

ଜିଲ୍ଲା ପରିଷଦ :: ମୟୂରଭଞ୍ଜ

ବାର୍ଦ୍ଧପଦା - ୭୫୭୦୦୨ : ଓଡ଼ିଶା

ଇ-ମେଲ୍ : ori-dmayurbhanj@nic.in, ଫୋନ୍ ନଂ : ୦୬୭୯୨-୨୨୦୩୧୮

ନଂ : ୪୨୦

ତାରିଖ : ୧୩.୦୧.୨୦୨୨

ନିବିଦା ଆହ୍ୱାନ ସୂଚନା (Tender Call Notice)

ଜିଲ୍ଲା ସ୍ୱରାୟ ମିଶନ୍ ଶକ୍ତି ମେଳା ୨୦୨୨, ଯାହା ୦୧.୦୨.୨୦୨୨ ରୁ ୦୭.୦୨.୨୦୨୨ ପର୍ଯ୍ୟନ୍ତ ବାର୍ଦ୍ଧପଦା ଛତ୍ର ଗ୍ରାଉଣ୍ଡ ରେ ଆୟୋଜିତ ହେବ, ସେଥିପାଇଁ ଟେଣ୍ଡର ହାଉସ / ଫାର୍ମ / ଇଭେଣ୍ଟ୍ ମ୍ୟାନେଜମେଣ୍ଟ ଏଜେନ୍ସୀମାନଙ୍କ ଠାରୁ ନିର୍ଦ୍ଧାରିତ ଫର୍ମାଟ୍ରେ ସିଲ୍ ହୋଇଥିବା ନିବିଦା ଆହ୍ୱାନ କରାଯାଇଛି ।

ବିସ୍ତୃତ ନିବିଦା ପତ୍ର ସହିତ ନିୟମ ଓ ସର୍ତ୍ତାବଳୀ ନିମ୍ନରେ ଦିଆଯାଇଛି ।

ସ୍ୱାକ୍ଷର-

ମୁଖ୍ୟ ବିକାଶ ଅଧିକାରୀ-ସହ-କାର୍ଯ୍ୟନିର୍ବାହୀ ଅଧିକାରୀ
ଜିଲ୍ଲା ପରିଷଦ, ମୟୂରଭଞ୍ଜ

ଜିଲ୍ଲା ସୁଭଦା ଶକ୍ତି ମେଳା - ୨୦୨୨

ଟେଣ୍ଡର ଏବଂ ସହାୟକ କାର୍ଯ୍ୟ ପାଇଁ ନିବିଦା ପତ୍ର

- ଆୟୋଜନ ସମୟ : ୦୧.୦୨.୨୦୨୨ ରୁ ୦୭.୦୨.୨୦୨୨
- ଇ.ଏମ୍.ଡି (ଫୋରସ୍ତ ଯୋଗ୍ୟ) : ଟଙ୍କା ୩୦,୦୦୦/- (ଅକ୍ଷରେ ଟଙ୍କା ତିରିଶ ହଜାର ମାତ୍ର) ଡିମାଣ୍ଡ ଡ୍ରାଫ୍ଟ / ଏଟ୍ ପାର୍ ଟେକ୍ ଆକାରରେ “Mission Shakti Funds” ନାମରେ ବାର୍ଦ୍ଧପଦାରେ ଦେୟ, ଯାହା ଟେକ୍ନିକାଲ୍ ବିଡ୍ ସହିତ ସଂଲଗ୍ନ ହେବ ।
- ନିବିଦା ଦାଖଲର ଶେଷ ତାରିଖ ଓ ସମୟ: ୨୦.୦୧.୨୦୨୨, ସନ୍ଧ୍ୟା ୫:୦୦ ଟା ପର୍ଯ୍ୟନ୍ତ
- ନିବିଦା ଖୋଲିବାର ତାରିଖ ଓ ସମୟ: ୨୧.୦୧.୨୦୨୨, ପୂର୍ବାହ୍ନ ୧୧:୦୦ ଟାରେ, ସ୍ଥାନ : ଜିଲ୍ଲା ପରିଷଦ, ମୟୂରଭଞ୍ଜ

ଟିପ୍ପଣୀ :

- ନିବିଦାଦାତାମାନେ ଟେକ୍ନିକାଲ୍ ବିଡ୍ ଓ ଫାଇନାନ୍ସିଆଲ୍ ବିଡ୍ ଅଲଗା ଅଲଗା ଦୁଇଟି ଖାମରେ ଦାଖଲ କରିବେ ।
- ପ୍ରତ୍ୟେକ ଖାମରେ ଉପରେ “ଟେକ୍ନିକାଲ୍ ବିଡ୍” / “ଫାଇନାନ୍ସିଆଲ୍ ବିଡ୍” ବୋଲି ସ୍ପଷ୍ଟ ଭାବେ ଲେଖା ହେବା ଆବଶ୍ୟକ ।
- ଏହି ଦୁଇଟି ଖାମକୁ ଆଉ ଗୋଟିଏ ଖାମରେ ରଖି ସିଲ୍ କରି ମୁଖ୍ୟ ବିକାଶ ଅଧିକାରୀ-ସହ-କାର୍ଯ୍ୟନିର୍ବାହୀ ଅଧିକାରୀ, ଜିଲ୍ଲା ପରିଷଦ, ମୟୂରଭଞ୍ଜ, ବାର୍ଦ୍ଧପଦା - ୭୫୭୦୦୨ ଠିକଣାକୁ ସ୍ଥିତ ପୋଷ୍ଟ / ରେଜିଷ୍ଟର୍ଡ୍ ପୋଷ୍ଟ / କୁରିଅର୍ ମାଧ୍ୟମରେ ପଠାଇବାକୁ ହେବ ।
- ହସ୍ତାକ୍ରମ ମାଧ୍ୟମରେ ନିବିଦା ଗ୍ରହଣ କରାଯିବ ନାହିଁ ।
- ନିବିଦା ପତ୍ର ୨୦.୦୧.୨୦୨୨ ସନ୍ଧ୍ୟା ୫:୦୦ ଟା ପୂର୍ବରୁ ପହଞ୍ଚିବା ଆବଶ୍ୟକ ।
- ପ୍ରେକ୍ଷକଙ୍କ ନାମ ଓ ଠିକଣା ସ୍ପଷ୍ଟ ଭାବେ ସମସ୍ତ ଖାମରେ ଲେଖା ଥିବା ଦରକାର ।
- ଟେକ୍ନିକାଲ୍ ବିଡ୍ ସମସ୍ତ ନିୟମ ଓ ସର୍ତ୍ତ ପୂରଣ କରିଥିବା ନିବିଦାଦାତାଙ୍କର ମାତ୍ର ଫାଇନାନ୍ସିଆଲ୍ ବିଡ୍ ତୁଳନା ପାଇଁ ବିଚାର କରାଯିବ ।

TENDER PAPER

OF

Tent & Allied works

For District Subhadra Shakti Mela 2026-

Mayurbhanj district

To be organized by
Zilla Parishad, Mayurbhanj



ZILLA PARISHAD : : MAYURBHANJ

BARIPADA -757002: ODISHA

E-MAIL:- ori-dmayurbhanj@nic.in

Ph. No. 06792-260318/ Fax-260487

Tender Call Notice

Sealed tenders are invited in the prescribed format from interested Tent Houses/Firms/Event Management Agency of different works of District Level Mission Shakti Mela scheduled to be held at Chhau Ground from 01.02.2026 to 07.02.2026. The detailed Tender paper along with terms & conditions are mentioned below.

**CDO-cum-EO,
Zilla Parishad Mayurbhanj**

**TENDER PAPER FOR TENTAGE & ALLIED WORKS OF DISTRICT SUBHADRA SHAKTI
MELA – 2026**

TO BE ORGANISED from 01.02.2026 to 07.02.2026

E.M.D (Refundable) : Rs. 30, 000 /- (Rupees thirty thousand only) in shape of Demand Draft / At par cheque in favour of “**Mission Shakti Funds**” payable at Baripada **to be enclosed with the Technical Bid.**

LAST DATE & TIME FOR RECEIPT OF TENDERS :20.01.2026 latest by 5:00 PM

DATE & TIME OF OPENING OF TENDERS :21.01.2026 at 11 AM at Zilla Parishad

Note: The bidders have to apply for Technical Bid as well as Financial Bid to be enclosed in two separate envelopes. The type of bid viz. Technical Bid/ Financial Bid must be clearly mentioned on the top of envelope. Both the envelopes are to be enclosed in another envelope, sealed and submitted before the scheduled time and date to Chief Development Officer-cum-Executive Officer, Zilla Parishad, Mayurbhanj, Baripada, Pin: 757002 only by speed post/registered post/courier. Submission by hand is not acceptable. The tender document must reach on or before 20.01.2026 latest by 5:00 PM.

Name and address of the sender must be clearly written on the envelopes. All the envelopes must be properly sealed with glue. The financial bids of only those bidders who qualify the terms and conditions of technical bid will be considered for comparison.

TECHNICAL BID

TERMS AND CONDITIONS OF TENDER FOR TENT & ALLIED WORKS FOR DISTRICT SUBHADRA SHAKTI MELA -2026

Period 01.02.2026 to 07.02.2026, Mayurbhanj

Sealed tenders are invited from the reputed firms, decorators and tent houses, event management having the work experience of Exhibitions or similar nature of works.

The tenderer should submit following necessary documents along with the Technical Bid.

- I. Copy of Proof of Certificate of Incorporation / Registration of the Agency
- II. Copy of PAN
- III. Copy of Goods and Services Tax Identification Number (GSTIN).
- IV. Updated GST clearance in GSTR 3B Form (up to September 2025)
- V. Copy of the Electrical License / Contractor hired by the bidder.
- VI. Experience certificate of organising similar events. (work order/completion certificate etc.)

The work will be assigned to a firm for District Subhadra Shakti Mela only.

The rate quoted by the agency should be inclusive of all taxes.

The duration of the exhibition will be for 7 days as per the details given above. In case of there is any extension of Mela period, no extra payment will be entertained for the additional days. All the desired works should be completed at least one day before the scheduled inauguration date & time of the Exhibition and should hand over all the works as per the specification, to the in-charge of exhibition.

The bidder must have prior experience of Similar [Tentage or Event Management works for National/ State/ District Level/Block Level Exhibitions] completed works/assignments costing not less than the amount equal to Rs 5.00 Lakhs (Rupees Five Lakhs) **Experience Certificate/ Work Order** showing successfully completed **similar type of works during last three year** ending last day of the month previous to the one in which applications are invited should be either of the following.

Details of District Subhadra Shakti Mela

The **District Subhadra Shakti Mela** will be organized in the Chow Ground, Baripada, Mayurbhanj from 01.02.2026 to 07.02.2026 as per the details enlisted below which is purely tentative. Any place or period as proposed below may change / vary in course of action. **The details of programme listed below may be cancelled without assigning any reason thereof and no consideration will be entertained for the same.**

Sl. No	Name of the District	Place of Exhibition	Occasion	Tentative Date of the Exhibition	No. of days of Exhibition	Nature of work
1	Mayurbhanj	Chhow Ground, Baripada	District Subhadra Shakti Mela	01.02.2026 to 07.02.2026	7 (Seven)	<ul style="list-style-type: none">• Erection of Stalls for sale and display of products made by WSHGs/Producer Groups: 120 Nos.• Setting up of Food Stalls with kitchen: 20 Nos.• Setting up of Demo Stalls: 3 Nos.• Carpeting of the entire ground (500 ft x 300 ft) approx.• Co-ordination Cell-cum-VIP Lounge with office and sitting arrangement• Main Entrance & Exit Gate• Ground Electrifications (General)• Ground and pathway lighting• Generators for power back up for stalls and ground lighting• Food Court: 5000 sq ft approx.• Temporary Toilet for Visitors

On completion of the exhibition, the contractor shall have to take away all the materials within 2 days & vacate the site with the same condition while occupying the ground.

The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.

The final payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the Mela and Mahostav in-charge. Part payment / release of advance will be made only after inauguration of the said exhibition on the satisfaction of the authority. The contractor shall not use any additional materials other than the work specified in the work order without the prior permission of the Mela and Mahostav -in-charge. In case of any additional requirement, the contractor has to take the prior written permission from the Mela-in-charge which should be submitted with the bill.

The tenderer will be responsible for upkeep and maintenance of the entire work done by him till the closing of the exhibition. The authority will not be responsible for any breakage, damage, fire, theft etc. of his materials and he has to take suitable step for insurance of his goods used in the exhibition for the above purpose.

No part of the contract will be sub-let without the prior written permission of the authority.

For convenience and effective delivery, the tender is to be treated as a package of services.

Hence, the firm quoting the lowest quotes and complying to eligibility conditions mentioned in SI No. 2 will be selected for the purpose.

It shall be the responsibility of the successful tenderers / contractors to obtain requisite permission for electricity connection / fire services for the exhibition period from statutory bodies. The tenderers have to supply the fire protection equipment like extinguisher as per the requirement from the Fire Officer of the concerned area and adhere to the fire safety norms.

In regard to electrical fittings etc. the contractor shall have to engage qualified licensed electrician / contractor entitled to erect, handle and maintain high tension supply line and its up keep and maintenance.

Firm /Agency will be responsible for cleaning and sweeping of the entire Mela ground every day. The agency have to engage sufficient numbers of manpower for that and Mela ground should be ready with proper cleaning by 9 AM everyday during the exhibition period.

The tenderers are required to deposit an earnest money of Rs. 30,000 /- (Rupees Thirty thousand) only in shape of Demand Draft / pay order in favor of **Mission Shakti Funds,**

Mayurbhanj, payable at Baripada. The E.M.D amount of the successful tenderer will be kept with till the completion of the exhibition. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority. Tender papers without E.M.D shall be rejected.

Work order will be provided to a single bidder for all the works. Total cost for all the components will be considered in the tender process. Technical qualified bidder will be considered for financial bidding.

A dedicated staff from the successful bidder will sit at the coordination cell throughout the event for proper coordination.

The agency has to give a presentation before the committee on the lay out plan.

All Tentage & Allied works can be done as per event wise separate design given for layout Plan, Gate Craft, Coordination Cell, demonstration theme stall / Mandap will be shared by 26/03/2025, following the technical specification.

CONCEPT OF THE DISTRICT SUBHADRA SHAKTI MELA

The District -Level Subhadra Shakti Mela aims to:

1. Provide a professional platform for SHGs/PGs to showcase district products.
2. Promote high standards of packaging, labelling, branding, certification and presentation.
3. Encourage competitive excellence through uniform award categories.
4. Strengthen market readiness, product value addition and visibility of women-led enterprises.
5. Drive district entrepreneurship through curated exhibitions, IEC and cultural activities.

In general, the following works will be required to be taken up:

1. Erection of Stalls for sale and display of products made by WSHGs/Producer Groups
2. Setting up of Food Stalls with kitchen
3. Setting up of Demo Stalls
4. Carpeting of the ground
5. Co-ordination Cell-cum-VIP Lounge with office and sitting arrangement
6. Main Entrance & Exit Gate
7. Ground Electrifications (General)
8. Ground and pathway lighting
9. Generators for power back up for stalls and ground lighting
10. Food Court
11. Temporary Toilet for Visitors

1. Erection of Stall:

Stalls will be erected in District Subhadra Shakti Mela 2026 as per the requirement. The tenderer will quote their lowest possible price. The details of specifications are given below:-

Sl. No.	Particulars	Stall Specification
1	Structure	Bamboo & cloth structure, Size of each stall – 10' X 10' with tarpaulin water proof roofing.
2	Flooring	Full Floor coir/carpet Matting
3	Ceiling & Wall	Three sides including partition walls of stall will be covered with new white cloth . Backside outer wall will be covered with tarpaulin and G.I. Sheets. The GI Sheets shall be fixed horizontally supported with wooden bellies. The GI Sheets will be covered in the Back side of the Stall up to 8' from the Ground.
4	Racks	Three tire wooden/ iron racks. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for

		storage of goods.
5	Facia	A wooden batten/iron frame for Running Facia will be erected by the contractor. Frame for Running Facia will be Constructed [10ft. X 3 ft.] . The facia will be covered with flex. Flex facia will be printed by the agency/ firm as per the design approved. A running white cloth Jhallar of 1' width will be put in the front side, below to the fascia frame.
6	Furniture	Front counter table in wooden batten and planks / steel table size 8' x 2.6'X 3' height and wrapped with new white cloth. Plastic moulded Chair – 3 nos. in each stall.
7	Electric Fittings	T5/ LED Light – 3 no. (2 number of light should be connected with generator) & on/off switch for use in night time after closing, Ceiling Fan-1 no. connected with an on/off switch in each stall. 1 no. of 5 Amp Plug Point.
8	Numbering of Stall	All stalls should be numbered.
9	Closures	Front cloth drops / screens. Daily putting up and off of the same is the responsibility of the concerned tent Agency.
10	Anti-Fire chemical treatment	The materials (like cloths, electrical joint junction points, other inflammable materials), to be used for construction of stalls, should be treated with fire repellent chemical.

General Specification: The Ground lay out should be prepared in a compact manner from security point of view. In case of requirement of any wall with tin fencing & facia work no extra charge will be entertained. The tenderer will have to cover the entire front portion i. e the entry and exit point of the gate with side wall screens or in cloth & batten frame walls with painting / Applique decoration to cover the tin walls.

2. Food Stalls with kitchen: Food stalls will be erected as per stall specification mentioned

Sl. No.	Particulars	Stall Specification
1	Structure	Bamboo & cloth structure, Size of each stall – 10' X 10' with tarpaulin water proof roofing.
2	Flooring	Full Floor coir/carpet Matting
3	Ceiling & Wall	Three sides including partition walls of stall will be covered with new white cloth . Backside outer wall will be covered with tarpaulin and G.I. Sheets. The GI Sheets shall be fixed horizontally supported with wooden bellies. The GI Sheets will be covered in the Back side of the Stall up to 8' from the Ground.
4	Racks	Two tier wooden/ iron racks. The shelf of the racks will be of size 1'.6" X 1' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods.
5	Facia	A wooden batten/iron frame for Running Facia will be erected by the contractor. Frame for Running Facia will be Constructed [10ft. X 3 ft.] . The facia will be covered with flex. Flex facia will be printed by the agency/ firm as per the design approved. A

		running white cloth Jhallar of 1' width will be put in the front side, below to the fascia frame.
6	Furniture	Front counter table in wooden batten and planks / steel table size 8' x 2.6'X 3' height and wrapped with new white cloth. Plastic moulded Chair – 3 nos. in each stall.
7	Electric Fittings	T5/ LED Light – 3 no. (2 number of light should be connected with generator) & on/off switch for use in night time after closing, Ceiling Fan-1 no. connected with an on/off switch in each stall. 1 no. of 5 Amp Plug Point.
8	Numbering of Stall	All stalls should be numbered.
9	Closures	Front cloth drops / screens. Daily putting up and off of the same is the responsibility of the concerned tent Agency.
10	Anti-Fire chemical treatment	The materials (like cloths, electrical joint junction points, other inflammable materials), to be used for construction of stalls, should be treated with fire repellent chemical.
11	Kitchen Shed	Each Food stall will be provided with kitchen shed of 10 ft x 10 ft at the back side. The roof of kitchen shed will also be covered with water proof tarpaulin.

- 3. Demonstration Stall:** Live Demonstration Mandap will be constructed in one particular place inside the exhibition ground (As per the design). On the Mandap some live demonstration activities will be performed by the artisan. The bidder has to quote his lowest possible price for such a Mandap; where (minimum three) as per the specifications mentioned below:

Structure	Bamboo & Cloth Structure, three sides open
Size	15 ft x 15 ft
Facia	3' height, cloth stretched tightly and fixed with a wooden batten frame on the four side top of the stall, running jhallar placed at the bottom of the fascia
Flooring	1 ft. wooden platform with Full floor Dari matting
Ceiling	Tarpaulin water proof roofing and white cloth ceiling properly stretched.
Barricading	4' height bamboo barricade covered with cloth on all sides of the stall
Electric Fitting	8 no. of tube light, 4 no. of campa light fitted with the four corner poles, one ceiling fan with on/off switch arrangement, one 5 AMP and one 15AMP Plug point

- 4. Net Carpeting:** Net carpeting to be used in the open space area of the mela ground for dust free, the selected bidder has to ensure the use of net carpet and daily maintenance of the same during the mela period.
- 5. Coordination Cell –cum-VIP-Lounge:**

One Coordination Cell –cum- VIP Lounge will be erected in exhibition. The tenderers will quote the lowest possible price. **ALL NEW COTTON CLOTHES TO BE USED.** The specifications are as follows:

Sl. No.	Particulars	Work Specifications
A	Structure	Bamboo structure with wooden batten frame work and colour cloth covering as per a particular design from All sides. Tarpaulin water proof roofing. As per the requirement of the design the quotationer should use plaster parish, spray colour, vinyl board, wooden planks etc. Temporary Garden should be constructed covering the VIP Lounge. Design of Coordination cell will be shown by the bidder and construction should be done as per the approval of Zilla Parishad.
B	Size	30 ft X 25 ft.
C	Ceiling & Wall	Ceiling of Coordination Cell shall be finished with white Cotton Cloth properly stretched on wooden batten frames. The control room will be separated in to 4 individual rooms of different sizes to be used as office, waiting space, VIP lounge and store with the cloth and wooden batten frame work walls/partitions.
D	Counter	One long table covered with new cotton cloth will be fixed in the office room. One window of minimum size 5' X 4' will be on the wall of office room towards the counter.
E	Flooring	Wooden plank platform of 2' height & full Floor synthetic Matting.
F	Furniture	Front office counter table either in wooden batten frame and ply wood/steel tables with attractive shapes – 3 nos., 10 nos. of revolving cushion chairs, 3 sets of Dunlop Sofa Set for VVIPs (for 16 persons), 4 nos. of center table of low height, 10 nos. of glasses with cover, 4 nos. of waste bin basket, 15 nos. of plastic moulded chairs, one steel almirah with key, one water filter and two steel tables for pantry room & two standard table for computer operation.
G	Electric Fittings	Tube Light – 10 nos., Ceiling Fan – 4 nos., 1 no. of sound less pedestal fan, 1 white Mercury light (100 watt) (to be connected with a on/off switch in each room, 6 nos. of 5 Amp Plug, 2 nos. 15 Amp. Plug provisions for computer & printer. Other decorative light like hanging chandelier (<i>Jhaada</i>) etc., 2 nos. of cooler each be fitted.
H	Sound System	One microphone with amplifier & audio DVD / CD player for public announcement. The speakers be fitted in such a manner that the announcement should cover to entire ground.
I	Closures	Two wooden frame ply fitted door shall be fitted in the main entrance of the Coordination Cell for night closing.
J	Flower Decoration	Flower Vase with Sufficient Live flower decoration at the entrance and exit and other places, Live flower pots at the four sides of the Coordination Cell with thermocol lettering and thermocol panels at the entrance (written in English & Oriya).
K	AC Provision	There should be provision for Air Condition fitting in the control room (VIP lounge) of 15' X 10' size and in that case the VIP lounge should be prepared with Ply with wooden batten frame and cloth covering. Temporary door should be fitted with the control room. 1 number of 2 ton tower AC should be fitted.

6. Main Entrance & Exit Gates: The tenderer shall submit the lowest possible rate for the gate with following specifications:

Sl. No	Particulars	Work Specifications
a	Structure	Bamboo Structure, Wooden Batten framing, Square & box type structure
b	Size	Pillars height will be of 12' to 14' with 16' cleared width between the pillars, length 25' and width of pillar will be 4' all around.
c	Covering	Gate should be erected with batten framing, flex/ cotton cloth mounting with design work as per approved design.
d	Lighting	Sufficient lighting arrangement with metal light.
e	Flowering	Live flower chains will be put in the gates and the same should be changed every alternate day.

7. Ground Electrification:

The below mentioned items are taken as a PACKAGE which shall be supplied by the tenderer for exhibition period. The quantities of the items are statutory /fixed in the package. The tenderers have to quote his price for the complete PACKAGE only. The Package includes the below mentioned items and concealed wiring to all lights and sound equipments. If the requirement will be less in quantity than the PACKAGE in any event, then the claim of the tenderer will be for the complete package.

Ground and Pathway lighting Package

- Main Switch Board/Panel Board up to 150 KW electric load with cabling & wiring.
- Adequate speakers shall be fitted in the exhibition premises for surround Sound
- 50 no. of Halogen Light (500 watt) along with wiring/ fitting poles
- 50 no. of Halogen Light (1000 watt) along with wiring/fitting poles
- 10 no. of white Halogen light along with wiring /fitting poles.
- 5 no. of Halogen shall be fitted in and around back side of the stalls for security purpose.
- 100 no. Globe lights/ Garden Lights with stand (3' height) with wiring.
- 100 no. Applique hanging lampshades along with bulb fittings and wiring. The appliqué lamp sheds will be placed at the branches of big trees close to the premises.
- 10,000 Tuni running lights will be fitted at the required places.
- It may increase or decrease as per requirement.

8. DG Set for power back up: Sound less Generator sets with required fuel shall be provided by the tenderer for the entire exhibition period. The tenderer should always be prepared for uninterrupted power supply for the exhibition. The generator circuit should be connected with two tube lights of each stall, few ground lights, Co-ordination Cell-cum-VIP lounge and public announcement system.

9. Food Court: 15 nos of Food stall will be erected as per stall specification mentioned in point number 1.

Dining area. A dining area will be set up as per below specification

Sl.	Particulars	Specifications
1	Size	The size of the dining area will be of 5000 sqft
2	Furniture	20 numbers of round table with frill and cover, hundred (80) numbers of banquet chair with white over,
3	Barricading	Decorative Bamboo truss barricading of 3' height with green colour painting to be erected around the dining area with entry and exit passage.
4	Dustbin	Sufficient (a minimum of 20 numbers big size) dustbin to be provided in dining area.

10. Temporary Toilet for Visitors: Six numbers of (3 for male & 3 for female) temporary urinals & toilets Should be installed with all sanitary fittings in the mela ground along with water facilities & wash basin for the participant and visitors. The quality of these toilets should be excellent, as there is a huge turnover of visitors to this fair.

11. Security Personnel

All Security Guards provided by the Agency should be smart, trained and should have requisite skill in the following aspects:

- To put on proper uniform
- Sincerity with good conduct
- Well, behaved & disciplined
- Able to read, write & speak Oriya. Working knowledge of Hindi & English.
- Able to keep proper watch & ward
- Knowledge of fire extinguisher operation

Arrangement of lodging, boarding & logistics of the guards at exhibition towns during the exhibition period will be the responsibility of the Security Agency. The firm should engage the security agency who has the certificates like **Registration Certificate, GST/ Service Tax registration certificate, PAN Card in the name of Firm, up to date EPF & ESI deposit challan & PSARA license**. Bidder has to quote separate price for guard with lathi and supervisor. Work order will be given as per the requirement evaluating the situation.

12. Miscellaneous Items: Besides works from item no. 1 to no.9, following items may be required as per need. Bidder is to quote their unit price in quotation part for supply of the same as per the indent.

Sl. No.	Items	Qty. required
1	Bed Set (Bed mattress + Bedsheet + Pillow with Cover + blanket	200 pcs.
2	Durry (15' X 15')	60 pcs.

Name & Address of the firm

Signature with seal

DECLARATION

I / We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am / we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am / we are willing to abide by the terms and conditions laid by Zilla Parishad, Mayurbhanj. In case of any lapse on my / our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place:
Date:

Signature of the tenderer with seal

Financial Bid

TENDER APPLICATION FORM FOR TENTAGE & ALLIED WORKS OF DISTRICT SUBHADRA SHAKTI MELA

(Last date for submission of tender form on or before 21-01-2026, 4:00 PM)

To

**Chief Development Officer-cum-Executive Officer
Zilla Parishad, Mayurbhanj**

Sub: Financial Bid for Tentage & Allied Works of District Subhadra Shakti Mela

Sl. No	Item Particulars	Unit	Rate per unit in Rs.	Qty	Total Amount (In Rs.) (including GST)
1	Erection of Stall	1		150	
2	Setting up of Food Stalls with kitchen				
3	Setting up of Demonstration Stall				
4	Ground Carpeting (Net Carpeting)	Per sqft.		500ft x 300ft approx	
5	Co-ordination cell cum-VIP lounge	1		1	
6	Erection of Gates (Entrance & Exit)	1		2	
7	Ground Electrification – Package	1		1	
8	Generator (with fuel)	1		1	
9	Food Court	1		1	
10	Temporary Toilet for Visitors: 6 Nos. (3 male/ 3 Female) temporary urinals & toilets with sanitary fittings	1 No		6 Nos	
11	Security personnel (Guard with lathi-60 nos. and Supervisor-12 nos. for 7 days in 3 shift) (Package)	1		Person (60 guards+12 supervisors)	
12	Miscellaneous – General				
	Bed Set (Bed & Pillow with Cover)	1		50	
	Dari (15' X 15')	1		20	
	TOTAL				

(Total Amount in Words) (.....)

**Signature of the tenderer
With seal**

