

OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER,
MAYURBHANJ, BARIPADA

Letter No. 3866

Date: 16/06/26

Expression of interest (EOI) for engagement of Community Based Organization (CBO) at District Level for implementation of "Amruta Anna" under the state sector scheme "Balabhadra Jaivik Chasa Mission" of Govt. of Odisha w.r.t DA & FP letter no. 15388 dt 03.06.2026.

Expression of interest is invited by the Chief District Agriculture Officer, Mayurbhanj from the experienced and interested organizations/ FPOs for engagement of Community Based Organization (CBO) for Mayurbhanj District for implementation of "Amruta Anna" under the state sector scheme "Balabhadra Jaivik Chasa Mission". Interested organizations/FPOS are required to submit the Eoi in sealed envelopes super scribed as "Application for engagement of Community Based Organization (CBO) for implementation of "Amruta Anna" under the state sector scheme "Balabhadra Jaivik Chasa Mission"" as per enclosed application format must be sent through registered post at the specified address. Proposals in e-mail would not be entertained in this regard. The EOI should be addressed to office of the Chief District Agriculture Officer, Mayurbhanj, Baripada. The last date for receipt of Eoi is Dt. 01.07.2026 up to 1:00 P.M. and the applications shall be opened on Dt. 01.07.2026 at 03:00 P.M. at Office chamber of the CDAO, Mayurbhanj in presence of authorized signatory and representatives. The application form and detail terms & conditions are available in the official website of (<https://mayurbhanj.odisha.gov.in>)

The authority shall not be responsible for any sort of postal delay and the Eoi received beyond scheduled date and time shall not be entertained and out right to be rejected. The authority reserves the right to cancel/reject any or all the EOI without assigning any reason thereof.


Chief District Agriculture Officer,
Mayurbhanj, Baripada

Memo No. 3867

Date: 16/06/26

Copy forwarded to the District e-governance Manager OSWAN, Collectorate, Mayurbhanj for information and necessary action (degm.Mayurbhanj@gmail.com) with request to re-float the Expression of interest (EOI) for engagement of Field Level Facilitating Agency under Crop diversification programme in mega lift irrigation project area of Mayurbhanj district.


Chief District Agriculture Officer,
Mayurbhanj, Baripada

Memo No. 3868

Date: 16/06/26

Copy forwarded to the Sr. Scientist & Head, KVK-I & II of Mayurbhanj District / ADO, Baripada, Betnoti, Bangriposhi, / Executive Engineer (Agril.), Mayurbhanj/ Seed Certification Officer (OSSOPCA), Mayurbhanj, Baripada/ Scheme Officer, Amruta Anna, O/o- CDAO, Mayurbhanj for information and necessary with a request to attend the opening of EOI on dt: 01.07.2026 at 3.00 P.M. at Office chamber of the CDAO, Mayurbhanj.


Chief District Agriculture Officer,
Mayurbhanj, Baripada

**EXPRESSION OF INTEREST FOR SELECTION
OF COMMUNITY BASED ORGANIZATION FOR
IMPLEMENTATION OF “AMRUTA ANNA” UNDER
STATE SECTOR SCHEME “BALABHADRA
JAIVIK CHASA MISSION”- 2026-27**

BIDDER DATA SHEET

Sl. No.	Particulars	Details
1	Name of the Client	CDAO, Mayurbhanj
4	Availability of EOI Document	Detail EOI documents is available in the Mayurbhanj District website (https://mayurbhanj.odisha.gov.in)
5	Date of Issue of EOI Call Notice	16.06.2026
6	Last Date and Time for submission of Bid	01.07.2026 at 01:00 PM
7	Timeline for submission of query through e-Mail (ddabaripada.dag@nic.in)	25.06.2026 at 01:00 PM
8	Submission of Reply to query through return mail	25.06.2026 at 06:00 PM
9	Date & Time for opening of EOI	01.07.2026 at 03:00 PM
10	Address for Submission of EOI	Chief District Agriculture Officer, Mayurbhanj, AT: - Takatpur, Baripada, PIN: - 757003, ddabaripada.dag@nic.in
11	Mode of Submission of Proposal	The bid must be sent through registered post only to the address as specified above during office hour only. Submission of bid in late will be rejected.
12	Place of Opening of EOI:	Office of the CDAO, Mayurbhanj

For details on the selection process, please visit to the office of the CDAO, Mayurbhanj.

Expression of Interest for engagement of Community Based Organisation (CBO) for implementation of “Amruta Anna Yojana” under State Sector scheme “Balabhadra Jaivik Chasa Mission” in Mayurbhanj District

Background & Objective :

Government of Odisha has launched a flagship programme for cultivation of chemical free, organically grown traditional aromatic and non-aromatic paddy & pulses varieties and its supply to the Lord Shree Jagannath Temple Kitchen for preparation of “Kotha Bhoga” & “Mahaprasad”. The programme is implemented by the Directorate of Agriculture & Food Production, DA&FE, Govt. of Odisha with the following objectives :

1. Promote chemical- free organic cultivation of indigenous paddy varieties (Gobinda Bhoga, Jhilli and Kalajeera) and local pulses varieties.
2. Transform farmer behavior towards organic practices via a 360- degree approach from production to consumption.
3. Ensure a steady supply of certified organic produce to the Shree Jagannath Temple Administration (SJTA).

Roles and Responsibilities of Community Based Organisation (CBO) :

The selected CBO shall be directly responsible for cluster- level implementation and will have the following roles:

1. **Beneficiary & Site Selection :** Prepare & propose the list of Villages, GPs, Blocks, and beneficiaries (with Krushak Odisha ID, Aadhar, land records) in consultation with field functionaries & PRI members. Ensure cluster size is a continuous/contiguous 20 Ha patch.
2. **Seed Supply :** Supply of paddy/pulse seeds (free from pests/diseases) to farmers in the presence of VAW/AO. Seed cost will be deducted from the farmer incentive @ Rs.100/- per kg of paddy seeds (Maximum Rs.4500/-).
3. **Capacity Building :** Organize 2-day non-residential training for 50 farmers on organic practices, NPOP certification, bio-input production, IPM, and post-harvest management as per the approved cost structure (Rs. 50,000 per training).
4. **Organic Certification :** Ensure 100% registration of farmers with OSSOPCA for NPOP organic certification. Collect and submit all farmer documents on time to avoid delays.
5. **Monitoring & Documentation :** Collect GPS coordinates of clusters. Coordinate with departmental officers, KVK scientists, and SJTA servitors for field visits. Document all processes.
6. **Post-Harvest & Supply :** Establish/operate a Primary Processing & Milling unit (with support up to Rs. 10 Lakh per CBO). Procure organic produce from farmers at SLEC-approved prices and process/supply rice & pulses to SJTA as per demand.
7. **Reporting & Compliance :** Submit monthly progress reports to the DLEC duly certified by the concerned BAO. Furnish Utilization Certificates for funds.

CBO responsibilities in Seed production programme :

- **Implementation:** Executes the programme in farmers' fields under supervision of department officials.

- **Site and beneficiaries Selection** : Selection of villages, GPs, and blocks in consultation with BAOs & ADOs; identification of participating farmers will be done by the selected CBO subject to approval by the DLEC.
- **Seed Sourcing** : Organization of Breeder, Foundation, or Certified paddy seeds of desired varieties for multiplication purpose in consultation with institutions like ICAR- CRRRI or OUAT or any other seed production institutions.
- **Organic Registration** : Ensures all participating farmers are registered with OSOCA for organic practices.
- **Bio-Inputs** : CBO will facilitate the supply of necessary bio- inputs for seed production programme as per approved cost of cultivation in consulting with the CDAO.
- **Procurement** : All seeds produced from seed production programme will be procured by the CBO as per the approved price by the SLEG.

Financial Provisions & Farmer Incentives for seed production programme :

- **Total Incentive** : Farmers will receive a provisioned incentive of Rs. 15,000 per hectare for seed production.
- **Deductions** : Paddy seed costs and OSOCA registration fees will be deducted directly from this incentive.
- **Payout Method** : The remaining balance will be transferred directly to the farmer's bank account via DBT.
- **Payout Timeline** : Payment is processed 45 days after sowing or line transplanting.

8. Scale and Duration:

After selection, the CBO will enter into an agreement/MoU/MoA with the Chief District Agriculture Officer, Mayurbhanj. The selected CBO will be engaged for a period of 5 years (renewable annually based on satisfactory performance of the CBO).

District	Proposed Blocks (Indicative)	Target Area (Ha)	No. of Clusters (20 Ha each)	CBOs to be selected
Mayurbhanj	Badsahi	20	1	1 CBO for the district
	Rasgovindpur	20	1	
	Samakhunta	20	1	
	Kuliana	20	1	

Fund Flow & Remuneration Mechanism :

1. **CBO Remuneration** : Rs. 2000/- per quintal for rice supplied to SJTA and Rs. 1000/- per quintal for pulses supplied to SJTA. Payment will be released by CDAO after receipt of supply acknowledgement from SJTA.
2. **Establishment of Post Harvest, Primary processing & milling unit Support** : One-time assistance of Rs. 10,00,000/- per CBO for Post Harvest, Primary Processing & Milling unit (only for farm machinery). Working capital/land/electricity to be borne by CBO.

3. **Capacity Building Funds** : Rs. 50,000 per training programme (for 50 farmers, 2 days) will be provided. Funds will be released by CDAO after UC submission.
4. **DBT to Farmers** : CDAO will transfer incentives (Rs. 12,500 in 1st year reducing to Rs. 4,000 by 5th year) directly to farmers via DBT after seed cost deduction and verification.
5. **Seed Cost** : Farmers will pay Rs. 100/kg for paddy seed, maximum of Rs. 4500/- per Ha which will be deducted from incentive of farmers.

The mandatory criteria for selection of organization or FPOs as CBO are as follows-

1. Should be legally registered under society/trust/company act and provide a self-attested copies of registration and PAN card.
2. Should not have been black listed by Government of India, Government of Odisha, any scheme of other state government departments, any state government agencies, any Indian or international donor and provide a self-declaration by the authorized representative to this effect.
3. Must have worked in any of the government programme related to Agriculture, Horticulture, Watershed, Natural Resource Management, Forest department, and any other agriculture related programmes in a substantial way (not merely in awareness or training or marketing Linkages).
4. Should have a minimum of 3 years of work experience in Organic Farming/Natural Farming. Additionally, experience on organic certification, value addition processing and marketing will be an added advantage.
5. Experiencing Organic and Natural Farming projects at proposed blocks of Mayurbhanj district will be having added advantage.
6. Should be willing to complete project work such as selection of clusters and farmers immediately after the signing of the MoA. Date of signing of the MoA will be considered as beginning of the contract.
7. Should submit last 3 years' (2023-24, 2024-25, 2025-26) audited balance sheet and financial reports to the concerned regulatory authorities.
8. The chief functionary of the institution should not be a formal member of any political party and furnish an under taking to this effect.
9. Should not have more than one-third of the Governing Body members related to each other and no staff members related to each other should be supervising each other.
10. Organization should be situated in the area of functioning with office and working personals.
11. Organization should have proven track record in facilitating market linkages to their developed organic groups/clusters.

12. The organization should have strong in house technical team competent in organic farm management, value addition, certification and marketing.
13. The organization will work with OSSOPCA as Regional Council (RC) for organic certification. The concerned Regional Council will select the NABL accredited laboratory for residual analysis.
14. Organization should have knowledge about SJTA supply chain for supply of Rice and pulses to SJTA.

The Detailed format of EOI is attached at Annexure - A. Organization need to apply in the specified format only. Copies of the following documents need to be submitted along with the EOI form. If any documents not submitted by the organization, the application will be rejected.

- Registration certificate of organization and PAN Card.
- Previous 3 years (2023-24, 2024-25, 2025-26) Annual Audit Statement and IT return report of the organization.
- Annual report and Turn over of last 3 years. (2023-24, 2024-25, 2025-26)
- Total no of professional staff of the organization.
- Profile of Staff expected to be deputed for the project.
- MoU/agreement/any documentary evidence of working at allotted blocks and/or at Mayurbhanj district for Agriculture department, other Govt. or special projects or Govt. undertakings projects related to organic and natural farming promotion with market linkage programme.
- MoU/agreement/certificate/transaction records/any documentary evidence of organic promotion, FPO handling in organic farming, Organic Certification, Seed Production programme, Post Harvest handling, Processing and Marketing of organic produce in Mayurbhanj district.
- Address of the head and field offices.
- Undertaking towards not blacklisted in the past.
- All documents should be self attested.

Further information any in this regard can be obtained from the O/o the CDAO, Mayurbhanj during office hour (Between 10.00AM- 05.30PM).

It must be mandatorily delivered in a written form to the address below by registered post in a closed envelope super-scribed as - APPLICATION FOR ENGAGEMENT OF COMMUNITY BASE ORGANIZATION(CBO) FOR IMPLEMENTATION OF "AMRUTA ANNA" UNDER THE STATE SECTOR SCHEME BALABHADRA JAIVIK CHASA MISSION to the CDAO, Mayurbhanj.

The CDAO, Mayurbhanj shall have the right to disengage/cancel the agreement of any CBO and engagement of a new CBO without assigning any reason and notice thereof, if the performance of the agency will not be satisfactory for the remaining period.

Process of Selection :

- One Organization will be shortlisted from the received applications after documents assessment by DLEC. (70 Marks) followed by PPT presentation under the chairmanship of the Chief District Agriculture Officer, Mayurbhanj.
- This will be followed by PPT Presentation on (i) Past Experience, (ii) Understanding of NPOP Certificate, (iii) Action Plan for Cluster formation, training and Organic Production and a field visit by the members of the selection committee. (30 Marks)
- The scoring sheets shall be developed by CDAO, Mayurbhanj.
- After selection, MoA will be signed between CDAO, Mayurbhanj and Selected CBO for implementation of the programme.

Annexure-A (Application Format)

Expression of Interest for engagement as CBO for implementation of Amruta Anna under the state sector scheme "Balabhadra Jaivik Chasa Mission"

Details of the Organization:

1. Introduction

- Name & Acronym of Organization:-
- Address (Correspondence & Office):-
- Contact Person (Name, Designation, Mobile, Email):-

2. Legal Status

- Registration (Society/Trust/Company/FPO) – attach certificate:-
- PAN details:-
- Operational area of the Organization:-
- Whether organisation is registered under FCRA (YES/NO)
- Is organization registered under Income Tax- Yes/No
- Is organization registered under GST- Yes/No

3. Financial Management

- Annual reports for the previous 3 years(2023-24, 2024-25, 2025-26)
- Audit report of previous 3 years (2023-24, 2024-25, 2025-26)
- IT return for the previous 3 years (2023-24, 2024-25, 2025-26)
- Turnover from professional services / other activities.

4. Personnel/Staff Position

- Total staffs: ____.
- Technical/Professional staff (M/F): ____.

Details of staffs appointed at the applied district

Name	Position	Engaged since	Qualification

5. Previous experiences in working with Government Departments in the proposed district:

Name of the department	Name of the project	Relevant to organic farming	Block covered	Area coverage

6. Work Experience in Organic Farming / Seed Production programme / Post-Harvest handling, processing & marketing of organic produce/Organic certification (Last 3 years)

Name of the Activity (e.g., organic promotion, FPO handling, organic certification, seed production programme, post-harvest handling, processing and marketing of organic produce)	Block	Crop/Commodity	Year	Area/No. Of farmers (Ha/No.)

7. Infrastructure (Office/for processing/storage)

- Do you have office establishment at District &/or Block level in which the programme to be implemented?(Yes/No)
- Do you have access to a paddy mill/processing unit? (Yes/No)
- Do you have a warehouse/godown for aggregation? (Yes/No – specify capacity)
- Have you work with farmers on PGS certification or third party certification? If yes, please provide details.
- Do you have knowledge on SJTA supply chain?

This is to certify that the information given above are true to the best of my knowledge and belief.

Authorised Signatory and Seal

(Required supporting documents should be attached with Annexure-A.)

UNDERTAKING

[On letter head of the organization regarding ineligibility of the bidder and non-blacklisting]

I/we, hereby undertake that, our organization has not been blacklisted / debarred by any of the Central / State Government Ministry / Department / Office or by any Public Sector Undertaking (PSUs) / any Indian or international donor and I/we are not blacklisted by any authority during the recent past.

Yours sincerely,

Authorized Signature [In full and initials]:

Name and Designation of the Signatory:

Name of the Bidder and Address:

DECLARATION

[On the letter head of the Organization]

I, Shri _____, Authorised Signatory/ Director of

_____ (Name of the Agency), competent to sign this declaration and execute this tender.

- a. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
- b. The information and documents furnished along with the tender are true and authentic to the best of my knowledge and belief. I am well aware of the fact that, furnishing of any false information / fabricated document would lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.

(Signature of Authorized Representative with seal)

Place:

Date: