

DISTRICT SKILL DEVELOPMENT AND EMPLOYMENT OFFICE, MAYURBHANJ

At- Walliganj, W. No.-2, Po.- Bhanjapur, Baripada. E-mail- employment_baripada@rediffmail.com

Land Line 06792-252747 (O) / Cell No.9438758111 (DSDEO)

Notice No.: 316 /DSDEO, Mayurbhanj, Baripada, Date 02.02.2026

QUOTATION CALL NOTICE

Sealed quotations are hereby invited from the Reputed Printing Press/ Govt. Order Suppliers/ Agencies for printing and supply of printing/flex materials to the District Skill Development-cum-Employment Office, Mayurbhanj, Baripada, for organization of Job Fair-2025-26 at Rairangpur. Quotation is invited for supply of following items for Job Fair 2025-26.

Sealed Quotations should reach to the office of the undersigned by Post/ courier or dropped in Tender Box, present at establishment section **on or before 16.02.2025 by 03.00 P.M.** The Venue & Time of opening of Quotations/ Tender will be informed over Telephone. The Quotations will be finalized by the Tender Selection Committee of Job Fair-2025-26. Quotations reached by post after due period will not be accept and will be rejected. All sealed envelopes should be clearly superscribed "Tender / Quotation for supply of Printing/flex Materials for Job Fairs-2025-26, Mayurbhanj" on top of the envelope with name of the tender/ quotation submitting Agency with Mobile No. on the sealed envelope. The payment will be made after receipt of bills through NEFT mode after due approval of Collector & District Magistrate, Mayurbhanj.

1. The cost of tender papers is Rs.100/- (Rupees One hundred) Only. Applicants can receive copy of tender papers by deposit of Rs100/- at Head Clerk (Accounts Section) and to receive the money receipt from the office. The applicants downloading the tender papers from District Portal has to receive the money receipt from the office of the undersigned by depositing Rs.100/- or to enclose a Demand Draft of Rs.100/- drawn in favour of "Collector, Mayurbhanj & District Skill Development-cum-Employment Officer, Mayurbhanj".
2. The Original copy of the money receipt/DD of the tender paper cost will be enclosed in the quotation.
3. The quotations from Suppliers/ Agencies should reach at the office of the undersigned latest **by on or before 16.02.2026 by 3 PM.** The sealed envelope should mention at the top of the envelope in capital letters "Quotation for supply of Printing/Flex materials for Job Fair 2025-26" at Rairangpur with name of the Agency and mobile number.
4. The tender opening time and venue will be intimated over telephone.
5. The Bidders may remain present at the time of opening of tender papers.
6. The undersigned has every right to cancel the quotation without assigning any reason thereof.

Application for Supply of Printing/flex Materials for Job Fairs-2025-26

Name of the Agency :-

Address of the Agency :-

Name & Mobile No. :-

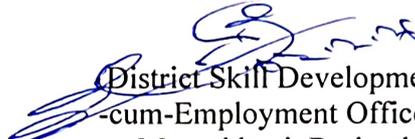
SPECIFICATIONS

Sl. No	Descriptions	Minimum Quantity to be printed	Printing Rate per thousand / per Sqft. of flex(In Rs.)
1	Printing of A-4 size Advertisement of Job Fairs (Both side print)-58 GSM white paper with blue colour ink.	12,000 Nos.	
2	Printing of A-4 size application forms of Job Fairs (Both side print)-58 GSM white paper with blue ink.	3000 Nos.	
3	Printing of Flex Banner (Per Sqft)	1000 Sq. ft.	


District Skill Development
-Cum-Employment Officer,
Mayurbhanj, Baripada

TERMS & CONDITIONS MENTIONED BELOW FOR SUBMISSION OF QUOTATIONS FOR SUPPLY OF ABOVE ITEMS.

1. The rate shall be quoted including all Taxes (GST inclusive) royalties & 2% TDS will deducted by the undersigned, if total billing amount will be more than Rs.30,000/-, which will be deposited by the undersigned against their PAN after completion of payment through NEFT & will be intimated to the Quotationer.
2. No additional charges will be paid by the undersigned including transportation cost. Delivery point will be at the office of the undersigned.
3. All vendors have to enclose money receipt /Demand draft of Rs. 100/- (Rupees One hundred) with the Quotation towards tender paper cost.
4. The last date for receipt of quotation/tender copy and money receipt is 16.02.2025 by 02:00 PM.
5. The last date for receipt of quotation by registered post or dropping in tender box is 16.02.2025 by 03:00 PM.
6. All Quotation/ Tenders should clearly mention the name of the Agency & Contact/ Mobile No. number on Top of the envelop, superscribing "Quotation for supply of Leaflets/ Flex Banner for Job Fair-2025-26."
7. The Authority reserves the right to except or reject any or all quotations without assigning any reason thereof.
8. The Authority also reserves the right for allocation of work order among the applicants.


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Mayurbhanj, Baripada.
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Mayurbhanj, Baripada

Memo No.....317...../ DSDEO, Mayurbhanj, Baripada Date.02.02.2026

Copy submitted to:-

1. The District e-Governance Manager, Mayurbhanj for kind information and requested to up load in District Website, Mayurbhanj for publicity.
2. The CDO-cum-EO, Zilla Parishad, Mayurbhanj, Baripada / Sub-Collector, Baripada/ Sub-Collector, Kaptipada, Udala / Sub-Collector, Bamanghaty, Rairangpur / Sub-Collector, Panchpir, Karanjia / GM, DIC, Mayurbhanj /DLO, Mayurbhanj/ DI&PRO, Mayurbhanj / ADI&PRO, Rairangpur / Principal, Govt. Polytechnic, Mayurbhanj/ Principal, Govt. TTI, Takatpur, Baripada / Tahsildar, Rairangpur /BDO, Rairangpur/ Executive Officer, Municipality, Rairangpur / Principal, Rairangpur Degree College, Rairangpur for favour of kind information and it is requested to display the tender in the Office notice board for wide publicity.
3. The Notice Board of the District Skill Development & Employment Office, Mayurbhanj / Employment Sub-Office, Rairangpur / Karanjia/ Udala for information of the willing Agencies.
4. The Collector & DM, Mayurbhanj for favour of kind information for display in the District Office notice board for information of the willing Agencies.
5. The Director of Skill Development & Employment and CEO, OSDA, Odisha, Bhubaneswar for favour of kind information.


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