

OFFICE OF THE PANCHAYAT SAMITI, KARANJIA

No. 1226/Date.23.04.2026//

CORRIGENDUM TO QUOTATION CALL NOTICE FOR HIRING OF PRIVATE VEHICLES

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators/Individuals for providing No **02 (TWO)** of **TUV300/Bolero neo or other higher vehicle** having sitting capacity not more than 07 including driver, which shall conform to the Terms and conditions (Annexure-II) for official use of the Panchayat Samiti, Karanjia on Monthly rent basis.

1) The Vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid GST Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Proof of up to date tax payment etc. which are mandatory for plying of vehicle.

2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.

3) The Driver should be well behaved, gentle and obedient in nature.

4) A sum of **Rs.5,000/-** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the BDO, Karanjia and submitted along with the tender as **EMD**. After completion of tender process, EMD shall be refunded to unsuccessful bidders.

5) The monthly rate of hire charge is quoted separately in the general bid information (excluding Service Tax and fuel & Lubricants). The Service Tax, fuel and lubricants would be reimbursed separately over & above the hire charges which must not exceed Rs. 37,200/-.

6) The vehicle must achieve fuel efficiency of **10(Ten) Kms per litre**.

7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-II).

8) The Quotation completed in all respect should be deposited in the Office of the Panchayat Samiti, Karanjia on or before dated **08.05.2026** by **09.00 AM** and shall be opened on the dated **08.05.2026 at 11.00 AM** in the office chamber of the **BDO, Karanjia** in presence of the bidders or their authorized representatives.

9) The application form of quotation/ tender containing General Bid Information & Terms and Conditions for hiring of Vehicles etc. can be obtained from the office of the panchayat samiti karanjia from dated **24.04.2026, 07.00AM to 08.05.2026 up to 09.00 PM**. The undersigned reserves the right to reject/accept any or all Tenders without assigning any reason thereof

10) The vehicle will be engaged as per the term and conditions specified in annexure-II (Copy enclosed) as prescribed in finance department office memo no 15836/F 27.05.2025.


11) The undersigned reserves the right to reject/accept any or all Tenders without assigning any reason thereof.


Block Development Officer,
Karanjia

Memo No. 1227 //Dt. 23.04.2026

Copy to Notice Board of Panchayat Samiti, Karanjia for information and wide publication.

Copy to Notice Board of Sub-Collector Panchpir, Karanjia/ Tahasildar, Karanjia /Executive Officer, Karanjia NAC/CDPO Karanjia / All Office for information and wide publication. They are requested to display the quotation notice in their respective Notice Boards.


Block Development Officer,
Karanjia

Memo No. 1228 /Dt. 23.04.2026

Copy to DEGM Oswas Collectorate, Mayurbhanj for electronic publication.

Copy to DEGM SDI&PR, Karanjia for information and wide publication.


Block Development Officer,
Karanjia

ANNEXURE-II

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as: valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid pollution certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the Driver available all the times.
2. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall not be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of diesel & lubricants, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good Driver and the salary of the Driver shall be borne by the owner. Repair and maintenance charges and other operating cost including taxes (except Service Tax on hire charges) would be borne by the Service Provider/Owner.
5. In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charge and reimbursements towards cost of fuel (as per actual) and lubricants (as per Government Norms) of selected bidder, will be paid in every succeeding month, as far as possible within 15(Fifteen) days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 (Three) years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client 'shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal off service and termination of agreement.
13. The hiring may be discontinued immediately, when the vehicles are no longer required for offices.
14. The selected bidder will deposit a sum of Rs.5000.00 (Rupees Five thousand) only toward Security deposit in shape of Bank draft to be drawn in favour of BDO, Karanjia within the months from the date of engagement of the vehicle else the vehicle engagement agreement w automatically be lapsed.
15. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Block Development Officer,
Karanjia