allowed to file his bills of Transportation cost beyond three months of delivery of Mid-Day Meal rice. The District Education Officer-cum-District Nodal Officer (MDM) shall clear the bills of receipt after due verification. The verification mechanism must always be in operation without waiting for the claim of Transport Contractor.

**I do agree to abide by the above terms and conditions.**

**Seal& Signature of Bidder / Tenderer**

**Date:**

**District Education Officer**  
**Mayurbhanj**

37. The Payment shall be made after completion of distribution of rice to all schools in the respective Block within one month from the date of receipt of bills completely in all respect along with month wise distribution of rice at Block & school points. The BEOs-cum-Nodal officers, MDM must hand over the Consolidated Reports regarding monthly receiving and distribution of rice duly verified by the Block Education Officer / I / C BEO to the District Education officer-cum- District Nodal Officer, MDM every end of the month through person concerned / WhatsApp / official E-mail for verifications and payment. The payment will be made subject to availability of fund and no interest will be paid for any delayed payment. No advance payment will be made.
38. The Transport Agent will maintain day-to-day accounts of food grains lifted and delivered at any level. For the 1st phase of stock movement the agent shall keep the Collector / District Nodal Officer; MDM Mayurbhanj / any other designated officer inform regarding daily stock movement position of food grains. For the 2nd phase it has to do the same with B.E.Os / ABEO MDM. The agent will deposit acknowledged way bills to the District Nodal Officer; MDM Mayurbhanj / any designated officer in each next day after completion of delivery of food grains at block point in 1st phase of transportation. For the 2nd phase of transportation, the agent has to deposit the acknowledged way bills with the B.E.Os / his representative each next day of transportation. On the basis of 2nd phase of transportation, the B.E.Os-cum-Nodal Officers (MDM) will prepare and duly sign their school wise report in prescribed format and furnish to the District Nodal Officer; MDM Mayurbhanj basing on which the agent will be paid its transportation charges.
39. The Transporting Agent will submit the delivery report in the form of data and block wise (1st phase) and school wise (2nd phase) delivery of stock by the end of month to the District Education Officer-cum-Nodal Officer (MDM). The payment will be linked with submission of such delivery report.

**I do agree to abide by the above terms and conditions.**

**Seal & Signature of Bidder / Tenderer**

**Date:**

**District Education Officer  
Mayurbhanj**

40. No request for enhancement of approved rates shall be entertained during the term of agreement.
41. Good conducts, dealing with official shall be an implied condition for continuance as Transport Agent.
42. The Transport Agent will be liable to pay demurrage in case he fails to lift the stock within the stipulated time.
43. The Collector, Mayurbhanj may terminate contract for violation of terms and condition of agreement as well as the change of policy in the Government or for any reasons to be recorded in writing.

**I will agree to abide by the above terms and conditions of the tender and all the terms and conditions incorporated in PM POSHAN (MDM) guideline as prescribed by the School & Mass Education Department, Odisha.**

**Seal & Signature of Bidder / Tenderer**  
**Date:**

**District Education Officer**  
**Mayurbhanj**

## **DECLARATION**

### **(DECLARATION TO BE ATTACHED WITH THE TECHNICAL BID)**

Acceptance of Terms & Conditions Contained in the Tender Documents

(To be submitted on the Letter head of the responding organization)

I ....., Son / Daughter / Wife of Sri..... Proprietor / Director / Partner / Karta of HUF / authorized signatory of the Tenderer, mentioned above and competent to sign this declaration and execute this tender document.

I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.

The information / document furnished along with the above application are true and authentic to the best of my knowledge and belief. I / We, am / are well aware of the facts that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Date: -

Place: -

Signature of Tenderer / Authorized Person

Name:-

Seal:-

Telephone No.-

Mobile No:-

E-mail address:-

**Full Signature of Tenderer with date & seal**

## **Representative Authorization Letter**

(To be submitted on the Letterhead of the responding organization)

Ref / Tender: \_\_\_\_\_

Date: \_\_\_\_\_

To

**The Collector and District Magistrate, Mayurbhanj,**

**Sir,**

Ms. / Mr. \_\_\_\_\_ (the organization name) is hereby authorize to sign relevant documents on my behalf in dealing with Tender reference No. \_\_\_\_\_ .

She / he is also authorized to attend meetings & submit technical and commercial information as may be required by you in the course of processing above said tender document.

Thanking you.

**Full Signature of Tenderer with date & seal**

**Representative Signature**

**Signature attested by Tenderer with date & seal**

**Declaration-Cum-Undertaking regarding Blacklisting / Non-Blacklisting**

1. I ....., Son / Daughter / Wife of Sri..... Proprietor / Director / Partner / Karta of HUF / authorized signatory of the Tenderer.
  
2. I / We hereby declare that presently our organization / firm is not under declaration of ineligible for corrupt & fraudulent practices, blacklisted either indefinitely or for a particular period of time, or had work withdrawn, by any State / Central government / PSU.
  
3. If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my / our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

**Name of the Bidder:-**

**Signature:-**

**Seal:-**

**Date:-**

**Memo No.** 503 / **Dt.** 31.12.2025

Copy to CDO-cum-EO, Zilla Parishad, Mayurbhanj / ADM, Baripada / All PA. ITDAs / All Sub- Collectors / RTO Baripada / Dist. Education Officer, Mayurbhanj / All BDOs / All B.E.Os / CDPOs / D.I.P.R.O., Baripada with request to display on the Notice Board for wide publicity.

Copy to Office Notice Board.

  
**Collector & District Magistrate**  
**Mayurbhaj.**

**Memo No.** 504 / **Dt.** 31.12.2025

Copy submitted to Commissioner- Cum- Secretary to Govt. School and Mass Education Department, Odisha, Bhubaneswar / State Nodal Officer, (MDM) Bhubaneswar / Director, Elementary Education, Odisha, Bhubaneswar for information and necessary action.

  
**Collector & District Magistrate**  
**Mayurbhaj.**

**Memo No.** 505 / **Dt.** 31.12.2025

Copy to DeGM, OSWAN, Mayurbhanj for information and necessary action with a request to make available the Tender Notice in Mayurbhanj District web site.

  
**Collector & District Magistrate**  
**Mayurbhaj.**



**OFFICE OF THE DISTRICT PROJECT MANAGEMENT UNIT,  
PM POSHAN (MDM) MAYURBHANJ**

District Education office, Murgabadi, Baripada, Mayurbhanj-757002,  
E-mail id- [mdmmayurbhanj22@gmail.com](mailto:mdmmayurbhanj22@gmail.com)

No. 502 / MDM Date. 31.12.2025

**TENDER CALL NOTICE: 2026-27**

Sealed Tenders from the registered Transporter / Transporting Agent are invited for Transportation of Food Stuff from RRC-cum-DSC, PEG / OSWC / FCI Depots / Food Storage Depot, FCI / OSCSC Ltd. Depots to School points in PM-Poshan and MM Poshan Programme in the District of Mayurbhanj for one year 2026-27. The tender papers / bid documents containing detailed specification with terms and conditions can be seen at the notice board of District Education Office, Mayurbhanj, DPO, SSA, Mayurbhanj, RTO Baripada, Collectorate, Mayurbhanj during the office hours. It can also be available at district Website <https://mayurbhanj.odisha.gov.in> only from 31.12.2025 to 26.02.2026 up to 4.00 AM / PM & the same shall be opened on 27.02.2026 at 11.00 AM / PM. at Office Chamber of the Collector & District Magistrate, Mayurbhanj.

  
Collector & District Magistrate  
Mayurbhanj